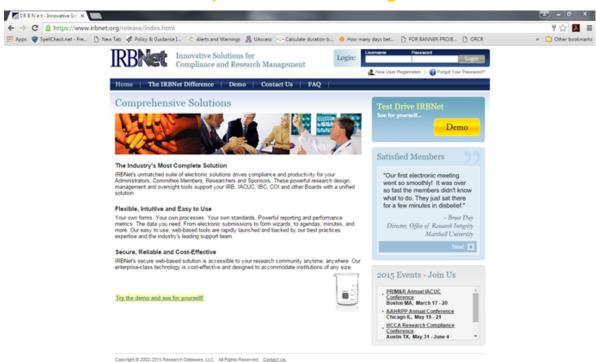
IRBNet Registration

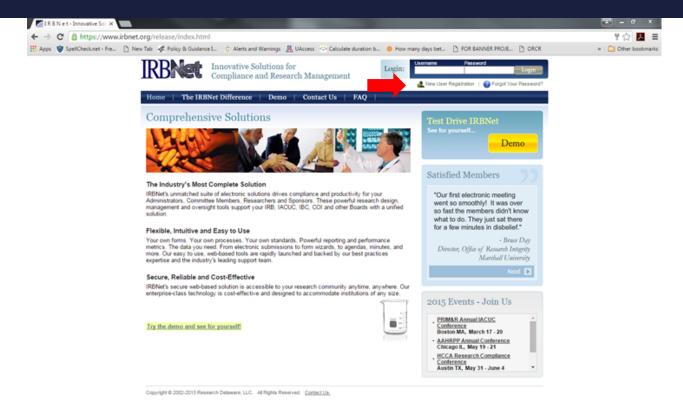
Guidance for creating a new IRBNet account

Go to the IRBNet website

Website address: https://www.irbnet.org/release/index.html



Click "New User Registration" to begin the sign-up process.



New User Account information

Fill out as directed



IRBNet: Individual User Terms of Use

Select Accept

IRBNet: Individual User Terms of Use

To register on IRBNet, you must read and agree to these Terms of Use, including any future amendments (collectively, the "Agreement").

1. Acceptance of Terms.

This Agreement governs your participation as an individual user of IRBNet. IRBNet is a service provided by Research Dataware, LLC and both the company and service name are used interchangeably in this Agreement. In addition, when using particular IRBNet owned or operated services, you shall be subject to any posted guidelines or rules applicable to such services which may be posted from time to time. All such guidelines or rules are hereby incorporated by reference into this Agreement. IRBNet may also offer other services that are governed by different Terms of Use.

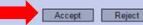
If this Agreement or any future changes are unacceptable to you, your sole remedy is to terminate your use of the Service. If you do not accept and abide by this Agreement, you may not use the services offered by IRBNet. By accessing or using the Service, you confirm your acceptance of, and agree to be bound by, this Agreement and any future changes to this Agreement. You agree to use the Service only in accordance with this Agreement. Nothing in this Agreement shall be deemed to confer any third party rights or benefits.

2. Modification of Terms.

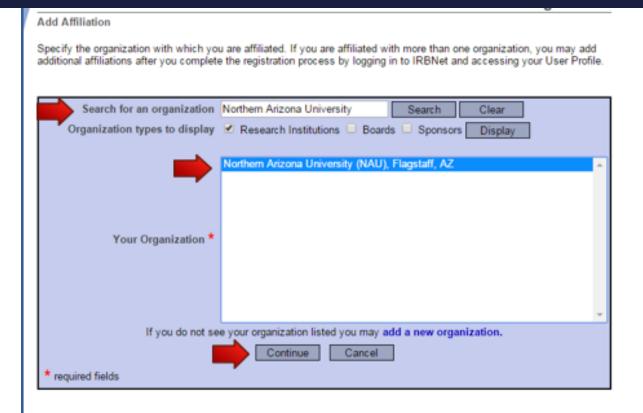
Although we may attempt to notify you via your submitted e-mail address when major changes to the Agreement are made, you should visit this page periodically to review these terms. IRBNet may, in its sole discretion, modify or revise these terms and conditions and policies at any time without notice to you, and you agree to be bound by such modifications or revisions.

3. Description of Service.

IDBNot is a web based application (the "Senise"). You understand and agree that the Senise may



Affiliation



Under Search for an Organization, type "Northern Arizona University" and select Search.

You will then need to select *Northern Arizona University*(NAU), Flagstaff, AZ.

Finally, you will select **Continue**.

Contact Information

Proceed as directed and select **Continue**.

Your Contact Information

Specify your contact information at Northern Arizona University (NAU), Flagstaff, AZ. The email address that you specify will be used for communications related to Northern Arizona University (NAU) projects.

Telephone Number *	555 - 555 - 5555 ext.
Fax Number	- ext.
Email *	cml@nau.edu
Verify Email *	cml@nau.edu
	Continue
* required fields	

7

Confirm Registration

Select Register

Registration

Confirm Registration Information

Please review your information and click "Register" to complete the registration process. After you have registered, you may update your account information, and add or update affiliations at any time by logging in to IRBNet and accessing your User Profile.

Register

Cancel

Registration Complete

Select Continue

. wgion anon

Registration is Complete

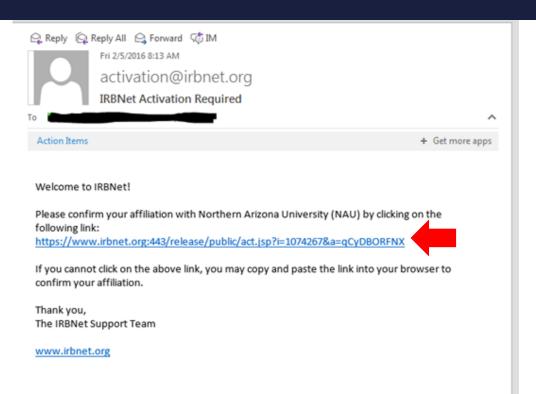
An activation email has been sent to your contact email address. You must click on the activation link within the email to activate your account.

Having trouble receiving your activation email from IRBNet? Try the following:

- Check your spam box to make sure important IRBNet emails aren't getting accidentally filtered.
- 2. Make sure to whitelist all emails coming from irbnet.org to assure you receive them properly.
- Request a new activation email by logging in to IRBNet and clicking on the "Send me an activation email" link within your User Profile.
- Contact the IRBNet Coordinator at your local Research Office who can provide additional helpful information and can assist you in registering your account.



Confirm Your Account



You should receive an email from IRBNet asking you to activate your account.

Select the link provided in your email.

Log into IRBNet

The link will take you to the Login page. Enter your Username and Password and select Login.



You are now registered with IRBNet

