NAU NORTHERN ARIZONA UNIVERSITY

Maria and Steve Sanghi College of Nursing

Checklist for Nursing Students:

Completed	Checklist Items
☐	Return signed Admission Contract within **5 business days** of receiving the acceptance email.
☐	Download and read the Student Handbook.
☐	Read ***Legal Limitations for Nurse Licensure.***
☐	Read ***What to Expect.***
☐	Attend Mandatory New Student Orientation & Elsevier Orientation.
☐	Drop current NAU courses.
☐	For transfer student – contact University Admissions to ensure your application is term activated for the upcoming term.
☐	Substance Screening exam and the background check must be completed **before** the start of the term.
☐	Order uniform scrubs at least 2 months **before** the start of the term.

Upload student credentials to Typhon by the date provided on the nursing acceptance website.
Failure to submit all required documents by the deadline may result in forfeiture of your place in the program.

Uploaded	Required Documents
☐	Copy of an American Heart Association BLS Provider CPR certificate.
☐	Copy of current Class I Fingerprint Clearance card.
☐	Copy of personal health insurance card.
☐	Copy of Professional Liability Insurance.
☐	Copy of HIPAA Training.
☐	Copy of Bloodborne Pathogen Training.
☐	Copy of Academic Integrity.
☐	Copy of the signed NAU College of Nursing Handbook Acknowledgment form.
☐	Copy of the signed NAU Physical Examination form **AND** the NAU Healthcare Provider Certificate.
☐	Copy of Hepatitis B (HEP B) or proof of immunity by a positive titer.
☐	Copy of Measles, Mumps & Rubella (MMR) or proof of immunity by a positive titer.
☐	Copy of 2-step TB skin test or blood test.
☐	Copy of Tdap vaccine within the last 10 years.
☐	Copy of Varicella or proof of immunity by a positive titer.
☐	Copy of Influenza immunization for the current flu season.
☐	Copy of COVID immunization card (Pfizer or Moderna or Johnson & Johnson) is highly recommended - Successful completion of clinical rotations is required by this accredited Nursing program; clinical rotation partners of NAU require COVID vaccination; these partners are not governed by NAU. Disability accommodations questions may be referred to NAU Disability Resource Office or religious accommodation questions may be referred to the NAU Equity and Access Office.

The information is required by the Maria and Steve Sanghi College of Nursing and the healthcare agencies in which we are affiliated. Please maintain your own copies for your personal portfolio to make available at the healthcare agencies where you will be conducting your clinical experiences.