New Degree Program Request Review and Approval Process

If a New Degree Program happens to also be in a new location, modality, with an educational partnership, etc., all of those elements are a part of the R&D meeting and included within this process.

Phase 1: Proposal and Approval of Concept

- **Initial Concept/Idea Submission**
  - Represents the presentation of a concept and whether a full proposal should be pursued.
  - Complete the "Concept Proposal" Section of Form
  - Submit to Curriculum.Assessment@nau.edu
    - OA obtains e-mail approval for proposal submission from Academic Unit Leader and Dean

- **R&D Meeting**
  - Identify all Processes, Proposals and Approvals Required to Establish Concept
    - Identify all Processes, Proposals and Approvals that will be Needed
    - Convenes NAU Academic and Non-Academic Areas Appropriate to the Concept Proposal
  - Result of Meeting: Action Plan and Timeline to complete Phase 2

Phase 2: Parallel Curriculum and Full Proposal Processes

- **A. PALC and Provost/President Review Process**
  - Submission of Full Proposal
    - Final Review and Approval by President to go to ABOR

- **ABOR Review and Vote**

- **If New Degree Type or New Discipline, HUC Approval Required**

- **B. Curriculum Proposal Process**
  - Submission of New Plan Form

- **Curriculum Review Process Review and Vote**

- **Proposal Denial, Pause, or Requests for Revisions**

- **New Program Launch (First Enrollment of Students)**