Academic Unit or College Organizational Change
Establishing, Re-organizing, or Disestablishing Academic Units

**Phase 1: Proposal of Concept**

- Initial Concept/Idea Submission
  - Represents the presentation of a concept and whether a full proposal should be pursued.
  - Complete the "Concept Proposal" Section of Form
  - Submit to Curriculum.Assessment@nau.edu
  - C&A obtains e-mail approval for proposal submission from Academic Unit Leader and Dean

- Approval to Pursue Full Proposal

- R&D Meeting
  - Identify all Processes, Proposals and Approvals Required for Concept
  - Identify all Processes, Proposals and Approvals that will be Needed
  - Convenes NAU Academic and Non-Academic Areas Appropriate to the Concept Proposal
  - Result of Meeting: Action Plan and Timeline to complete a Full Proposal

**Phase 2: Parallel Curriculum and Full Proposal Processes**

- A. Submission of Full Proposal for Provost Team and President Review
  - Final approval by President to go to ABOR

- ABOR Review and Vote

- Organizational Change Implementation

- B. Submission of Plan Change Form for Curriculum Proposal Process

- Informational Item for Curriculum
  - Vote not required for launch

- Proposal Denial, Pause, or Requests for Revisions