#	General Criteria
1	**General Usability**
1A	Intuitive and efficient navigation interface
1B	Contemporary interface leveraging modern technologies and dynamic updates, including mobile-friendly interface
1C	Standardization; consistency of design and student experience from one course to another
1D	Logical flow through module sequence with tracking so students know progress and can continue where they left off
2	**Content Management / Development**
2.1	**Content/Course Creation**
2.1A	Development of course material by providing a fully-featured text editor and the inclusion of commonly-used text, math and scientific symbols, multimedia, image, and object files
2.1B	Importing of course content and assessments from external sources such as textbook publishers
2.1C	Ability to have a student view of a course shell without requiring a separate log-in
2.1D	Course preview capability where content items such as syllabi first week's readings could be marked as available prior to the course start date
2.1E	Files can be uploaded to the system via drag-and-drop as well as browsing local storage.
2.1F	Course material can be selectively released based on various triggers, including calendar dates, student activity, and grading information
2.2	**Content Reuse / Template**
2.2A	Customizable and globally-defined course shell templates at multiple levels
2.2B	Course content can be copied within course shells or imported from other shells, either entirely or at the level of course modules and individual assignments and assessments
3	**Profile Setup**
3A	Supports profile customization with the ability to add personal and academic information, profile photos, and pronoun preferences with customizable privacy settings
4	**Communication**
4.1	**Messages/Notifications**
4.1A	Custom messages and notifications to individual or groups of students with delivery options including email and mobile app messages
4.1B	Early alert system for notifying students of their progress using customizable logic criteria
4.1C	Real-time chat including current status (online, busy, etc.)
4.5D	Early alert system for notifying students of performance issues using customizable logic criteria.
4.5E	Students may subscribe to push notifications for different course tools including announcements, discussions, grades and due dates.
4.2	**Course Announcements**
4.2A	Instructor can create, edit, and manage announcements including attachments and scheduled announcements
4.2B	Copy to email option for announcements
4.3	**Discussion Board**
4.3A	System has a robust discussion board tool with a fully functional text editor.
4.3B	Instructors can enable anonymous posting.
4.3C	Instructors can see a statistical summary of discussions with user participation, which can be used to generate grades.
4.3D	Instructors can require that students make an initial post before viewing classmates' posts.
4.4D	Discussion board options for group, small group, and one-on-one discussions
4.4	**Groups**

#	General Criteria
4.4A	Private group workspace including communication tools, file sharing, collaborate in real time and archiving
4.4B	Instructor may assign an assessment to one or more groups, the group members make a single submission on behalf of the entire group
4.4C	Provides integrated web conferencing support or integration capabilities
4.5	**System Error Messaging**
4.5A	Robust error-handing with meaningful error messages
4.6	**Calendar**
4.6A	Displays all courses and notifications for faculty and student upcoming deadlines.
4.6B	Automatically populates from assignment and assessment dates.
4.7	**Feedback**
4.7A	Ability for faculty to provide feedback to students on tests, papers, etc
5	**Assessment**
5A	Student assignments and assessments can be packaged for download
5.1	**Assignments**
5.1A	Creation of assignments that include customizable instructions, due dates, submission time limits, various deliverable options, and grading schemes.
5.1B	Assignment submissions of standard file types (Word, PowerPoint, PDF, etc.) can be viewed inline and annotated directly within the browser.
5.1C	System includes a built-in plagiarism detection tool or can integrate with an external tool.
5.2	**Testing**
5.2A	Creation of tests including customizable instructions, due dates, submission time limits, various deliverable options, and grading schemes
5.2B	Ability to create test banks and question sets/pools including randomization
5.2C	Rich variety of question and answer types including true/false, multiple choice, multiple answers, fill-in blank, numeric (with significant figures), matching questions, hot spot, calculated formula, manually scored essay/short answer questions, and advanced cascading questions.
5.2D	Variety of acceptable answer formats (e.g. numerical notation, word forms)
5.3	**Portfolios**
5.3A	System provides an e-portfolio tool that allows for work to be shared internally and externally
5.4	**Gradebook**
5.4A	Ability to create and apply robust calculations on multiple columns.
5.4B	Support a rich variety of grading systems (letter, score, percentage, etc.)
5.4C	Weighted gradebook columns and categories
5.4D	Customized grading rubric creation, including use as secondary evaluation
5.4E	Ability to download grades for offline use; and upload grades.
5.4F	History of changes.
6	**Analytics and Reporting**
6.1	**Student Performance / Tracking**
6.1A	System tracks and reports student access to content and assessments, including date/time and number of times accessed