**This Nomination is for:  Classified Staff  Service Professional**

Each year the Staff Advisory Council solicits nominations from university staff in good standing with at least one year of employment at NAU to fill the available council positions.

Staff Advisory Council (SAC) nominees should be interested in representing their fellow classified staff or service professionals on a wide range of issues. Time commitments range from 3-4 hours per month during most months of the academic year and 6-8 hours per year for special events. Activities include meeting as a council monthly to conduct business and engage with university leaders on a wide variety of topics, representing the SAC on one or two other task forces, committees, or university work groups, serving on the SAC internal committees, and participating in annual philanthropy or service projects. Nominations are accepted from any division or area of the University statewide. More information is available at [https://in.nau.edu/sac](http://www.in.nau.edu/sac).

**Nomination Process:**

* Complete Nominee Information and the Qualifications Statement
* Have a reference submit a supporting statement (this can be your direct supervisor or someone else who can speak to your ability to contribute effectively in this role)
* Sign and date the form
* Obtain the signatures of your direct supervisor and Dean/Director/VP (if not your direct supervisor)
* Email the completed form to Erin Kruse ([Erin.Kruse@nau.edu](mailto:Erin.Kruse@nau.edu)) and Jose Diaz Aquino ([Jose.DiazAquino@nau.edu](mailto:Jose.DiazAquino@nau.edu)) by **Friday, October 1st at 5:00 pm**

**Nominee Information:**

Name: Click or tap here to enter text.

Position/Title: Click or tap here to enter text.

Department: Click or tap here to enter text.

VP Area/Division: Click or tap here to enter text.

NAU Hire Date (or date of classification): Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

*\*Term of nominee appointment for SAC is three years from confirmation of appointment.*

*I affirm that I am not currently undergoing any disciplinary action and am in good standing with the university.*

**Qualifications Statement:**

In 300 – 500 words, please indicate the qualifications, experience, and contributions you would bring to the SAC. Feel free to attach additional pages or documentation if necessary.

Click or tap here to enter text.

Nominee’s Signature: Date:

Nominee’s Supervisor Signature: Date:

Dean/Director/VP (if not supervisor): Date: