**Faculty Senate Meeting**

**Minutes**

**December 2, 2013**

Please email corrections to [Faculty.Senate@nau.edu](mailto:Faculty.Senate@nau.edu).

1. **Call to order/ Acceptance of Agenda: Astrid Klocke**

Faculty Senate President Astrid Klocke called the meeting of the NAU Faculty Senate (FS) to order in room 2405 of the Health and Learning Center at 3:03pm.

**Members Present:** TS Amer, Shadow Armfield, Charlie Balch (attended electronically), Steve Barger, Natalie Cawood, Bill Culbertson, Joyce DeVoss (appeared electronically), Eck Doerry, Chris Downum, Ding Du, Stephen Dunn, Kate Ellis, Pam Foti, Bruce Fox, Liz Greenberg (appeared telephonically), Sibylle Gruber, Chuck Hammersley, Susan Harris, Dawn Hawley, Ryan Holder (appeared telephonically), Lenka Hospodka, John Houser, Laura Huenneke\*, Gae Johnson, Ryan Kashanipour, Bob Kilpatrick, Astrid Klocke, Thomas Kolb, Sandra Lahtinen, Ellen Larson, Marty Lee, Shayla Woodhouse for Mackenzie Mastrud\*, Pin Ng, Louise Lockard for Pat Peterson, Sherry Markel for Jennifer Prior, Deborah Raymond, Jon Reyhner, Allen Saunders, Nando Schellen, Claire Schonaerts (appeared electronically), Karen Sealander, John Tingerthal for Edward Smaglik, Cathy Small, CJ Smith, Rick Stamer, Roy St. Laurent\*, Aregai Tecle, David Williams, and Ishmael Munene, for Gerald Wood.

**Members Absent:**  Dorothy Dunn, Heidi Fogelberg, John Haeger\*, Phil Mlsna, Allen Reich, Linda Robyn, Greg Prater for Vicki Ross, Kathleen Timbers, and J. Allen Woodman. (\*indicates ex officio members)

**Others present:** Jamie Axelrod, David Camacho, Don Carter, Liz Grobsmith, Dan Kain, Eileen Klein, (appeared electronically), LuAnn Leonard, Rich Myers (appeared electronically), Bernadette Presloid (appeared electronically), Karen Pugliesi, Matt Tantau, Robert Till, Matthew Tombaugh, Melinda Treml, and Angel Verdugo.

Faculty Senate President, Astrid Klocke noted that President Haeger would not be attending today’s meeting and item 4 should be deleted from the agenda. She also noted that Arizona Board of Regents (ABOR) Chair Rick Myers, and ABOR President Eileen Klein, are appearing electronically with ABOR Regent LuAnn Leonard appearing in person under item 6. She then presented the agenda proposing to delete item 4 and move item 6 up on the [agenda](file:///\\naushares\FacSen\AGENDA\FS%20MEETING\2013\December%202%202013%20FS%20meeting%203rd%20draft%20.doc) after her report. **The agenda was approved with the amendments mentioned.**

1. **Approval of Minutes Astrid Klocke**

The [minutes](file:///\\naushares\FacSen\MINS\FS\2013\FS%20October%207th%20,%20%202nd%20draft%20minutes.docx) of the October 7th senate meeting were presented. **A motion was made to approve the minutes. The motion passed.**

1. **Faculty Senate President’s Report Astrid Klocke**

Astrid announced the following:

* The Curriculum and Assessment task force will not present their proposal until they have had sufficient time to vet it thoroughly. It is expected that they will present this early next semester.
* Astrid welcomed Regents Leonard and Myers and ABOR President Klein to today’s meeting.
* Bruce Fox will report on the November ABOR meeting later in today’s meeting.

1. **FS Committee and Council Reports Committee/Council Chairs**

No reports.

1. **Bylaws Committee Shadow Armfield**

FS Parliamentarian Shadow Armfield announced the results of the Senate’s recent census review noting that the bylaws committee confirmed a redistribution of senators among the existing voting units and the creation of two new voting units. The bylaws committee therefore recommends [a change to the FS Bylaws](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\Proposed%20By-Laws%20Amendment.docx) to include the University College and the Honors Program as voting units. **A motion was made and seconded. The motion passed.**

1. **Web Conference with ABOR President Klein/Regent Myers/Regent Leonard**

The Regents discussed their search for the next NAU President. Faculty input is welcome. They have identified the search firm they will use and hope to have a search committee selected by mid spring. It is estimated that the search could take up to a year to complete as there are many presidential searches across the nation. They cautioned that while they want as much transparency in the search we need to be careful to preserve anonymity of candidates. Upon questioning they also noted persons outside of academia might be considered. They noted that the first step in the process is to develop a profile of the candidate most suited for NAU taking into consideration: the institution's profile, student needs, faculty characteristics, professional background of candidates, and statewide leadership ability. They encouraged faculty to think about suitable candidates and nominate them through the faculty senate by contacting either Astrid or Bruce Fox.

1. **Task Force On Summer Programs** **Shadow Armfield/Karen Pugliesi**

Shadow Armfield and Karen Pugliesi presented a [PowerPoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\Summer%20Session%20Task%20Force%20Recommendations%20PowerPoing%20Nov%202013.pptx) regarding the work of the task force charged with increasing enrollment of all Flagstaff campus summer sessions. The following questions were used to frame their work. How can we encourage enrollment in summer sessions as a component of student planning? What sort of programming has the greatest potential to attract those seeking continuing education in the summer? How should Flagstaff campus summer sessions be managed? Should NAU integrate a third semester as a regular option for enrollment? They then discussed [the recommendations](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\Summer%20Sessions%20Task%20Force%20Recommendations%20_11-4-13_FINAL.docx) of the task force.

1. **Intellectual Property Karen Pugliesi**

Vice Provost Karen Pugliesi presented a [synopsis](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\Intellectual%20Property%20Policy%20at%20NAUv7_11-7-13.docx) of the current Intellectual Property Policy at NAU. A discussion followed. Senators requested that the Faculty Rights and Responsibilities Council review the policy and develop materials to help faculty better understand the policy. This will be done in cooperation with Vice Provost Dan Kain.

1. **Digital Accommodations Jamie Axelrod**

Director of Disability Resources, Jamie Axelrod, presented a [PowerPoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\PowerPoint%20Digital%20AccommodationsFS%20Nov13.ppt) covering digital disability compliance at NAU as well as relevant information on case law that set the standards for equal access for all students to information. A new accessibility analyst is being hired right now as well as new software compliance sheriff this will help faculty make initial checks to identify areas for improvement in their courses. A new usable materials center will help with the evaluation and conversion of materials.

1. **LGBTQIA Task Force Matthew Tombaugh/Angel Verdugo**

Chairs of the LGBTQIA Task Force, Matthew Tombaugh and Ángel Verdugo, presented a [PowerPoint](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\LGBTQIA%20task%20force%20%20Faculty%20Senate%20PowerPoint%20Presentation.pptx) outlining how and when it was organized and the framework of the organization. The main goal of the task force is to improve recruitment and retention of students and faculty. Data shows that most LGBT students have experienced harassment because of their gender identity. As a consequence, they are more likely to struggle in their studies. They discussed keys to creating an [inclusive classroom](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\LGBTQ%20Class%20Environment%20Context.docx) and [suggestions](file:///\\naushares\FacSen\MEETING%20HANDOUTS\2013\December%202%20FS%20mtg\LGBTQ%20Course%20Content%20Suggestions.docx) to incorporate lesbian, gay, bisexual, transgender subject matter into class curriculum.

1. **United Way Campaign Matt Tantau**

NAU United Way Campaign Chair Matt Tantau discussed the campaign currently underway. NAU is hoping to increase our overall participation. All are urged to contribute. You can pledge at the following website: Give Now > <http://nau.edu/united-way/>.

1. **Report from the Provost Laura Huenneke**

Provost Huenneke announced the following

* The formation of two new working groups with the following charges:
* Develop guidelines for faculty regarding religious holiday accommodations for students.
* Develop policy and guidelines for chairs and deans on assigning levels to part time faculty, for compensation purposes.
* She and Sarah Bickel have been assigned the task of deciding when or if to implement a delay start or closure due to weather conditions.
* All are encouraged to sign up for the NAU alert system if you haven’t already done so. Also others may need to check to make sure they are still enrolled.

1. **Old Business/New Business Items/Announcements Astrid Klocke**

No new/old business or announcements were brought forward.

1. **Adjourn Astrid Klocke**

There being no further business, **a Motion was made and seconded to adjourn. The motion passed unanimously.** The meeting adjourned at 4:55pm.