

# BENEFITS

## e-TRP Important Dates and Deadlines

The e-TRP will be open for submission 90 days prior to the first day of the term. Requests will continue to be accepted until the last day of the term.

**When tuition reductions are posted:** Once the approved, the first day the tuition reduction amount is posted to a student's is:

- **Fall:** The first business day in July
- **Spring:** The first business day after January 1st.
- **Summer and Winter:** 48 hours after approval.

The dates below are for NAU students only. Dates for ASU and UA students are based on the schedule at each of university.

| Term        | First Day Requests Accepted | First Day Posted * | First Day of the Term* | Last Day of the Term | Last Day Requests Accepted |
|-------------|-----------------------------|--------------------|------------------------|----------------------|----------------------------|
| Spring 2023 | 10/19/22                    | 01/04/23           | 01/17/23               | 05/12/23             | 05/12/23                   |
| Summer 2023 | 02/14/23                    | 04/15/23           | 05/15/23               | 08/07/23             | 08/07/23                   |
| Fall 2023   | 05/30/23                    | 07/01/23           | 08/28/23               | 12/15/23             | 12/15/23                   |
| Winter 2023 | 09/19/23                    | 10/15/23           | 12/18/23               | 01/15/24             | 01/15/23                   |
| Spring 2024 | 10/18/23                    | 01/02/24           | 01/16/24               | 05/10/24             | 05/10/24                   |
| Summer 2024 | 02/16/24                    | 04/15/24           | 05/13/24               | 08/06/24             | 08/06/24                   |
| Fall 2024   | 05/08/24                    | 07/01/24           | 08/26/24               | 12/13/24             | 12/13/24                   |
| Winter 2024 | 09/19/24                    | 10/15/24           | 12/18/24               | 12/12/24             | 12/12/24                   |
| Spring 2025 | 10/15/24                    | 01/02/25           | 01/13/25               | 05/09/25             | 05/09/25                   |
| Summer 2025 | 02/12/25                    | 04/15/25           | 05/13/25               | 08/06/25             | 08/06/25                   |
| Fall 2025   | 05/27/25                    | 07/01/25           | 08/25/25               | 12/12/25             | 12/12/25                   |
| Winter 2025 | 09/17/25                    | 10/15/25           | 12/16/25               | 01/10/25             | 01/10/25                   |
| Spring 2026 | 10/14/25                    | 01/02/26           | 01/12/26               | 05/08/26             | 05/08/26                   |
| Summer 2026 | 02/10/26                    | 04/15/26           | 05/11/26               | 08/04/26             | 08/04/26                   |

*\*Dates are subject to change based on the academic calendar.*

If you have questions about the Employee Tuition Reduction Program contact Human Resources at [nauhrbenefits@nau.edu](mailto:nauhrbenefits@nau.edu) or call (928) 523 - 2223. Visit the [Employee Tuition Reduction Program webpage](#) for more information on the program.