



## Third Year To-Do List

Third Year Students (60-89 completed units)

***Complete 15 units per term (or speak with your advisor to discuss other options)***

☐ **Step One**

Check to see if your transfer credits have been processed and posted to your unofficial transcript.

☐ **Step Two**

Meet with your Academic Advisor.

- Create your course plan that includes the sequence of courses you need to complete in order to earn your degree.
- Independently check your Academic Advisement Report to ensure your classes are being distributed towards the correct degree requirements.
- Your Liberal Studies program and University Diversity requirements should be completed by your third year, unless it is fulfilled by your major coursework.

☐ **Step Three**

Be aware of important University [dates and deadlines](#).

☐ **Step Four**

Utilize academic services offered on campus.

- North and South [Academic Success Centers](#)
- [Supplemental Instruction](#)
- Professor's Office Hours

☐ **Step Five**

Your third year of college would be an excellent time to Study Abroad! Visit the [Center for International Education](#) to discuss different programs NAU offers.

☐ **Step Six**

Visit the [Office of Scholarships & Financial Aid](#) website to view what types of aid are available to you to fund your education and complete the [Free Application for Federal Student Aid](#) (FAFSA) by February 1<sup>st</sup>, for next year's aid. Scholarships are also offered through our different colleges- take a look at your college's list of scholarships!

- College of Arts & Letters
  - [Department of Comparative Cultural Studies](#)
  - [Department of English](#)
  - [Department of Global Languages and Cultures](#)
  - [Department of History](#)

- [Department of Theatre](#)
- [School of Music](#)
- [School of Art](#)
- [College of Education](#)
- College of Engineering, Forestry, & Natural Sciences
  - [Department of Biological Sciences](#)
  - [Department of Chemistry and Biochemistry](#)
  - [Civil Engineering, Construction Management, and Environmental Engineering, Electrical Engineering, Mechanical Engineering, Computer Science](#)
  - [Department of Mathematics and Statistics](#)
  - [Department of Physics and Astronomy](#)
  - [School of Forestry](#)
  - [School of Earth Sciences and Environmental Sustainability](#)
- College of Health & Human Services
  - [School of Nursing](#)
  - [Department of Dental Hygiene](#)
- [College of Social & Behavioral Sciences](#)
- [The W.A. Franke College of Business](#)
  - [School of Hotel & Restaurant Management](#)

#### ☐ **Step Seven**

Internships are a great way to gain experience, increase employability, and gain educational advantages. Check out the internships that each college has to offer:

- [College of Arts & Letters](#)
- [College of Engineering, Forestry, & Natural Sciences](#) (CEFNS)
- [College of Social & Behavioral Sciences](#)
- [The W.A. Franke College of Business](#)
  - [School of Hotel & Restaurant Management](#)

#### ☐ **Step Eight**

Get started on your career journey!

- On the [NAU Career Development](#) website, you can view the Professional Development Guide, Career Events, and the Jobs for Jacks online employment database. Schedule an appointment with a member of the Career Team to explore careers or to take a look at your resume!
- Visit the [College of Engineering, Forestry, & Natural Sciences](#) and the [W.A. Franke College of Business](#) Career Development websites if you are pursuing a career in these fields.

### □ **Step Nine**

Thinking about [Graduate School](#)? Meet with an advisor to help you take the necessary steps toward applying to Graduate School.

- How can I [pay](#) for Graduate School?
- Attend Graduate School Workshops or access the [online archived presentations](#) which include 1) *Processes, Resources, and Tips for Success*, 2) *Writing a Winning Personal Statement*, and 3) *The GRE and TOEFL Tests*.

### □ **Step Ten**

The [Undergraduate Research and Design Symposium](#) show cases creative ideas, discoveries, and research done by students from each college to their peers, professors, the university, and Flagstaff community. Get involved and present your hard work at this symposium!

### □ **Step Eleven**

Are you eligible for graduation?

- You should have 90 units in progress by your sixth semester. Check in with your advisor if you are unsure.
  - [How to find your advisor](#)