Thank You Note to College Rep Volunteer

SCHOOL LOGO and/or Letterhead

DATE

Rep Name Rep Institution Address

City, State Zip

Dear College Representative Name,

Thank you so much for participating in your school name’s College and Career Fair! Your willing- ness to share your expertise and enthusiasm for your school made a big impact on our students. We received much positive feedback after the event, as students shared with their peers, teachers, and families about their new, or reinforced, ideas about college or training for their future careers.

Thank you again for helping us inspire our students for college and career. We hope that you will join us again next year.

With deepest gratitude, Your name(s)

Your Title