

	Policy Owner: Vice President and Chief Human Resources Officer	
	Responsible Office: Human Resources	
	Origination Date: 10/01/1993	Last Revised: 07/01/2026
	Policy Title: Outside Employment	

Definitions

Regular Employee: An employee working in a half-time to full-time position that is expected to continue for at least six months.

Policy

Employees may obtain outside employment or render professional services provided it does not in any way interfere with the University duties of the employee, and the outside employment is fully consistent with all rules promulgated by the University and the Arizona Board of Regents.

Upon accepting employment with the University, Regular Employees agree that the University shall be the employee's primary employer. The employee further agrees that, should conflicts in work schedules occur due to shift or job reassignment or for any other reason, the work schedule at the University shall be the employee's primary obligation.

Related Information*

[ABOR Policy 6-705 Outside Employment](#)

Policy History*

07/01/2026: Policy revised. Rehires section moved to [Staff Recruiting and Hiring](#). Licensing/certification requirements section moved to [Employment Eligibility and Conditions](#). Policy formerly titled "1.09 Conditions of Employment"

01/01/2000: Policy revised.

10/01/1993: Policy adopted.

* Related Information and Policy History are solely for the user's convenience and are not part of the official university policy.