**Faculty Senate Meeting**

**Minutes**

**February 10, 2014**

Please email corrections to Faculty.Senate@nau.edu.

1. **Call to order/ Acceptance of Agenda: Astrid Klocke**

Faculty Senate President Astrid Klocke called the meeting of the NAU Faculty Senate (FS) to order in room 2405 of the Health and Learning Center at 3:00pm.

**Members Present:** Shadow Armfield, Charlie Balch (attended electronically), Steve Barger, Laura Blank, Natalie Cawood, Bill Culbertson, Cassie Dakan, Joyce DeVoss (attended electronically), Eck Doerry, Dorothy Dunn, Stephen Dunn, Kate Ellis, Heidi Fogelberg, Pam Foti, Bruce Fox (appeared electronically), Sibylle Gruber, John Haeger\*, Chuck Hammersley, Susan Harris, Lenka Hospodka, John Houser, Laura Huenneke\*, Gae Johnson, Ryan Kashanipour, Astrid Klocke, Bob Kilpatrick (attended electronically), Thomas Kolb, Sandra Lahtinen, Ellen Larson, Marty Lee, Rosemary Logan, Mackenzie Mastrud\*, Phil Mlsna, Pat Peterson (attended electronically), Jennifer Prior, Deborah Raymond, Allen Reich, Jon Reyhner, Allen Saunders, Claire Schonaerts (attended electronically), Karen Sealander, Edward Smaglik, Cathy Small, CJ Smith, Roy St. Laurent\*, Rick Stamer, Aregai Tecle, David Williams, and Ishmael Munene, for Gerald Wood..

**Members Absent:**  Chris Downum, Ding Du, Dawn Hawley, Ryan Holder, Karen Mueller, Pin Ng, Linda Robyn, Vicki Ross, Nando Schellen, and Erik Schiefer. (\*indicates ex officio members)

**Others present:** Craig Bain, Don Carter, Laurie Dickson, Jen Frey, Ro Haddon, Denise Helm, Wendy Holliday, Dan Kain, Nydia Nittmann, Bernadette Presloid (attended electronically), Karen Pugliesi, Robert Sanford, Julie Swan and Rob Till.

Faculty Senate President, Astrid presented the [agenda](file:///%5C%5Cnaushares%5CFacSen%5CAGENDA%5CFS%20MEETING%5C2014%5CFebruary%2010%202014%20FS%20first%20draft%20.doc) for approval. **The agenda was approved as presented.**

1. **Approval of Minutes Astrid Klocke**

The [minutes](file:///%5C%5Cnaushares%5CFacSen%5CMINS%5CFS%5C2014%5CFS%20January%2013%201st%20draft%20minutes.docx) of the January 13th senate meeting were presented. **A motion was made to approve the minutes. The motion passed with one abstention.**

1. **Faculty Senate President’s Report Astrid Klocke**

Astrid announced the following:

* There will be faculty representation on the NAU presidential search committee. It is expected that the search will proceed quickly with a possible conclusion as early as this fall.
* The SBS dean search controversy created a public response which may not be in the faculty’s best interest moving forward. She urged all to deal with this issue but not draw it out in public.
* President Haeger has made some shifts within his cabinet.
* Associate Vice President Dianne Verkest announced an incentive program to promote employee wellness. Those employees who opt to participate could see a ten dollar reduction per pay period in their paychecks. Questions have been asked about the program during the vetting process. She will address those in the near future. The program will go into effect next fall.
* Don Carter, E-Learning Center, announced that BbLearn will be moved onto a managed hosting service during spring break.
* ABOR discussed HB2186 calling for guns on campus for faculty. All three faculty senates have passed resolutions against guns on campus. The Arizona Faculties Council (AFC) will compile these and communicate with the regents.
* The UofA approved a peer evaluation of the teaching process. Astrid is looking at reviving the task force on learning to review this to see if NAU is interested in adopting something similar.
1. **FS Committee and Council Reports Committee/Council Chairs**
* Liberal Studies Director Ro Haddon presented the [shared prefix policy proposal](file:///%5C%5Cnaushares%5CFacSen%5CMEETING%20HANDOUTS%5C2014%5CFebruary%2010%20FS%5CSharedPrefixPolicyv16.docx) from the Liberal Studies Committee. She discussed the changes proposed to the policy that prohibits students from taking any liberal studies courses that share the same prefix as their major. The new proposal will allow students to share 9 units with the major, 19 units cannot have the same prefix as the major. They also plan on collecting data for 3 years on how this affects students. She then entertained questions. This will be placed on the next agenda as an action item.
* Bylaws Committee Chair Shadow Armfield announced that the extended campus (EC) faculty has brought forth proposed bylaws for an EC senate. Shadow will call a meeting with the extended campuses faculty representatives and the members of the Bylaws Committee to discuss this. He will report on this at a future meeting.

1. **Assessment and Curriculum Proposal Rob Till**

Rob Till a member of the task force on the assessment and curriculum processes review gave a brief [update](file:///%5C%5Cnaushares%5CFacSen%5CMEETING%20HANDOUTS%5C2014%5CFebruary%2010%20FS%5CCurriculum%20Assessment_Feedback_Jan27_2014.docx) on the vetting process of their proposal. They have meet with NAU’s leadership councils and most of the college curriculum committees. They will be meeting with the last few which include the EC. Once the vetting process is complete they will incorporate the feedback received into the final document and return to the senate for a vote. He anticipates this will be in April.

1. **Report from the President John Haeger**

President Haeger noted the following:

* The SBS dean search has been cancelled. The provost will work on appointing an interim dean. The search for a dean will continue under the new administration.
* NAU’s presidential search is moving along. The job description is now complete and ABOR has a liaison from their staff to assist the committee. President Haeger has consistently urged the committee to find the person with the right fit for NAU. He believes the search will move rapidly once it is underway. The first meeting of the committee is scheduled for the third week in March.
* The state budget presented by the governor did not include performance funding. It is unknown at this time how this will impact the university budgets. He recently testified before the House and Senate on research and infrastructure issues. More bonding is anticipated.
1. **Report from the Provost Laura Huenneke**

Provost Huenneke reported on the following:

* Faculty retention – ABOR approved our request to be exempted from the percentage of non-tenure track multi-year contracts allowed under ABOR policy.
* The COACHE survey is now closed. Our participation rate is 10 points better than the national average. They will use feedback from the survey to understand the work atmosphere and how to be a better community. The raw date should be available by late March.
* ABOR is discussing course and program fees focusing on how fees are tied to programs and how they are used.
* The task force on an academic planning framework is working on a report that she will post for open commentary and questions as soon as it is complete.
1. **Financial Aid Nydia Nitmann** Financial Aid Director, Nydia Nitmann presented the [satisfactory academic progress policy](file:///%5C%5Cnaushares%5CFacSen%5CMEETING%20HANDOUTS%5C2014%5CFebruary%2010%20FS%5CSatisfactoryAcademicProgress%20Document%20for%20Faculty%20Senate.docx) which affects all students receiving financial aid. She discussed the need for faculty to be aware of possible ramifications on a student’s financial aid when dropping a class. Faculty should be aware of these possibilities, but if not they should always advise their students to check with financial aid before dropping a class as it could affect their eligibility for financial aid.

1. **University Library Committee** **Wendy Holliday/Buck Sanford**

Buck Sanford a member of the University Library Committee and Wendy Holliday, Head of Academic Programs and Course Support at Cline presented Cline Library’s [macro budget](file:///%5C%5Cnaushares%5CFacSen%5CMEETING%20HANDOUTS%5C2014%5CFebruary%2010%20FS%5CClineLibrary_FY15macrobudgetrequest_slideformat_facultysenate_final.pptx) request. We are behind our peer institutions in funding per student and faculty. This affects our ability to support faculty/student research and build new programs. All are encouraged to review this information and let their chairs/directors/deans/provost know whether they support more funding for Cline. The macro budget requests will be discussed at the campus leadership retreat on February 28th.

1. **SETE Update Denise Helm**

Special Assistant to the Provost, Denise Helm presented a [report on](file:///%5C%5Cnaushares%5CFacSen%5CMEETING%20HANDOUTS%5C2014%5CFebruary%2010%20FS%5CFebruary%2010%20FS%20End-of-Term%20Course%20Evaluation%20SETE.pptx) the year-long SETE trial. A committee will work over the summer to evaluate the program for future adoption. Senators were asked to contact Astrid if they are interested in serving on this committee.

1. **Old Business/New Business Items/Announcements Astrid Klocke**

None

1. **Adjourn Astrid Klocke**

There being no further business, **a Motion was made and seconded to adjourn. The motion passed.** The meeting adjourned at 5:13pm.