
Human Resources

Partner Assistance Program Request

To qualify for partner assistance benefits at Northern Arizona University, the applicant must provide the following:

A. Married with proof of legal marriage

- OR -

B. Two adults with proof of 3 of the 5 following:

1. Having reciprocal wills
2. Evidence of dependent children together (i.e. biological, adopted, or **children in non-traditional families**)
3. Maintaining a primary residence together (6 months or more)
4. Maintaining a joint banking or savings accounts
5. Maintaining each other as primary beneficiary of life insurance policies, pension, or retirement plans.

I certify that I meet the above minimum eligibility requirements and **have provided NAU with the appropriate documentation**, and I will inform Northern Arizona University if I no longer meet the requirements.

Employee Signature: _____ Date: _____

I have examined satisfactory written proof of the above requirements and determined that the applicant is qualified for partner assistance.

Partner Assistance Program Representative: _____