**Year End Status (YES) Data File Specifications**

The YES data file contains the Year End Status codes and dates of every GEAR UP student in the State for the end of the 20XX-XX school year. The table below lists the data elements and formats for this file. Please note:

1. The data must be provided in Excel format, but do not worry about the order of the columns.
2. The Year End Status data should include the year end status codes and dates for all the students in the 2018 Graduating Class/Cohort who attend the GEAR UP High Schools
3. *Alternative Format*: If you include all GEAR UP (2018 Cohort) students in this file who were enrolled at any point in the school year, even those who have left (withdrawn) at some point in the year, you can include the W Code and Withdrawal Date of the withdrawn Student, as their Year End Status Code and Date.

**Year End Status (YES) Codes and Dates – 20XX-XX Specifications**

|  |  |  |
| --- | --- | --- |
| **Field Name (*Column Header on Excel Spreadsheet*)** | **Required or Optional**  | **Instructions / Definitions** |
| School Name  | Required  | GEAR UP schools are listed below. |
| School Year | Optional | All data should be for the 20XX-XX School Year, so this data point is optional (but can be used to visually verify data). |
| Student First Name | Required |  |
| Student Last Name | Required |  |
| SAIS ID | Required |  |
| Year End Status (YES Code) | Required | One or two letter code from AZ Dept of Education Data Transaction Code Values: **R** (retained), **P** (promoted), **G** (graduated), or **SC** (still enrolled to complete coursework requirements). The Year-End Status code describes the student’s condition (status) on the last day of school.  |
| Year End Status Date | Required | The date the student was retained, promoted, graduated or still enrolled to complete coursework (i.e., the last day of school) in MM/DD/YYYY format.  |

**AZ GEAR UP Schools:**

**Casa Grande Union High School District**: Casa Grande Union High School, Vista Grande High School

**Colorado River Union High School District**: Mohave High School, River Valley High School

**Douglas Unified School District**: Douglas High School

**Holbrook Unified School District**: Holbrook High School

**Humboldt Unified School District**: Bradshaw Mountain High School

**Kingman Unified School District**: Kingman High School, Lee Williams High School,

**Mingus Union High School District**: Mingus Union High School

**Winslow Unified School District**: Winslow High School

**Yuma Union High School District**: San Luis High School