

**Cooperative Academic Agreement  
Between  
Hunan Institute of Technology  
And  
The Arizona Board of Regents  
On Behalf of  
Northern Arizona University**

In view of a common commitment to global education, to continue to promote understanding and goodwill, to strengthen cultural ties, and to broaden the experience and horizons of faculty and students, Hunan Institute of Technology (hereinafter referred to as HIT) and The Arizona Board of Regents for and on behalf of Northern Arizona University, (hereinafter referred to as NAU) agree to enter into a cooperative academic relationship for the purpose of providing academic experiences for students and opportunities for faculty exchanges. The following are the terms of this agreement:

**Principles Guiding Special Degree Program**

1. On the basis of the 2+2 model, HIT undergraduate students will complete the first two years of coursework at HIT and then enroll at NAU for the last two years or until the requirements for the program of study have been completed.
2. Upon successful completion of all requirements, HIT students will be awarded the bachelors degree from NAU.

**Eligibility**

1. HIT students are eligible to enroll in any program NAU to which transfer students are admitted.
2. HIT will review applications to ensure that students recommended to NAU meet the requirements of NAU Office of International Admissions in terms of GPA and TOEFL scores, and have sufficient academic preparation for the programs of study they wish to pursue.
3. NAU will consider the applications of all students enrolled at and nominated by HIT for participation in any program covered by this agreement.

**Admission and Enrollment**

1. HIT will submit dossiers containing all of the documents required for admission to NAU to the designated staff person at the Center for International Education.
2. Applications must be submitted prior to the published deadlines.
3. NAU reserves the right to make the final admission decision regarding all applications.
4. NAU will offer an orientation program to all newly admitted HIT students at the start of each semester and will provide assistance with the registration process to HIT students.

### **Academic Credit and Advising Issues**

1. HIT students will receive appropriate academic advising by NAU staff and faculty prior to the start of their program of study.
2. NAU considers enrollment in 12 credits to constitute a full course of study in a given semester and necessary for completion of the program of study within the time frame prescribed.
3. No representations are given to HIT regarding the time in which they will complete the requirements of their program of study.
4. The academic transcript reflecting each student's performance will be sent to HIT at the conclusion of each student's period of study.

### **Academic and Disciplinary Regulations**

1. HIT students will be expected to remain in good academic and disciplinary standing in accordance with the rules that apply to regularly enrolled students at NAU. NAU reserves the right to dismiss students from the program and NAU if they fail to comply in this regard.
2. NAU agrees to make HIT students aware of its academic and disciplinary policies and procedures during orientation and in various written material.

### **Housing**

1. NAU undertakes to make all reasonable efforts to locate and provide suitable on-campus accommodation for HIT students, provided the appropriate housing forms are completed and returned to NAU by the deadline dates.
2. NAU guarantees temporary housing upon arrival to HIT students.

### **Health Insurance**

All HIT students enrolled at NAU are required to purchase the student health insurance provided through NAU and will be eligible to use the campus Student Health Center.

### **Access to Facilities**

HIT students will be granted the same access to university facilities as regularly enrolled NAU students, including the library, computing, sports and social facilities.

### **Student Integration**

NAU will make every reasonable effort to integrate HIT students into life in the United States and international student life by integrating them into regular undergraduate courses and providing a range of programming options through student organizations, etc.

### **Financial Arrangements**

1. NAU will bill HIT students for the tuition, housing costs and other fees incurred in a given semester.
2. HIT students are responsible for all other costs associated with their stay at NAU.

### **Faculty Exchange**

1. Both HIT and NAU commit to support the exchange of faculty between institutions.
2. Except for salary and benefits, visiting faculty will be accorded the usual faculty privileges by the host institution.
3. The home institution will be responsible for paying the salary and benefits of visiting faculty members. The host institution bears no responsibility for providing funds to visiting faculty members for any purpose.
4. All faculty exchanges must be approved in writing by the appropriate host department as well as the dean of the college concerned.

### **Non-Discrimination**

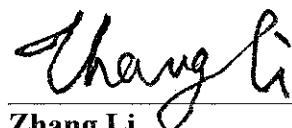
Neither party will discriminate on the basis of race, sex, age, national origin, color, religion, sexual orientation, veterans/national guard/reserves status, disability or any other prohibited characteristic.

### **Revision and Duration**

This agreement is subject to revision by mutual consent. It shall be considered a continuing agreement with the understanding that it may be terminated by mutual consent at any time. Either part may terminate it at the completion of an academic year by giving at least 90 days prior written notice. This agreement may only be altered or amended by the written agreement of both parties.

Agreed and Accepted this 6<sup>th</sup> day of May, 2009

**For Hunan Institute of Technology For Northern Arizona University:**



**Zhang Li**  
President



**Liz Grob-Smith**  
Provost & Vice President for Academic Affairs

## APPENDIX

1. The admission requirements to NAU under the terms of this agreement are as follows:

- \* Completed NAU Application
- \* GPA of 2.0 or a percentage of 66 in the Chinese grading system.
- \* TOFEL (IBT 70) or IELTS (6.0) score to enter college courses. Students without a score or low score can come to NAU to take a proficiency test and students who score below the established minimum will need to enroll in NAU's Program in Intensive English.
- \* Financial Statement showing the needed \$26,000. *This figure is only for the Fall 2009 – 2010 academic year and is subject to US government regulations.*
- \* Official Transcripts from HIT

2. NAU guarantees to award transfer credit to all coursework completed at HIT that meets NAU transfer requirements. In addition, the credits awarded by NAU to meet the Liberal Studies requirement (up to 35 credits) will all be applied toward completion of the Bachelors degree at NAU. Additional credits may transfer but NAU cannot guarantee that they will apply toward completion of the Bachelors degree.

3. HIT students who have applied and have been accepted to enroll in the dual degree program at NAU will receive an orientation at HIT from an NAU administrator prior to applying for the student visa at the US Embassy in China.

4. HIT is willing to host NAU faculty for short-term lecturing opportunities at HIT. HIT will provide accommodation and ground transportation in China to participating NAU faculty.



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May 6, 2009

To Whom It May Concern:

This is to confirm that on the basis of the 2+2 agreement entered into between Northern Arizona University (NAU) and Hunan Institute of Technology (HIT), that NAU will provide HIT students who participate in this program with a 10% tuition discount. In addition, for every ten HIT students participating in the 2+2 program in a given year, NAU will allow one HIT faculty to come to NAU for one year and will provide the following benefits:

- Airfare not exceeding \$1300
- Housing at NAU
- Stipend of \$300 per month for nine months
- The opportunity to sit in on classes of the faculty member's choosing

We are very pleased about our plans to collaborate with HIT in this exciting initiative and we look forward to a great future.

Sincerely,

A handwritten signature in black ink that reads "Harvey Charles". The signature is written over the printed name and title.

Harvey Charles, Ph.D.  
Vice Provost for International Education