

**STAFF ADVISORY COUNCIL**

**Agenda**

**March 23, 2023**

**University Union**

**Grand Canyon Room**

**ZOOM Recording:**

[https://nau.zoom.us/rec/share/-VPczwQXWoMKmWw\\_bB\\_bupnWThEAMbaCxWNpVeATNsj-LNI8\\_JZ\\_62ncaflDgA3I.nS9noKfvzbO\\_1G5Z](https://nau.zoom.us/rec/share/-VPczwQXWoMKmWw_bB_bupnWThEAMbaCxWNpVeATNsj-LNI8_JZ_62ncaflDgA3I.nS9noKfvzbO_1G5Z)

8:30 Call to order

Welcome to new members and call for nominations

*Call to order at 8:30am by Vice President McKenzie McLoughlin*

*New members, Sarah N. and Danielle C. – Welcome! We are still looking for more folks to join SAC as new members. Please email [SAC@nau.edu](mailto:SAC@nau.edu) for a nomination (self or others) form.*

8:40 [NAU Giving Day](#) – Megan Gray ([Megan.Gray@nau.edu](mailto:Megan.Gray@nau.edu)) and Debra Floyd

*March 29, 2023 is the 5<sup>th</sup> Annual Giving Day. The incentive to participate in the day includes swag, getting to share your Lumberjack story and unlocking gifts through donating. Check with your own unit to learn if they are providing incentives to participate in Giving Day. You can also volunteer via a spreadsheet (Provided by Megan G. at a later date) for roles including tabling, sign holding and generally spreading joy/gratitude for the day. Following this day, we have a celebration of Mother Road, they will let us come and gather that day. Our goal is 2,000 gifts for the day.*

*Presidential Challenge is for the top giving department. Last year it was Student Affairs, this year President Cruz Rivera is hoping to encourage participants to give towards Student Clubs and Organizations. More details to come.*

- Q&A
  - *Comment by Erin S. – please consider giving to the fund that supports NAU employees that may be struggling, Employee Lumberjack Fund*
  - *Q: If one wants to set up a table for dept with cookies., where can they find and secure some?*
    - *A: Megan will help disburse to units around campus*
  - *Q: A box showed up at Judith's house, she asked how she was selected to receive the box of swag*
    - *A: In the spirit of "surprise and delight", it went out as a "thank you" to donors who had participated in 2 giving days in the past 2 years. There was also some outreach for folks who have been active on social media.*
  - *Q: How can we donate to have funds "matched"?*
    - *A: When you finalize a donation, we ask certain identifiers that will allow us to track funds that will be used to match donations.*

8:50 Undergraduate Research, Presentation [Volunteer Sign Up](#) – Tina Zecher

*With SAC Survey indicating feelings of disconnect from impactful scholarship on campus, Tina is sharing a volunteer opportunity for staff. The biggest need currently is for volunteer reviewers, the goal is to have each student receive feedback from 3 different people.*

*We need 250 people to reach their goal, it is open to everyone (not just NAU community). You can sign up for tabling and other tasks by visiting the link [here](#). NAU employees, community members and graduate students can sign up.*

9:05 Human Resources Updates, [webpage and FAQ](#) – Josh Mackey

*True Blue Summer Fridays, the President sent out an email in early-Spring*

- *Josh invites everyone to review survey results on the review for initial True Blue Summer Fridays, leadership used feedback to inform this summer's continued practice of True Blue Summer Fridays. See the results [here](#)*
- *Timeframe adjusted to begin the week following commencement to 2 weeks prior to the start of the fall semester, and adjustment to 36 hours of accountability for the work week*
- *Another key piece is the synergy around primarily being closed on Fridays, a large piece of feedback is the benefit of broadly being closed and not having large portions of colleagues in the office on Fridays and coming back to backlogs on Mondays.*
- *Other considerations included: reduced hours do not translate to reduced service to one another and students, positive sustainability impacts and research from closing buildings and reducing commutes.*
- *Q&A*
  - *Q: If a department needs to be open 40 hours a week (including Fridays), will the staff somehow be compensated if they are not allowed a 36-hour week?*
    - *A: If folks are required to work the 40 hours a week and are exempt employees, there is a plan to compensate staff. Please get in touch with Human Resources.*

9:15 Activity

9:25 Announcements and adjourn

- *Convocation Ceremonies during the week of graduation, please have students RSVP here: <https://in.nau.edu/office-of-student-affairs/convocations/>*
- *SAC Mixer, April 24, 12-2pm – duBois Center Ballroom*
  - *Will likely need volunteers, we will reach out through the SAC newsletter a bit closer to the event date.*
- *Encuentro Conference rescheduled to April 5, all day at the duBois Center with panelists, conversations about culture and meaning of NAU being a Hispanic Serving Institution (HSI). Celebration to follow at International Pavilion, April 5, 7:30-9pm with a local band!*
- *For NAU's partnership with minor league Phoenix Rising soccer club, there is a custom ticket link for discounted prices for games in the Valley. 20% off at team store, the NAU logo is on the jersey.*

- *Higher Education Childcare Project is for students **and** if you are an employee who is also a student, you can view eligibility criteria here: <https://in.nau.edu/dean-of-students/higher-education-child-care-project/>*
- *Mike Bouck – Mindfulness Based Stress Reduction Class, 8-week class on Mondays with a full-day silent retreat. Although registration has passed for this round, we are hoping to have a continued opportunity for this in the future.*
- *There is a Phoenix Convocation for Statewide students in the Valley of Phoenix on April 29*

9:30 Transition to SAC business meeting

A call for nominations for executive committee and open position

Committee updates

- Service and Engagement
  - *Upcoming engagement opportunities for Flagstaff Family Food Center and through the United Way*
- Mentoring and Professional Development
  - *Contemplating transitioning this section as a committee, considering that M. Lee Griffin with Human Resources has put together a larger committee across the university.*
- Event/Spring Mixer
  - *Please block off some time to volunteer prior to or after the event.*
- *Call for executive position self-nominations and nominations for others.*
  - *Q: Should Service Professionals still self-nominate?*
    - *A: Yes, we need folks in general.*

Announcements/updates from commission or committee meetings

Upcoming meeting is on April 20, Maker's Lab in first floor of Cline Library

10:00 Adjourn

*9:43am – Meeting adjourned by McKenzie M.*