## Thank You Letter for Donations

#### [School Letterhead]

Date

Dear Donor/Sponsor Name,

On behalf of Name of High School, I would like to personally thank you for your Donation / Gift of X to support our Senior Signing Day event. Thanks to you and our many volunteers, the event was a great success.

During Senior Signing Day, we recognized Number of Seniors of our senior class for their college plans. Our students are one step closer to actualizing their dreams of attending college!

Summarize Events or Include Any Press Coverage

Once again, Name of High School thanks you for your efforts and contribution during College Signing Day! We hope to see you at the event next year.

Sincerely,

Name

Title

Name High School

(xxx) xxx-xxxx