**Faculty Senate Meeting**

**Minutes**

**March 21, 2016**

Please email corrections to Faculty.Senate@nau.edu.

1. **Call to order/ Acceptance of Agenda: Bruce Fox**

Faculty Senate President Bruce Fox called the meeting to order in the Kaibab Room of the University Union.

**Members Present:** David Auty, Natasha Dmitrieva for Steve Barger, Laura Blank (appeared electronically), Natalie Cawood, James Coleman\*, Bill Culbertson, Cassandra Dakan, Joyce DeVoss (appeared electronically), Ding Du, Nora Dunbar, Dorothy Dunn (appeared electronically), Kate Ellis, Thomas Finger, Pam Foti, Bruce Fox, John Gibbs, Sibylle Gruber, Susan Harris, Richard Hofstetter, Glenn Hookstra (appeared electronically), Korie Kroneberger, Nicole Langille-Jelsing, Edgar Lee, Jerome Mahaffey, Rich McNeill, Phil Mlsna, Shirley Navarro, Louise Lockard for Pat Peterson, Danielle Ross, Michael Rulon, Peter Runge, Roy St. Laurent, Blase Scarnati, David Scott, Karen Sealander, Brendan Russo for Ed Smaglik, Amanda Stan, Benning Tieke, Nora Timmerman, Katherine Watkins (appeared electronically), Jennifer Duis for Brooke Whitworth, Stephani Williams, Gioia Woods, and Eric Yordy.

**Members Absent:** Clara Adams, TS Amer, Laura Blocher, Laura Bounds, Matthew Bowker, Alexandra Buchta\*, Rita Cheng\*, Ann Collier, Rosalicia Cordova, Stephen Dunn, Dan Eadens, Chuck Hammersley, Lenka Hospodka, John Houser, Astrid Klocke, Srinivas Kosaraju, Sandra Lahtinen, Rosemary Logan, Jennifer McLerran, Ishmael Munene, Stephen Nuno, Jon Reyhner, Krista Rodin, Vicky Ross, Melissa Santana, Frank Santorelli, and Lori Wilson. (\*indicates ex officio members)

**Others present:** Theresa Bierer, Jerry Gile, Dan Kain, Shari Miller, and Ricky Roberts.

FS President, Bruce Fox presented the [agenda](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CAGENDA%5CFS%20MEETING%5C2016%5CMarch%2021%20Regular%20Meeting%20Agenda%20V3.doc) for approval. **The agenda was approved.**

1. **Approval of Minutes Bruce Fox**

Bruce presented the minutes of the [January 25th](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CMINS%5CFS%5C2016%5CJanuary%5CFS%20January%2025%2C%202016%20v.2docx.docx) and [February 22nd](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CMINS%5CFS%5C2016%5CFebruary%5CFS%20February%2022%202016%20Minutes%20v.1docx.docx) FS meetings. The minutes were approved separately.

1. **Senate President’s Report Bruce Fox**

Bruce reported on the following:

* Textbook orders are due March 25th. We are required to do this by the higher education opportunity act.
* ASU has asked to adopt the language the NAU Senate put forth in its [Resolution](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CResolutions%5CNon-Gender%20Binary%20Resolution%20Approved%2022%20February%202016.pdf) on the gender binary benefits coverage issue.
* ABOR will meet in April at UofA and at NAU in June.
* There are various policy changes underway. The HR website provides dates for training opportunities on the changes. The changes include changes to debts owed the university; out of state hire surcharges; minimum level of pay when transitioning from non-exempt to exempt.
1. **Provost and President Reports Provost Coleman**

Provost Coleman reported on the following for both himself and President Cheng in her absence:

* Candidates for the position of CIT Officer will be on campus this spring. Those dates will be announced soon.
* Four finalists for Vice Provost of International Education have been selected. Two will visit campus the first week of April the other two will visit campus a few weeks later.
* A search for a Dean of the College of Health and Human Services is moving forward.
* An Extended Campus Transition team headed by Joanne Keene and Christy Farley will meet for the second time this week. The president has asked that they move forward quickly with their recommendations. The will report on their progress.
* Tuition hearings begin next week. The Pledge program will continue with a slight increase to incoming students. There will be an increase in the IT fee, but many course fees have been eliminated. There are new program fees being brought forward in a few areas which include Nursing and Hotel and Restaurant Management.
* The state budget should be released in the next couple of weeks.
* An internal search for a Coordinator of Advising on campus is underway.
* There is a great deal of effort underway regarding retention of students. There are seven subcommittees each tasked with a different focus.
* Numerous faculty searches are underway with great success to date – at the time of this meeting, negotiations with top candidates have been completed or are in process in19 tenure-track searches and 10 non-tenure track searches. Several other searches are in the process of candidate review.
* Discussion on quality markers with ABOR will continue at their April meeting at the UofA.  A framework for the first set of quality markers has been developed and will be the focus of the ABOR discussion.
* The Budget Office and the Provost’s Office are working on developing materials for a Budget 101 tutorial.
* The Provost would like to honor and acknowledge faculty accomplishments. He urged faculty to let him know of any awards, publications, or other accomplishments.
1. **Senate Bylaws Committee Report Eric Yordy**
* Eric Yordy, Chair of the FS Bylaws Committee, presented three proposed [amendments](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CMEETING%20HANDOUTS%5C2016%5CMarch%2021%20FS%5CMAR%202016%20Proposed%20Senate%20Bylaws%20Amended%20from%20Committee%20Approved.docx) to the proposed bylaws presented last month. **A motion was made and seconded to accept the first amendment to changes to the section on Senate Charged Committee charges . The motion passed. A motion was made and seconded to accept the second amendment. The motion passed with one abstention. A motion was made and seconded to approve the third amendment. The motion passed. A motion was made and seconded to approve the bylaws. The motion passed with one abstention.** The Bylaws will be sent to President Cheng for administrative approval.
1. **Senate Elections Committee Kate Ellis**

Kate Ellis, Chair of the Elections Committee, noted the college elections are underway and should be final by April first. She then outlined the election process for seats on the FSEC; the liaisons to senate charged committees and other vacancies per the new bylaws and constitution. The voting will take place at the May Senate meeting.

1. **Smoke and Tobacco Free Campus Initiative Update Dan Eadens**

Bruce Fox spoke in Dan Eadens’ absence. The Smoke and Tobacco Free Campus [Policy](file:///%5C%5Cnaushares.ucc.nau.edu%5CFacSen%5CMEETING%20HANDOUTS%5C2016%5CMarch%207%202016%5CDrafted%20Tobacco%20Free%20Policy.docx) will be implemented this summer.

1. **COFS Update Pam Foti**

Pam Foti, Chair of the FS Rights and Responsibilities Council, noted that the FS R&R will work with Vice Provost Dan Kain on the annual COFS review. Any questions or concerns should be directed to her at: Pam.Foti@nau.edu.

1. **Scholarship Announcement Natalie Cawood**

Natalie Cawood, Chair of the Senate’s Budget Committee announced the Senate will award a one thousand dollar scholarship this year. All information can be found on the Faculty Senate website.

1. **IT Update Ricky Roberts**

Ricky Roberts, Interim CIT Officer, gave a brief update on what has been done and what is left to do regarding the changes within ITS.

1. **Adjourn Bruce Fox**

The Faculty Awards Ceremony will take place April 14th at the High Country Conference Center. The Assessment Fair will take place March 30th at the High Country Conference Center. There being no further business, the meeting was adjourned at 4:38p.m.