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| **NAU_New Primary Logo** | **ARIZONA GEAR UP****G**aining **E**arly **A**wareness and **R**eadiness for **U**ndergraduate **P**rograms | **AZgearupICONLOGO** |

**Overview of GEAR UP Data Requirements – 2017-18**

**Data Provided by the Arizona Department of Education:**

* **Names and demographic information** for all GEAR UP students in agreed-upon format, by September 8, 2017.
* **Enrollment codes and associated dates** reflectingGEAR UP students’ withdrawals from and returns to school, monthly.
* **Names and demographic information** for any new GEAR UP students, in agreed-upon format, monthly.
* **GEAR UP Educators,** by September 2017, with monthly updates.
* **Attendance data** for all GEAR UP students, monthly.
* **Year-End Status codes** for all GEAR UP students, by August 1, 2018.
* **Test results** for all GEAR UP students, by August 1, 2018. (Tests vary year-to-year, but may include AzMerit, EXPLORE, Aspire, ACT, PSAT, SAT, AP, and others)

**Data Provided by Data Liaisons:**

* **GEAR UP Courses,** by date provided to Data Liaisons.
* **Course Grades** for all GEAR UP students in agreed-upon format, by dates provided to Data Liaisons.
* **Credits Earned, GPA and Class rank** – by dates provided to Data Liaisons.
* **Baseline Graduation data** for Class of 2017, by date provided to Data Liaisons
* **National Student Clearinghouse College Enrollment Data** for class of 2017, by dates provided to Data Liaisons

**Data Provided by Site Coordinators:**

* **Weekly individual service logs (WISLs) and sign-in sheets/rosters** documenting student and parent services / participation,on a weekly basis.
* **PEPS Checklists,** on a weekly basis.
* **Unofficial Transcripts** for all GEAR UP students, by dates indicated on GEAR UP calendar.
* **Professional Development Report**, monthly, when applicable.
* **Scholarship Award Letters,** on a weekly basis, when applicable
* **Students’ current addresses and cellphone numbers,** once by date (in May) indicated on GEAR UP calendar