

Contractual Arrangement

Phase 1: Proposal of Concept

Initial Concept/ Idea Submission

Represents the presentation of a concept and whether a full proposal should be pursued.

Complete the "Concept Proposal" Section of Form

Submit to Curriculum.Assessment@nau.edu

C&A obtains e-mail approval for proposal submission from Academic Unit Leader and Dean

Approval to Pursue Full Proposal

R&D Meeting

Identify all Processes, Proposals and Approvals Required for Concept

Identify all Processes, Proposals and Approvals that will be Needed

Convenes NAU Academic and Non-Academic Areas Appropriate to the Concept Proposal

Result of Meeting: Action Plan and Timeline to complete a Full Proposal

Phase 2: Parallel Curriculum and Full Proposal Processes

A. Submission of Full Proposal and Contract for Provost Team and President Review

ABOR Review and Vote

HLC Approval Required

Contractual Arrangement Implementation

B. Submission of Plan Change Form for Curriculum Proposal Process

Informational Item for Curriculum

Vote not required for launch

Proposal Denial, Pause, or Requests for Revisions