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To: faculty-l distribution list <FACULTY-L@lists.nau.edu>
Subject: Update on Migration to Canvas

Faculty:

Today we've begun the first run of K16 migrations from Bb Learn to Canvas. All migrations requested prior to March 28th are on the list for this batch. The Next batch will be run on April 10th. The current batch of migrated courses should show up in your Canvas list of courses within a week.

Below are some recent questions with answers to help you navigate this transition.

- 1. Q: K16 migration status - I submitted a migration request but don't see my course on Canvas yet. When will it be available?**

A: Unfortunately, the process of refining the content migration code with K16 has taken much longer than anticipated. The first batch started processing today 4/6/2023. We expect them to complete within a week. You will receive an email from canvas-migration@nau.edu as soon as your course is available on Canvas. You may also check Canvas yourself. [Here is a link to guidance](#) on next steps after your migrated course is in Canvas. The next batch of courses to be migrated will start April 10th. This batch will include all migrations requested between 3/27 and 4/10. Migration progress throughout Spring and Summer will be available at <https://in.nau.edu/academic-affairs/lms-transition/>. The Archive of all campus-wide communications are also available on that site.
- 2. Q: I don't know if my chair requested that my course be migrated. How do I find out?**

A: Most migration requests are being made directly by faculty. If you think your chair may have requested course migrations on your behalf, please ask your chair. You may also submit a ticket to the Help Desk who can check the list of migration requests to see if your course is being migrated.
- 3. Q: How do I request a migration?**

A: Use the [K16 Canvas Migration Form](#). Be sure to identify the source course in Bb Learn and the faculty other than you, if any, who you want to have instructor access. When requesting a course migration, specify the date you expect you will be finished your pre-migration cleanup. For details, see the [Pre-Migration Process](#). You should expect to see your migrated course in Canvas within a week of the migration date. You will receive an email from canvas-migration@nau.edu notifying you when your course has migrated. In that email will be information on next steps for reviewing and copying your course to your teaching shell.

4. **Q: How long will I still have access to my Bb Learn content and activity?**

A: While Canvas will be the learning management system used to deliver all courses as of May 2023, NAU will maintain full access to Blackboard Learn until August 15, 2023, when our current Blackboard license expires. Starting Aug 16, 2023 NAU will maintain more limited access to a Blackboard archive system (limited to no more than 100 concurrent users). Instructors will still be able to request access to their old content (and student activity) on Bb Learn through Summer 2025. Because of limited concurrent access, there may be a process to request access to that archival system.

There will not be any regular instruction delivered in Bb Learn after Spring 2023.

5. **Q: How long will the migration process be available?**

A: Migrations will occur in batches on the dates listed below. We do expect some in Fall 2023, but those are not scheduled at this time.

1. Today, April 6th
2. April 10th
3. May 5th
4. May 31st
5. June 30th
6. July 28th
7. Aug 11th
8. Aug 21st

6. **Q: How will Incompletes be handled?**

A: Canvas will be the learning management system used to deliver all courses as of May 2023. However, those who wish to finish Incompletes on Blackboard Learn will be able to, upon request. Others may choose to work on Incompletes in Canvas. That decision should be made by the instructor working with the student and the department chair. Request access for an Incomplete as before, but be sure to identify the LMS, Canvas or Bb Learn, where the student should work on their incomplete. If you select Bb Learn, you will need to login there to work with those students with an Incomplete.

1. For details on training, see [Canvas Updates | Teaching and Learning Center \(nau.edu\)](#).

2. For information regarding training incentives, [reference the 11/16/22 communication](#) by the Office of Provost.

For general information about the LMS migration process, see [LMS Transition | Academic Affairs \(nau.edu\)](#).

We apologize for this delay and the late start for migrating courses. For more help, please reach out to the [Teaching and Learning Center](#), or the [Instructional Design Group](#).

If you have specific questions, please address them to canvas-migration@nau.edu

Respectfully, your LMS support team,

Don

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