

## **Merriam-Powell Research Station (MPRS) User Guide**

**We greatly appreciate you taking the time to review this document. We want everyone to safely enjoy their stay.**

1. Call 911 in the event of a fire, wildfire, medical emergency, or a law enforcement situation. The Arboretum at flagstaff address is 4001 S. Woody Mountain Road (Flagstaff), and the location of the MPRS is indicated by signs at The Arboretum's main gate.
  - a. Fire extinguishers are located in both kitchens
  - b. In case of wildfire, evacuate. See evacuation instructions in the building.
  - c. Basic first aid supplies are located in the main kitchen and next to the apartment door in the great room.
2. Important phone numbers are also located in the main kitchen. An on-site facility manager, who can help with questions, will be present from May 1 to August 31. Lara Schmit, the MPRS Director, can be reached at (928) 523-0683 or (303) 704-2779.
3. MPRS is on land owned by The Arboretum of Flagstaff, so MPRS guests are asked to be conscious of how their behavior and noise levels might affect The Arboretum's guests. Please be respectful. Thank you.
4. Smoking is NOT allowed in the MPRS building or tents. There are no exceptions. You may smoke in a personal vehicle or in the graveled parking area. Please use extreme caution and discard your butts.
5. Fire is a serious threat in dry forests, so outdoor cooking is permitted ONLY using the propane barbeque on the patio. Camp stove use is NOT allowed. Thank you for understanding.
6. Lab chemicals are NOT to be used or stored in the MPRS building. Arrangements for any use of chemicals must be discussed with MPRS and Arboretum staff prior to arrival.
7. Heating is in 3 zones, so please discuss heat settings with other affected users. If you open windows, please turn off the heat. For safety and rodent control issues, please DO NOT prop the doors open!
8. When leaving the station for the day, screened windows can be left open, but please consider the weather and the possibility of rain.
9. Prior to departure, please remove or dispose of all of your personal food items. Trash should be bagged, taken to the garbage area outside of the MPRS building, and deposited in the black garbage cans. Recycling (everything BUT glass) should be placed in the blue garbage cans. Glass for recycling should be left in the bin near the laundry sink to be taken to a City of Flagstaff recycling facility.

10. Please clean up after yourself and leave the facility as clean or cleaner than you found it. Cleaning supplies are located under the sinks in the main kitchen and in the bunkhouse bathrooms.

11. With the exception of the main gate to the Arboretum, which will be opened and closed by Arboretum staff, we request that all gates be kept closed at all times to prevent deer, elk, and other unwelcome guests from entering the property.

**Please enjoy your stay and thank you for staying!**