**Sample 3 – Table Signs and table presentation**

Hang a large sign behind each table. Design and print matching tent cards with each individual representative’s name and professional title. Provide tablecloths for representatives who don’t have their own.

Representative Name

Representative Title

Business/College Name:

Location: **Name of town only**

Career Cluster: if applicable

**Name of Business or College:**

Tables: 1

Chairs: 2

Other Requests: OUTLET

Place a sign like this on assigned tables to help your facilities staff with set-up