**Sample 8 - Example Bell Schedule Option A**  *(include your bell schedule as a handout for student prep session)*

Description - For schools that are traveling to an off-site College Career Expo from 12:30pm-2:30pm and where all students 9-12th participate in the fair at the same time. An early release bell schedule is used, with periods 1-6 shortened by 8 minutes each and 7th hour is not held.

| **Period** | **Start** | **End** | **Minutes** | **Content** |
| --- | --- | --- | --- | --- |
| Zero Hour | 6:30 | 7:25 | 55 | Operates as usual for all teachers and students |
| Passing | 7:25 | 7:30 | 5 | Operates as usual for all teachers and students |
| 1st Period | 7:30 | 8:17 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 8:17 | 8:22 | 5 | Operates as usual for all teachers and students |
| 2nd Period | 8:22 | 9:09 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 9:09 | 9:14 | 5 | Operates as usual for all teachers and students |
| 3rd Period | 9:14 | 10:02 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 10:02 | 10:07 | 5 | Operates as usual for all teachers and students |
| 4th Period  (lunch) | 10:07 | 10:54 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 10:54 | 10:59 | 5 | Operates as usual for all teachers and students |
| 5th Period  (lunch) | 10:59 | 11:46 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| 6th hour | 11:51 | 12:38 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Students are taken by class to assigned buses | 12:45pm | 1:15pm |  | Attendance is taken and students are transported to the College Career Expo |
| The times will vary | 2:00pm | 2:30pm |  | Students board school buses and return to school unless signed out by a parent or guardian; follow your school policy. |

**Example Bell Schedule Option B**  *(Include your bell schedule as a handout for student prep session)*

**Description -** For schools having only particular grades participate in the fair (in this example, juniors and seniors). Seniors attend 12:45 pm – 1:15 pm while juniors are in study hall/advisory/tutoring. Then from 1:30 pm - 2:00 pm, juniors attend the fair and seniors are released for the day. Periods 1-6 are shortened by 8 minutes each and 7th hour is not held for juniors and seniors.

| **Period** | **Start** | **End** | **Minutes** | **Content** |
| --- | --- | --- | --- | --- |
| Zero Hour | 6:30 | 7:25 | 55 | Operates as usual for all teachers and students |
| Passing | 7:25 | 7:30 | 5 | Operates as usual for all teachers and students |
| 1st Period | 7:30 | 8:17 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 8:17 | 8:22 | 5 | Operates as usual for all teachers and students |
| 2nd Period | 8:22 | 9:09 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 9:09 | 9:14 | 5 | Operates as usual for all teachers and students |
| 3rd Period | 9:14 | 10:02 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 10:02 | 10:07 | 5 | Operates as usual for all teachers and students |
| 4th Period  (lunch) | 10:07 | 10:54 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| Passing | 10:54 | 10:59 | 5 | Operates as usual for all teachers and students |
| 5th Period  (lunch) | 10:59 | 11:46 | 47 | Shortened class time, otherwise operates as usual for all teachers and students |
| 6th hour | 11:51 | 12:38 | 47 | Operates as usual for all teachers and students |
| Seniors – Fair  Juniors - Advisory | 12:45pm | 1:15pm | 30 | Classroom teachers escort senior students to the College and Career Fair . Junior students attend tutoring, study hall, or advisory classes.  *Freshman and Sophomores attend 7th period class* |
| Passing | 1:15pm | 1:25 pm | 10 | Operates as usual for all teachers and students |
| Juniors – Fair  Seniors - Dismissed | 1:30 pm | 2:00 pm | 30 | Junior students are escorted to the College and Career Fair. Senior students are released (early dismissal). |
| Dismissal | 2:00pm | 2:15 | 15 | All students are released. |

**Example Bell Schedule Option C**  *(Include your bell schedule as a handout for student prep session)*

**Description -** For schools having every grade level participating in the college and career fair.

| **Period** | **Start** | **End** | **Minutes** | **Content** |
| --- | --- | --- | --- | --- |
| A Period | 6:30 | 7:25 | 55 | Operates as usual for all teachers and students. |
| Passing | 7:25 | 7:30 | 5 | Operates as usual for all teachers and students. |
| 1st Period | 7:30 | 8:18 | 48 | Shortened class time, otherwise operates as usual for all teachers and students. |
| Passing | 8:18 | 8:23 | 5 | Operates as usual for all teachers and students. |
| 2nd Period | 8:23 | 9:11 | 48 | Shortened class time, otherwise operates as usual for all teachers and students. |
| Passing | 9:11 | 9:16 | 5 | Operates as usual for all teachers and students. |
| 3A Period | 9:16 | 10:04 | 48 | Juniors and Seniors are escorted to the college and career fair. All other students (9th and 10th graders) are to remain in their 3rd hour class. |
| 3B Period | 10:09 | 10:57 | 48 | Juniors and Seniors are to attend their 3rd hour class and 9th and 10th graders are escorted to the College and Career Fair. |
| 4th (lunch) | 11:02 | 11:50 | 48 | Shortened class/ lunch time, otherwise operates as usual for all teachers and students. |
| Passing | 11:50 | 11:55 | 5 | Operates as usual for all teachers and students. |
| 5th (lunch) | 11:55 | 12:43 | 48 | Shortened class/lunch time, otherwise operates as usual for all teachers and students. |
| Passing | 12:43 | 12:48 | 5 | Operates as usual for all teachers and students. |
| 6th | 12:48 | 1:36 | 48 | Shortened class time, otherwise operates as usual for all teachers and students. |
| Passing | 1:36 | 1:41 | 5 | Operates as usual for all teachers and students. |
| 7th | 1:41pm | 2:30pm | 49 | Shortened class time, otherwise operates as usual for all teachers and students. |