**Faculty Senate Meeting**

**Minutes**

**September 9, 2013**

Please email corrections to [Faculty.Senate@nau.edu](mailto:Faculty.Senate@nau.edu).

1. **Call to order/ Acceptance of Agenda: Astrid Klocke**

Faculty Senate President Astrid Klocke called the meeting of the NAU Faculty Senate (FS) to order in room 2405 of the Health and Learning Center at 3:02pm.

**Members Present:** TS Amer, Shadow Armfield, Charlie Balch (attended electronically), Steve Barger, Natalie Cawood, Bill Culbertson, Joyce DeVoss (appeared electronically), Eck Doerry, Chris Downum, Ding Du, Dorothy Dunn, Stephen Dunn, Kate Ellis, Heidi Fogelberg, Pam Foti, Bruce Fox, Sibylle Gruber, John Haeger\*, Chuck Hammersley, Susan Harris, Ryan Holder, Laura Huenneke\*, Gae Johnson, Ryan Kashanipour, Bob Kilpatrick, Astrid Klocke, Thomas Kolb, Sandra Lahtinen, Ellen Larson, Marty Lee, Shayla Woodhouse for Mackenzie Mastrud\*, Phil Mlsna, Pin Ng, Pat Peterson (appeared electronically), Sherry Markel for Jennifer Prior, Deborah Raymond, Allen Reich, Jon Reyhner, Allen Saunders, Nando Schellen, Claire Schonaerts (appeared electronically), Karen Sealander, John Tingerthal for Edward Smaglik, Cathy Small, and Ishmael Munene, for Gerald Wood.

**Members Absent:**  Liz Greenberg, Lenka Hospodka, Vicki Ross, Erik Schiefer, Rick Stamer, and David Williams. (\*indicates ex officio members)

**Others present:** David Camacho, Mason Gerety, Ro Haddon, Dan Kain, Jason Kordosky, and Karen Pugliesi.

Faculty Senate President, Astrid Klocke presented the [agenda](file:///\\naushares\FacSen\AGENDA\FS%20MEETING\2013\September%209%202013%20%20FS%20meeting%201st%20draft.doc) with a change to item 4, it is an informational item. **The agenda was approved with the amendment to item 4.**

1. **Approval of Minutes Astrid Klocke**

The minutes of the [May 6th](file:///\\naushares\FacSen\MINS\FS\2013\FS%20May%206th%20,%20%20first%20draft%20minutes.docx)  senate meeting were presented. **A motion to approve seconded and passed.**

1. **Faculty Senate President’s Report Astrid Klocke**

Astrid reported on the following:

* The Senate will go paperless at all its meetings this year.
* The SILT (Southwest Institute for Learning with Technology) conference will be held October 24th and 25th.
* A [PowerPoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\Astrid2013-14%20Powerpoint%20new%20Senator%20Welcome%20%20Info.ppt) was presented which outlined the role of the senate and the duties and responsibilities of senators.
* The changes to the COFS document approved by the senate last May were approved by both the President and Provost over the summer.
* Ben Alexander has agreed to chair the Teaching Evaluation and Student Success Task Force.
* The Faculty Senate will host a breakfast with the Regents on August 27th prior to ABOR’s Friday session. The FSEC will attend with the Regents, the three university presidents, and other ABOR staff as well as a limited number of seats for other FS members. All those interested in attending should let the senate office know.

1. **FS Committee and Council Reports Committee/Council Chairs**

* Bylaws Committee – Gae Johnson, Parliamentarian and Chair of the committee to review the FS Constitution and Bylaws, presented the [recommendations](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\Proposed%20By-Laws%20Amendment.docx) of the committee with regard to the representation and formation of new voting units. These will be presented as an action item at the October 7th FS meeting.
* Treasurer’s Report – Claire Schoenarts, FS treasurer presented the [information](file:///\\naushares\FacSen\Dues\2013-2014\Dues-req.form2013-14.doc) for this year’s senate dues drive. The dues will remain at twenty dollars[. Letters](file:///\\naushares\FacSen\Dues\2013-2014\Claire's%20letter%20final%20draft%20(2).doc) will be sent to all faculty later this month.
* Nominations & Elections Committee – Bruce Fox, Chair of the N&E Committee announced current [vacancies](file:///\\naushares\FacSen\ELECTION\Fall%202013\fall%20vacancies%20for%20Bruce.docx) on the roster which need to be filled.
* Benefits Committee - Bruce Fox (the senate liaison to this committee) gave an update on the work this committee did during the summer break. The committee has worked with representatives from HR and the consulting firm working on behalf of the university to find the best plan for NAU employees. The goal is for the NAU plan to be comparable with other state plans.

1. **Campaign for NAU “Campus Roadshow”**  **Mason Gerety**

Mason Gerety announced the public phase of the campaign for NAU will launch October 18th. He outlined the goals and strategies of the campaign during this phase. Staff and faculty can contribute via payroll deduct using the LOUIE system. He is looking to create a culture of philanthropy on campus.

1. **Grad Student Govt.(GSG)/ASNAU - Textbooks Jason Kordosky/Ben Silva**

Jason Kordosky of the GSG and Ben Silva of ASNAU presented information on [textbook](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\Textbook%20Adoptions%20-%20GSG%202013-14.pptx) purchasing and how faculty can help reduce or keep costs down by ordering on time. Early adoption allows students and the bookstore to work with different vendors to find the best price. A reduction can be made if it is known by the bookstore that a book will be adopted for multiple semesters.

1. **Smarter Surveys/COACHE Dan Kain**

Vice Provost Dan Kain noted the following:

* [COACHE](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\August%20FSEC\FSEC%20August%202013%20meetingCOACHE-InvitationToParticipate_2012.pdf) data collection will begin with faculty workplace satisfaction surveys in October.
* A trial of [Smarter Surveys](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\August%20FSEC\SmarterSurveys%20Information%20Detail.pdf) will begin this academic year. Dan gave the background of what has been used in the past and the work that has gone into deciding on what to do going forward. He also distributed materials outlining the program and how it was developed.

1. **Academic Integrity Karen Pugliesi**

Vice Provost Karen Pugliesi and Ramona Mellott, Dean of the Graduate College announced there will be a Town Hall on October 25th to address standardization of consequences before the Academic Integrity policy is revised. They presented a [PowerPoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\21Aug2013%20Academic%20Integrity%20Presenatation%20for%20Input%202013.pptx) on the work that has gone into this process beginning with a Town Hall a year ago. A major focus of this work was for NAU to come to terms with exactly what academic integrity means at this institution.

1. **Parking and Shuttle Services Erin Stam**

Erin Stam, Director of Parking Services presented a fall [memo](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\Parking%20Services%20Fall%202013%20Notice%20Rev%203.doc) which covered changes and construction projects across campus; changes in parking lots as they pertain to faculty as well as other important services offered by her department. She then distributed ECO passes to those faculty who desired them.

1. **Report from the President John Haeger**

President Haeger noted that the announcement of his retirement was unplanned due to a leak of information when ABOR began looking at hiring a consulting firm for their search for his replacement. The search for his replacement will begin in early 2014.

The FY 2014 budget has been approved and due to a large freshman class and large number of returning students it appears that there will be funding available for additional priorites. The FY 2015 budgets went to the Board last Friday. In the budget proposals parity funding and performance funding were taken into consideration.

1. **Report from the Provost Laura Huenneke**

Provost Hunneke reported on the following:

* George Mehaffy will be on campus September 11th and 12th. Wednesday at 3:30 he will speak at the HCCC on the rapid pace of change in education and the response of public institutions.

In order to improve recruitment efforts, NAU is requesting that ABOR gran an exception to the ABOR policy that limits the number of multiyear appointment for non-tenure track faculty from 15% of current tenure appointments to 25%.

1. **Old Business/New Business Items/Announcements Astrid Klocke**

No new/old business or announcements were brought forward.

1. **Adjourn Astrid Klocke**

There being no further business, **a Motion was made and seconded to adjourn. The motion passed unanimously.** The meeting adjourned at 4:57pm.