

**Faculty Senate Meeting  
Minutes  
November 5, 2018**

Please email corrections to [Faculty.Senate@nau.edu](mailto:Faculty.Senate@nau.edu).

**I. Call to order/ Acceptance of Agenda:**

**Gioia Woods**

Faculty Senate President Gioia Woods called the meeting to order in the duBois Ballroom at 3:04pm. FS President Gioia Woods presented [the agenda](#) for approval. Gioia amended the agenda to accommodate the schedules of today's presenters. **A motion was made and seconded to accept the agenda as amended. The motion passed.**

**Members Present:** Ira Allen, David Auty, Rodrigo Bastos de Toledo, Laura Blank (attended electronically), Laura Blocher, Laura Bounds, Michael Caulkins, Tim Clark for TS Amer, Samantha Clifford, Jeannie Copley (attended electronically), Mandy Dang, Leilah Danielson for Alexandra Carpino, Dorothy Dunn, Kate Ellis, Bruce Fox, Amalia Garzon (attended electronically), Tony Haskell for Brannon McCullough, Meredith Heller, Tom Hughes, Laura Karnitschinig (attended electronically), Ed Lee, Brian Levin-Stankevich, Emily Manone, Amanda Meeks, Tammy Mielke (attended electronically), Mohamed Mohamed, Judith Montoya, Ishmael Munene, Therese Myers, Shirley Navarro, Marianne Nielsen, Wilbert Odem, Sean Parson, Scot Raab, Tiffany Redies, Danielle Ross (attended electronically), Buck Sanford, Teki Sankey, Anne Scott, Karen Sealander, Ed Smaglik, Michael Smith, George Speer, Roy St. Laurent, Rick Stamer (attended electronically), Claudia Sturgis (appeared electronically), Marieke Taney, Lisa Tichavsky (appeared electronically), David Vining, Joe Wegwert, Lori Wilson (attended electronically), Gerald Wood, and Gioia Woods.

**Those Absent:**

Arnie Adler, Rita Cheng, Sibylle Gruber, Susan Harris, Paul Lenze, Ronni Marks, and Nicole Walker.

**Also Present:**

Valerie Barret, Roger Bounds, Steve Burrell, Laurie Dickson, Peter Friederici, Jerry Gile, Christina Kuhl, Josh Mackey, Emerald McCormick, Kristen Morale, Dan Okoli, Diane Stearns, and Boshi Wang.

**II. Approval of the Minutes**

**Gioia Woods**

Gioia presented the [minutes of the October 8<sup>th</sup>](#) meeting for approval. **A motion was made and seconded to accept the minutes. The motion passed.**

**III. Faculty Senate President's Report**

**Gioia Woods**

Gioia reported on the following:

- ABOR will meet November 15<sup>th</sup> -16<sup>th</sup> at U of A. Gioia, Joe Wegwert, and Bruce Fox will be in attendance.
  - This year Gioia, as NAU's representative, will Chair the Arizona Faculties Council (AFC). The AFC works together on issues all three institutions are concerned with and the AFC Chair reports on those issues at each ABOR meeting. She will be meeting with the AFC members prior to the meeting to work on this report. Should anyone have areas that they wish the AFC to address, please email that information to Gioia.

- There have been concerns raised by faculty over a request for a list of all guest speakers. This request came from a Tucson legislator. The request is being fielded by VP for External Affairs & Partnerships, Christy Farley. Please address your concerns to her office.
- Gioia urged everyone to familiarize themselves with legislative house bill 2563, which was signed in April. The law requires that ABOR establish a Committee on Free Expression consisting of 5 representatives from each university. The committee business can be found on ABOR's website. NAU's committee members are Kimberley Ott, Eric Yordy, Erin Grisham, Dylan Graham, and Michelle Parker. If there is interest in this committee she will invite the NAU members of this committee to a future FS meeting.
- Laurie Dickson and Erin Grisham will present an update on DFW and Retention efforts at the December 3<sup>rd</sup> FS meeting. Data gathered on some of the issues leading to DFW rates are very instructive. The DFW effort is not designed to target people, but rather to help faculty understand some of the issues which contribute to DFWs and how to address them.
- The following link will take you to the president's report from her cabinet meeting: <http://news.nau.edu/cabinet-notes-oct-25-2018/#.W-CuZ2N8XzI>. Gioia called attention to the report by Bjorn Flugstad and Josh Mackey regarding the Huron consulting group's report on NAU's administrative service delivery design. Senator George Speer serves on this steering committee and commented on the progress of the committee thus far, noting that the idea is not to eliminate jobs or undergo pay cuts but rather to increase effectiveness. If there are concerns we hear please forward these to George ([George.Speer@nau.edu](mailto:George.Speer@nau.edu)) so he may communicate them to the committee.

#### IV. Provost's Report

#### Interim Provost Brian Levin-Stankevich

- Interim Provost Brian Levin-Stankevich reported that his office has been reviewing various processes involving sabbatical reviews and request for tenure track and non-tenure track hires. He is working on coming up with new plans to fully utilize our resources in these areas and better streamline their processes and timelines. He added that there have been requests for 82 tenure track positions, 9 conversion positions, and 260 or so non-tenure track positions thus far.
- ABOR's Academic Affairs Committee has postponed its discussion of civil and fair and balanced discussions on campuses. However, he noted that in preparation for this discussion he had asked the deans to document what NAU is doing in this area and is grateful to have received many fine examples. ABOR also wanted information on how the universities monitor this area. NAU responds to these issues, he said; we do not "monitor" them.
- ABOR has also postponed its discussion on general education (liberal studies) for now. They are looking at models from other states, finding commonalities which general education programs should touch on.
- Regarding the discussion of HURON and their work, he noted that they are looking at offices and what they do. A survey will be sent out to all non-faculty employees soon.
- There was also an ABOR meeting in which a review of where we are in our budget enrollment targets was addressed. NAU has not been meeting all its targets across the board. In order to help in this area NAU is concentrating on enrollments for the winter and summer sessions and student retention this fall and spring.
- Lastly he discussed a recent incident of a faculty member being threatened by a student. We have a number of policies that don't quite address this particular concern. He and Vice

Provost Roger Bounds have concerns that faculty should not have to work on these issues alone and NAU needs to advocate for the implementation of a better system to deal with these concerns.

## V. Committee Council Reports

Committee/Council Chairs

### **Treasurer's Report**

FS Treasurer Dot Dunn noted that Senate dues will remain at \$20 this year. The dues raised covers the Senate's annual scholarship award, travel cost for FS representatives to attend ABOR meetings and other expenses incurred in running the senate office.

### **Rights and Responsibilities Council**

Anne Scott, Chair of the R&R Council noted that the Senate Constitution is just about wrapped finalized and they will now focus on addressing the changes to the FS Bylaws. They will also look at any changes that may come out of the NTT Council regarding changes to faculty titles.

### **Non-Tenure Track Council**

Michael Caulkins, Chair of the NTT Council, reported that the council is focusing on faculty retention numbers. They are looking at comparative salaries and cost of living issues with other universities. The council is also working on hosting a campus-wide talking session on NTT issues scheduled for December 7<sup>th</sup>.

### **Liberal Studies Committee**

Bruce Fox, Chair of the Liberal Studies Committee, noted that the LSC is undergoing a program review. Site reviewers will be on campus on the 6<sup>th</sup> and 7<sup>th</sup> of December. Time will be set aside for senators to talk with them.

### **NAU Strategic Plan**

Bruce Fox, the Senate representative serving on the NAU Strategic Plan Review Committee, noted the Strategic Plan is almost ready to be distributed.

### **The Provost Search**

Kate Ellis, the FS representative on the provost search committee, announced the committee will meet this week to discuss preferred qualifications.

### **Council on Learning**

Emily Manone and Jeannie Copley, members of the Council on Learning, noted that the Council met with Mark Grisham on October 19<sup>th</sup> to discuss the creation of templates to accompany the classroom disruption policy.

A question was raised regarding the process and procedures surrounding the search to fill the diversity position.

## VI. Food Insecurity Task Force Update

Kristen Morale

Kristen Morale, ASNAU representative on the Food Insecurity Task Force, announced that the Louie's Leftovers APP which allows student to opt in to receive notifications of when and where there is leftover food from an NAU event which they can go to pick up food is now available.

## VII. Sustainability Update

Peter Friederici/Michael Caulkins/Emerald McCormick

SBS Senator Michael Caulkins, Interim Chair of the NAU Environmental Caucus Peter Friederici, ASNAU Sustainability Coordinator Kristen Morale, and student Green Fund Manager Emerald

McCormick addressed the Senate regarding recent changes to the Office of Sustainability and the campus response to urgent climate-change issues.

At the October 8<sup>th</sup> Full Faculty Meeting President Cheng stated that she will replace the manager of the Office of Sustainability with a temporary/interim 20 hour a week person. The office is currently being managed by an undergraduate student. The position has been an important one and was responsible for the oversight of over 20 student workers, sustainability work on campus, energy mentors, and a variety of other programs. The office also oversaw turning in STARS report, which looks at sustainability on campus. The office had 4.5 full time employees working on this across campus; last semester it was down to 1. Many students look at sustainability efforts on campus as a reason to choose NAU.

SBS Senator Michael Caulkins led an effort to draft a letter of concern from the Senate to President Cheng. A motion was made and seconded to accept this letter. Discussion ensued, during which several suggestions and changes to the letter were suggested. Senate voted to revise the letter pursuant to revision suggestions and send it forward to President Cheng. Before that letter is delivered, it will be sent to all senators for a vote to approve the revised language. The motion passed.

VIII. **Space Management**

**Dan Okoli/Stephen Vedral/Valerie Barret**

Dan Okoli, Vice President Capital Plan and Campus Operations, first thanked Laura Blocher for volunteering to work on the space management task force as the senate representative. He then discussed the demand for space on campus and how his office has looked at more efficient ways to address those demands. They have looked at the campus as a whole and asked the question "Are there functions on campus that would be better located elsewhere". For example, on north campus there are support functions but space is tight. Can we move some of the support functions out of north campus and make that space available for more academic uses? Currently there are spaces that are being reconfigured using an open living type of environment. ([see the handout](#) of the third and fourth floor science annex overview). Faculty who want to work in this environment (open plan) have to opt in. He also discussed the [space request approval process](#) which he included in the materials for the meeting.

IX. **NAU Benefits Update**

**Josh Mackey**

Josh Mackey gave a brief overview of his presentation to the FSEC on October 22<sup>nd</sup> regarding this year's changes to our benefits plan and then answered questions. His presentation can be found on the FS BbLearn shell.

X. **Full Faculty Meeting Debrief**

**Gioia Woods**

Gioia noted that we'd run out of time and asked for any observations on how we might want to conduct future full faculty meetings please contact her.

XI. **Announcements/Old/New Business/Adjournment**

**Gioia Woods**

There being no further business, the meeting was adjourned at 5:04.