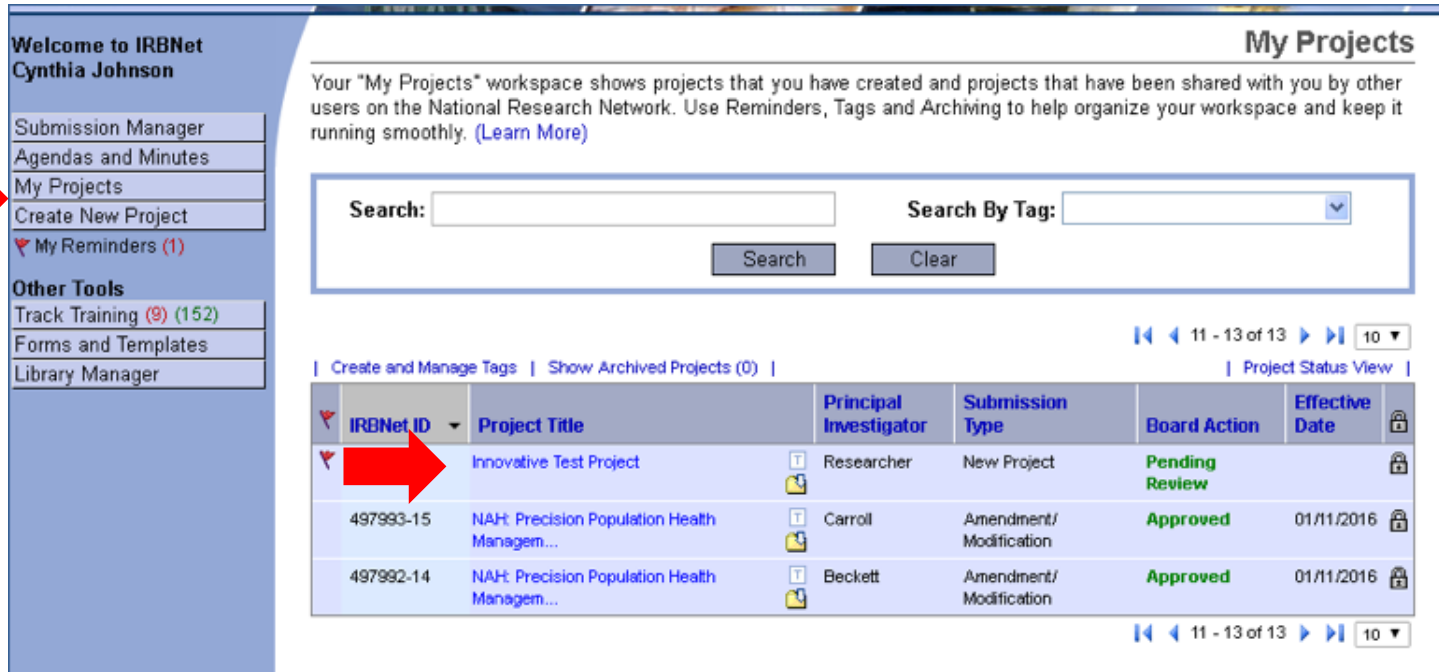


NAU IRBNet Signing

Guidance for signing a submission package

Sign your submission

1. Go to your active projects by selecting the **My Projects** tab at the left of the screen.
2. Select the Title of the project you would like to sign.



Welcome to IRBNet
Cynthia Johnson

Submission Manager
Agendas and Minutes
My Projects
Create New Project
My Reminders (1)

Other Tools
Track Training (9) (152)
Forms and Templates
Library Manager









My Projects

Your "My Projects" workspace shows projects that you have created and projects that have been shared with you by other users on the National Research Network. Use Reminders, Tags and Archiving to help organize your workspace and keep it running smoothly. ([Learn More](#))

Search: Search By Tag:

11 - 13 of 13 10

[Create and Manage Tags](#) | [Show Archived Projects \(0\)](#) | [Project Status View](#)

IRBNet ID	Project Title	Principal Investigator	Submission Type	Board Action	Effective Date	
	 Innovative Test Project	 Researcher	New Project	Pending Review		
497993-15	NAH: Precision Population Health Managem...	 Carroll	Amendment/Modification	Approved	01/11/2016	
497992-14	NAH: Precision Population Health Managem...	 Beckett	Amendment/Modification	Approved	01/11/2016	

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Sign your submission

3. Sign your submission by selecting the **Sign this Package** tab on the Designer page. If you are a student, your faculty advisor must also sign the submission.



- My Projects
- Create New Project
- My Reminders
- Project Administration**
- Project Overview
- Designer
- Share this Project
- Sign this Package**
- Submit this Package
- Delete this Package
- Send Project Mail
- Project History
- Messages & Alerts
- Other Tools**
- Forms and Templates

Step 1:

Download blank forms, document templates and reference materials to assist you in assembling your document package.

Select a Library: Northern Arizona University IRB, Flagstaff, AZ

Select a Document: 1 Instructions for students

Step 2:

Assemble your document package. In addition to adding project documents to your package, IRBNet also allows you to link your project team's Training & Credentials to your package.

Documents in this Package:

Document Type	Description	Last Modified			
Budget	NIH Grant Proposal	02/05/2016 01:57 PM			
Consent Form	Consent Adult v2016-02-04	02/05/2016 01:32 PM			
Data Collection	Quality of Life Survey	02/05/2016 01:33 PM			
NAU - Research Application	NAU - Research Application	02/05/2016 12:35 PM			
Other	Recruitment Script	02/05/2016 01:56 PM			
Other	List of Project Personnel	02/05/2016 01:24 PM			
Other	Site Auth School	02/05/2016 01:58 PM			
Other	Participant Material Thank You Cards	02/05/2016 01:38 PM			
Protocol	Project Narrative for Application	02/05/2016 01:20 PM			

There are no Training & Credentials records linked to this package. | [Link / Un-Link Training Records](#) |

Sign your submission

4. Under the dropdown menu, select your research role, then click **Sign**

Sign Package

[866603-1] Creating a New Project in IRBNet

I Christine Melton-Lopez, as , certify that to the best of my knowledge the information contained in this package is accurate and complete, has been prepared in accordance with all applicable institutional requirements and is ready for submission. I further certify that this electronic signature is intended to be the legally binding equivalent of a traditional handwritten signature.




To sign on behalf of another person, switch to **Designee Signature Mode**.

This package has not been signed.

Sign your submission

5. You will be asked to re-enter your IRBNet **Username** and **Password** to complete the signing process.
6. Select **Continue**.



Please provide your IRBNet username and password to continue.

Username:

Password:

The image shows a dialog box with a blue border. At the top, it says "Please provide your IRBNet username and password to continue." Below this are two input fields: "Username:" followed by a text box, and "Password:" followed by a password box. At the bottom, there are two buttons: "Continue" and "Cancel". A red arrow points to the Username input field, and another red arrow points to the Continue button.