

START

I have an Event

Is your event for a
STUDENT ORGANIZATION
or
UNIVERSITY DEPARTMENT

UNIVERSITY DEPARTMENT
Events Calendar

STUDENT ORGANIZATION
True Blue Connects

YES

Do you have a
reserved space?

YES

NO

NO
Go to Campus
Events Website
to reserve.

YES
Submit Event
to True Blue
Connects.

Is your dept. under
Student Affairs?

YES

NO

NO
Submit Event to
Events Calendar

END

Then
submit event to
Events Calendar

END

YES
Visit Planning
Student Org.
Events page

END

Are you registered in
True Blue Connects?

YES

NO

NO
Contact Dean
of Students

END

How do I know?
Contact TC Eberly
or Michelle Gardner

