

Academic Standards Committee Agenda

September 27, 2019

1:30pm – 3:00pm

SAS 434

- I. Call to Order (Kyle N. Winfree)
- II. *Approval of Minutes, April and August (Kyle N. Winfree)
- III. *Student Complaints Against Faculty - proposed new policy (Nicole Hampton)
It appears there is no formal policy for students filing complaints against faculty members. There are guidelines posted on the Office of Student Affairs website (<https://in.nau.edu/office-of-student-affairs/filing-a-formal-complaint/>) which are outdated and need to be cleaned up. It is proposed that ASC works on a formal policy this academic year.
- IV. University Policy Library (nau.edu/university-policy-library) (John Masserini / Kyle N. Winfree)
Status updates and discussion as needed from all. Move policy to vetting (and email draft revision to group) if ready.
 - a. Administering Final Exams (John Masserini)
 - b. Administratively Dropping a Student from a Course (Margaret Dunfree & Luke Plonsky)
 - c. Classroom Scheduling (Diana Elder & Nicole Hampton)
 - d. Course Scheduling (Pam Powell & Kathy Savage)
 - e. Degree Program Fees (Terry Crites & Jessica Wood)
 - f. Excess Credit Hours (Ian Wischmeier & Stephenie Jerome)
 - g. Grade Submission (Mohamed Mohamed & Rosalica Cordova)
 - h. Inspection and Review of Student Records (Ian Wischmeier & José Díaz Aquino)
 - i. Student Institutional Excuses (Lynsey McClintock, Andrew Dies, & Pete Yanka)
 - j. Course Repeat Policy, Undergraduate (Kyle N. Winfree & John Masserini)
- V. Undergraduate Transfer Credit Policy (Laurie Dickson)
- VI. Academic Integrity - it is suspected that some students are buying and selling their assignments online. While the Academic Integrity Policy does state this to be a violation, it may be appropriate for the ASC to consider how else the university should respond. (Norma Patterson & Kyle N. Winfree)
- VII. Call for nominations for Vice Chair (Kyle N. Winfree)
- VIII. *By-Laws (<https://in.nau.edu/academic-standards-committee/>) (Kyle N. Winfree)
- IX. Announcements
- X. Good Of the Order
- XI. *Adjournment