**Faculty Senate Meeting**

**Minutes**

**October 7, 2013**

Please email corrections to [Faculty.Senate@nau.edu](mailto:Faculty.Senate@nau.edu).

1. **Call to order/ Acceptance of Agenda: Astrid Klocke**

Faculty Senate President Astrid Klocke called the meeting of the NAU Faculty Senate (FS) to order in room 2405 of the Health and Learning Center at 3:00pm.

**Members Present:** TS Amer, Shadow Armfield, Charlie Balch (attended electronically), Steve Barger, Natalie Cawood, Bill Culbertson, Joyce DeVoss (appeared electronically), Ding Du, Dorothy Dunn, Stephen Dunn, Kate Ellis, Heidi Fogelberg, Pam Foti, Liz Greenberg (appeared electronically), Sibylle Gruber, Chuck Hammersley, Susan Harris, Dawn Hawley, Ryan Holder, Lenka Hospodka, John Houser, Laura Huenneke\*, Gae Johnson, Ryan Kashanipour (appeared electronically), Bob Kilpatrick, Astrid Klocke, Thomas Kolb, Sandra Lahtinen, Shayla Woodhouse for Mackenzie Mastrud\*, Phil Mlsna, Pin Ng, Pat Peterson (appeared electronically), Sherry Markel for Jennifer Prior, Deborah Raymond, Greg Prater for Jon Reyhner, Linda Robyn, Allen Saunders, Nando Schellen, Claire Schonaerts (appeared electronically), Karen Sealander, John Tingerthal for Edward Smaglik, Cathy Small, CJ Smith, Rick Stamer, Aregai Tecle, David Williams, and Ishmael Munene, for Gerald Wood.

**Members Absent:**  Eck Doerry, Chris Downum, Bruce Fox, John Haeger\*, Ellen Larson, Marty Lee, Allen Reich, Vicki Ross, Kathleen Timbers, and J. Allen Woodman. (\*indicates ex officio members)

**Others present:** David Bousquet, Jennus Burton, David Camacho, Don Carter, Laurie Dickson, Denise Helm, Dan Kain, Bernadette Presloid (appeared electronically), Karen Pugliesi, Connor Scheuer, Robert Till, and Melissa Welker.

Faculty Senate President, Astrid Klocke presented the [agenda](file:///\\naushares\FacSen\AGENDA\FS%20MEETING\2013\October%207%202013%20%20FS%20meeting%20finaldraft.doc) with a change noting that President Haeger will not be in attendance and Robert Till will present item 5. **The agenda was approved with the amendments mentioned.**

1. **Approval of Minutes Astrid Klocke**

The [minutes](file:///\\naushares\FacSen\MINS\FS\2013\FS%20September%209th%20,%20%20finalized%20with%20corrections%20minutes.docx) of the September 9th senate meeting were presented. **A motion to approve with a corrections. The motion passed.**

1. **Faculty Senate President’s Report Astrid Klocke**

Astrid reported on the following:

* Bill Culbertson will serve as past-president in Allen’s absence this semester.
* The COACHE survey will launch in October. Astrid urged participation in order to gather as much information for review. An email will be forthcoming which will include the link to the survey.
* The Faculty Senate will facilitate a panel discussion during the SILT Conference being held October 24th and 25th. Information and registration for Silt can be found at <http://www2.nau.edu/d-elearn/events/detail.php?EVENT_ID=173>..
* The breakfast meeting hosted by NAU faculty at the last meeting of ABOR was a success. The theme of the breakfast was student success.
* A liaison to the Parking and Shuttle Committee is needed in Allen Reich’s absence. Bill Culbertson agreed to do this.

1. **FS Committee and Council Reports Committee/Council Chairs**

* Bylaws Committee - Gae Johnson, Former Parliamentarian and Chair of the committee to review the FS Bylaws in regard to section 4.1.1 of the bylaws and section 1.2.1 of the constitution. She then presented the committee’s [recommendations](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\September%209%20FS%20mtg\Proposed%20By-Laws%20Amendment.docx). **A motion was made and seconded to approve the recommendations. The motion passed.**
* ACCA – ACCA Chair, John Masserini discussed the [proposed charter](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\October%207%20FS%20mtg\ACCA%20Charter.docx) of the ACCA (Advisory Council on Curriculum and Assessment Committee formerly the Council on Learning and Teaching). The proposal was discussed. No action at this time.
* Kate Ellis presented a [powerpoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\October%207%20FS%20mtg\SETE%20SenatePPFinal%2010%207%2013.pptx) on SETE outlining the basis upon which the task force was created and a breakdown of their recommendations. She reiterated that this is a trial of the program not a commitment.
* Bruce Fox, Chair of the FS Nominations and Elections Committee announced vacancies needed on various committees and councils. Chuck Hammersley has agreed to accept the liaison position to the UCC.

1. **Enhancing Excellence in Teaching & Learning**  **Robert Till**

Robert Till, Chair of University Assessment Committee presented the [proposal](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\October%207%20FS%20mtg\A%20Proposal_for_change%20Bruce%20Fox%20Laurie%20DicksonWAppendix_091913.docx) of the committee made up of the Chairs of the LSC, UAC, UCC, and UGC regarding curricular expectations and re-designed campus processes. The senators were asked to discuss this information with their constituents for discussion at the next FS meeting.

1. **Capital Projects Status Report Jennus Burton**

Jennus Burton, VP of Finance & Administration, distributed a handout highlighting campus projects and the various stages of many. These included the Chemistry Building, the Science & Health Building, the University Fieldhouse, the Wall Aquatic Center, the Lumberjack Mathematics Center and upgrades to the Bookstore. He then entertained questions.

1. **Student Health Advisory Committee Connor Scheuer/Alexa Krueger**

Alexa Krueger and Connor Scheuer, both members of the Student Health and Advisory Committee, presented information on Tobacco Initiative currently underway on campus. The explained the history of the committee and reasoning behind the initiative. They then entertained questions. They would like any feedback the senators can provide.

1. **Student Learning Centers Melissa Welker**
2. Director of Educational Support, Melissa Welker introduced many of the academic support initiatives offered at NAU including test prep courses, academic success workshops, supplemental instruction, and learning specialists. She also provided examples of some of the faculty partnerships they have developed. Those interested in learning more should contact Melissa.
3. **Report from the Provost Laura Huenneke**

Provost Hunneke reported on the following for both her and President Haeger:

The ABOR breakfast was a success and a good introduction of the Regents to NAU faculty. She thanked Astrid for her efforts in making this a success.

* On October 17th NAU will participate in a statewide emergency alert drill. Sign up for NAU Alert if you wish to be part of this important communication tool.
* She and President are still working on plans for faculty and staff raises which will include the exemplary performer category. Annual reviews need to be complete in a timely manner.
* Her office is proceeding with the “academic planning framework” consisting of four working groups which include a number of senators. The goal is to establish a shared understanding of how we make informed decisions.

1. **Old Business/New Business Items/Announcements Astrid Klocke**

No new/old business or announcements were brought forward.

1. **Adjourn Astrid Klocke**

There being no further business, **a Motion was made and seconded to adjourn. The motion passed unanimously.** The meeting adjourned at 5:01pm.