

CONSTITUTION OF THE ASSOCIATED STUDENTS OF NORTHERN ARIZONA UNIVERSITY

PREAMBLE

We, the students of Northern Arizona University (NAU), viewing our primary goal as the pursuit of education, do hereby establish this Association of Students to provide a forum for student representation in matters of student concerns to Northern Arizona University, and we do hereby ordain and adopt this Constitution.

ARTICLE I

Name

The name of this organization will be Associated Students of Northern Arizona University, also referred to as ASNAU.

ARTICLE II

Purpose

The primary purpose of ASNAU is to serve as the representative student voice at the campus, local, state, and national levels for all undergraduate students at Northern Arizona University and to promote NAU and its activities.

ARTICLE III

Constituents

Any full-time undergraduate, fee-paying, student at Northern Arizona University's Flagstaff Mountain Campus shall be considered a constituent and can therefore vote in any election and hold office in accordance to the rules and regulations outlined in the ASNAU bylaws.

ARTICLE IV

Authority

Members of ASNAU shall be recognized as the official undergraduate student representatives of the University at the local, state, and national level.

ARTICLE V

Executive Branch

The executive branch shall include the officers of the Executive Cabinet and all other personnel and staff directly responsible to them.

Section 1: Structure

The Executive Cabinet shall consist of the ASNAU President, Vice President of Student Advocacy, Vice President of Public Relations, Vice President of Inclusive Excellence, and Vice President of Civic Affairs. All of whom must be full-time, fee-paying students at Northern Arizona University Flagstaff Mountain Campus with prior ASNAU experience.

Section 2: Quorum

Quorum of the Executive Cabinet shall consist of a simple majority of the five (5) voting members.

ARTICLE VI

The Legislative Branch

The legislative branch shall include the Senate and all staff and personnel directly responsible to them, all of whom are Undergraduate fee-paying students on the Flagstaff Mountain Campus.

Section 1: Structure

- A. The Senate shall consist of a Vice Chair, Senators, and the Senate Clerk.
- B. Senate Meetings must occur at least 7 times per academic semester.

Section 2: Membership

The Senate shall include 15 elected Senators to represent the entire Undergraduate student body.

Section 3: Senate Committees

- A. The Senate will hold the following 4 committees during the academic year: Academic Affairs, Student Affairs, Feedback, and Appropriations.
- B. The Senate can choose to create ad hoc committees for specific purposes, such as the Legislative Committee to amend the governing documents.
- C. Each committee will have one elected chair. The chair will be elected by a simple majority of the committee members.

Section 4: Quorum

Quorum of the Senate shall consist of a majority of the fifteen (15) voting members.

ARTICLE VII

Salaries

All ASNAU Executive Cabinet Members, Senators, and Staff shall receive compensation in line with the University's policy.

ARTICLE VIII

Impeachment and Termination

Any ASNAU Member can be removed from office or terminated from their position according to the following procedures.

Section 1: Defining Impeachment

- A. Impeachment is the official process of addressing allegations of misconduct by an elected ASNAU member, which could lead to their removal from office if they are found Responsible.
- B. Impeachment is defined as bringing an accusation of misconduct in office.
- C. Misconduct is defined as violating the ASNAU Constitution, ASNAU bylaws, or any intergovernmental agreements or governing documents, such as the ASNAU Code of Conduct either knowingly or through repeated negligence.

Section 2: Authority to Initiate Impeachment

Article(s) of impeachment may be brought against any elected member of ASNAU including Executive Cabinet, Elections Commissioner, only by a member of Senate

Section 3: Recommendation of Impeachment

Any member of the ASNAU may recommend Impeachment against any officer to their Senate

Section 4: Commencing Impeachment Proceedings

- A. A motion to commence impeachment proceedings shall require a simple majority vote in favor of the motion.
- B. In the event that the individual subject to impeachment is a senator, they shall be recused from voting on the matter.

Section 5: Conducting Impeachment Proceedings

- A. In the event that an executive member is facing impeachment, the Vice Chair of Senate shall preside over impeachment proceedings, as a non voting member.

- B. In the event that a senator is facing impeachment, the Vice President of Student Advocacy shall preside over the impeachment proceedings, as a non voting member.
- C. An impeachment process will occur during Senate meeting times, 2 weeks after the initial motion for impeachment.

Section 6: Voting

- A. Impeachment and removal from office requires at least a two-thirds ($\frac{2}{3}$) majority of the current voting Senate members.
- B. The Senate's vote is binding and cannot be vetoed by the Student Body President.
- C. In the event that the individual subject to impeachment is a senator, they shall be recused from voting on the matter.

Section 7: Barring from Office

Any ASNAU member who is impeached is immediately removed from their ASASU position and barred from holding any ASASU position for the period of one (1) full year from the date of their impeachment.

Section 8: Right to Appeal

- A. In the event of an appeal, an ASNAU Supreme Court shall be formed, consisting of two representatives from each ASNAU department. ASNAU Advisors will oversee the process in a non-voting capacity to ensure procedural fairness.
- B. Members of the Supreme Court must be designated within two weeks of the appeal request
- C. The Supreme Court must establish a procedural timeline within three weeks of the appeal request
- D. The Supreme Court shall review all allegations brought forth during the initial impeachment process, assessing procedural integrity and the validity of the charges.
- E. The Supreme Court must review the Constitution, Bylaws, and other guiding documents in it decision in addition to any claims or materials brought up during the impeachment trial
- F. The Court may uphold, dismiss, or modify the outcome of the impeachment based on its findings.

Article IX

Elections

- A. All elections shall be held in accordance with the ASNAU Election Code
- B. General elections are held for the purpose of electing an ASNAU President, Vice President of Student Advocacy, Vice President of Civic Affairs, Vice President of Inclusive Excellence, Vice President of Public Relations, and Senators.
- C. Amendments to the election code shall be made by the Elections commission in pursuant to the rules outlined in the ASNAU Bylaws.

Article X

Terms of Office

- A. Any and all ASNAU elected officials shall hold a term, unless otherwise noted in the ASNAU Constitution, of one year, beginning and ending at the ASNAU Inaugural Banquet.
- B. There shall be no term limits for any elected position within ASNAU.
- C. No member of ASNAU may hold more than one elected office.
- D. Terms for appointed officials shall conclude in the academic year in which they were appointed.

Article XI

Vacancies and Line of Succession

Section 1: Vacancy Succession

In the case of a vacancy within the Office of the President, the Vice President of Student Advocacy shall become the President. Should both offices become vacant simultaneously the Vice President of Public Relations shall become the President. If the three offices become vacant simultaneously, the Vice President of Inclusive Excellence shall become the President. If the four offices become vacant simultaneously, the Vice President of Civic Affairs shall become President.

Section 2: Vacancy Procedures

- A. In the case of a temporary absence of the President, the procedure shall follow the vacancy succession listed above. In the event that all of these individuals are absent simultaneously, the President shall appoint a Senator to temporarily represent them.

- B. In the case that all positions in the line of succession for President become vacant, the Senate shall, by two-thirds (2/3) vote, approve a new President from their membership.
- C. All vacancies for Executive, Senate, and Staff positions must be advertised to the entire student body.

Section 3: Special Elections

All special elections shall be under the discretion of the Elections Commission and shall be held in accordance with the procedures established in the ASNAU Election Code.

Article XII

Bylaws

ASNAU Bylaws shall be established to include the rules, duties, and authority for all ASNAU officials and affiliates. The Bylaws shall be binding unless in conflict with the ASNAU Constitution or local, state, and federal laws under which they operate. The Bylaws of ASNAU shall be amended by a two-thirds (2/3) vote in favor of the amendment by all the ASNAU Senate.

Article XIII

Constitutional Authority

The ASNAU Constitution shall be binding over any and all legislation, enactments, and mandates made previous to the adoption of the Constitution.

Article XIV

Amendments to the Constitution

Section 1: Origin

Amendments to the Constitution may originate through:

- A. Any member of the legislative branch.
- B. A petition containing the signatures of no less than fifteen (15) percent of all constituents of ASNAU. The petition shall be presented to the Senate upon the verification of the signatures by the Elections Commission.

Section 2: Confirmation

All amendments must be confirmed by two-thirds (2/3) vote of the ASNAU Senate for ratification.

Section 3: Ratification

Proposed amendments must be put to a vote before all constituents of ASNAU.

Section 4: Enactment

A ratified amendment shall take effect on the date specified in the amendment or, if no date is specified, shall take effect immediately.

Article XV

NAU Student Organization Policy

Section 1: Non-Discrimination Statement

ASNAU and its members agree to abide by Northern Arizona University policy regarding Nondiscrimination and Anti-Harassment. Northern Arizona University is committed to providing a working and learning environment free from discrimination, harassment, including sexual harassment, and retaliation. This policy prohibits discrimination and harassment based on protected status including race, color, religion, sex (including pregnancy), national origin, age, disability, veteran status, sexual orientation, gender identity and expression, or genetic information. This policy also prohibits retaliation for raising concerns under this policy or participating in an investigation.

Section 2: Compliance Statement

The Student Organization manual is a contract between this organization and the Office of Leadership and Engagement. We agree to abide by the policies, procedures, and sanctions stated in the manual.

Article XVI

Constitutional Enactment

The ASNAU Constitution shall have full force and effect as of April 24, 2025.