

## **NAU-ACETS Evaluation Process**

 An AZ community college sends a form through the statewide ACETS database to NAU whenever there is a change in curriculum.

 Once finalized, the form travels to Undergraduate Admissions where the decision/approval is encoded in Peoplesoft by a Credentials Evaluator. Once in Peoplesoft, it will publish in multiple places for NAU (transcripts, the CEG, Jacks Path, etc.)

 The NAU Transfer & Articulation Coordinator, in the Curriculum & Assessment Office, routes the form to the appropriate designated faculty ACETS evaluator for evaluation or re-evaluation.

 Once a decision is made and entered into the form by faculty, the form returns to the NAU Transfer & Articulation Coordinator for finalization.  The NAU faculty evaluator reviews the course and enters (DE, DEC, E, or NT) for transfer credit on the form. Or, the form is tabled for additional info. from the CC or more discussion.