**Student Organization Funding from the Ambassadors for the College of Engineering, Forestry, and Natural Sciences**

**INTRODUCTION:**

The Ambassadors for the College of Engineering, Forestry, and Natural Sciences (ACEFNS) is a student organization that represents the student body of the College of Engineering, Forestry and Natural Sciences (CEFNS) to the public, industry, prospective students, and the Dean. In 2002, an endowment fund was seeded by the Ambassadors monies earned through the sponsorship of the bi-annual Career Fair, and supplemented with other donations totaling $10,000. It was the intent of the founding members of the ACEFNS Endowed Scholarship that monies earned through the Career Fair should be reinvested in the college. Each year, the Ambassadors award monies to student organizations within the College of Engineering, Forestry, and Natural Sciences to fund a project, event or activity that will serve to better the college and its students. This fund is another opportunity for student organizations to secure funding for projects, events, and activities. For the 2015-2016 academic year, ACEFNS will invest $1,200 into CEFNS student organizations.

**ELIGIBILITY REQUIREMENTS:**

In order to be eligible to receive funding from the Ambassadors for the College of Engineering, Forestry, and Natural Sciences…

 a. Student organizations must be in the College of Engineering, Forestry and Natural Sciences.

 b. The organization must be registered with Student Life, must have an advisor and a valid bank account.

 c. This endowment will not be automatically renewable; however, a student organization recipient will have the opportunity to reapply for the endowment the following year, provided all requirements are met.

 d. **Science and Engineering Day Activity Form-** Each Spring the Ambassadors host a day-long event where high school students from local counties are invited to NAU to participate in fun engineering and science activities to excite them about a future in STEM disciplines. In order to be eligible to receive endowment funding, student organizations *must* submit a Science and Engineering Day Activity Form found online at <http://nau.edu/acefns>.

**APPLICATION MATERIALS:**

Please submit the following materials as a single pdf document to acefns@nau.edu no later than **November 19, 2015** in order to be considered for funding:

**1) Cover Page-** A single page stating the name of student organization, names and contact information for the organization’s President and Treasurer, and the type of bank account the organization has.

**2) Letter of Interest-** Please address the following questions in your letter:

 - What will the endowment funds be used for?

 - How will this benefit CEFNS?

 - How many people will be impacted and/or involved by the proposed activity?

 - Why should your organization receive this money?

Please include a budget, attached on a separate page, listing expenditures. A maximum of $500.00 may be requested per organization.

**3) Science and Engineering Day Activity Form-** Include a copy of the submitted Science and Engineering Day Activity Form.

**AWARDS AND NOTIFICATION:**

Student organizations will be notified of award decisions early in the spring semester of 2016. Please note that the proposed activity may take place in the spring or fall of 2016. If awarded funding from the Ambassadors, the student organization will be required to 1) participate in Engineering and Science day in the spring of 2016 and 2) present results of the activity to the Ambassadors following the completion of the financed event.

If there are any questions or concerns regarding the endowment funding opportunity and/or the application please do not hesitate to contact our Treasurer and Endowment Committee Chair, Bailey Hollingsworth at bph44@nau.edu.