Academic Standards Committee Agenda  
September 27, 2019  
1:30pm – 3:00pm  
SAS 434

I. Call to Order (Kyle N. Winfree)

II. *Approval of Minutes, April and August (Kyle N. Winfree)

III. *Student Complaints Against Faculty - proposed new policy (Nicole Hampton)  
It appears there is no formal policy for students filing complaints against faculty members. There are  
guidelines posted on the Office of Student Affairs website (https://in.nau.edu/office-of-student-affairs/  
filing-a-formal-complaint/) which are outdated and need to be cleaned up. It is proposed that ASC works  
on a formal policy this academic year.

IV. University Policy Library (nau.edu/university-policy-library) (John Masserini / Kyle N. Winfree)  
Status updates and discussion as needed from all. Move policy to vetting (and email draft revision to  
group) if ready.
   a. Administering Final Exams (John Masserini)
   b. Administratively Dropping a Student from a Course (Margaret Dunfree & Luke Plonsky)
   c. Classroom Scheduling (Diana Elder & Nicole Hampton)
   d. Course Scheduling (Pam Powell & Kathy Savage)
   e. Degree Program Fees (Terry Crites & Jessica Wood)
   f. Excess Credit Hours (Ian Wischmeier & Stephenie Jerome)
   g. Grade Submission (Mohamed Mohamed & Rosalica Cordova)
   h. Inspection and Review of Student Records (Ian Wischmeier & José Díaz Aquino)
   i. Student Institutional Excuses (Lynsey McClintock, Andrew Dies, & Pete Yanka)
   j. Course Repeat Policy, Undergraduate (Kyle N. Winfree & John Masserini)

V. Undergraduate Transfer Credit Policy (Laurie Dickson)

VI. Academic Integrity - it is suspected that some students are buying and selling their assignments online.  
While the Academic Integrity Policy does state this to be a violation, it may be appropriate for the ASC to  
consider how else the university should respond. (Norma Patterson & Kyle N. Winfree)

VII. Call for nominations for Vice Chair (Kyle N. Winfree)

VIII. *By-Laws (https://in.nau.edu/academic-standards-committee/) (Kyle N. Winfree)

IX. Announcements

X. Good Of the Order

XI. *Adjournment

*Motion required