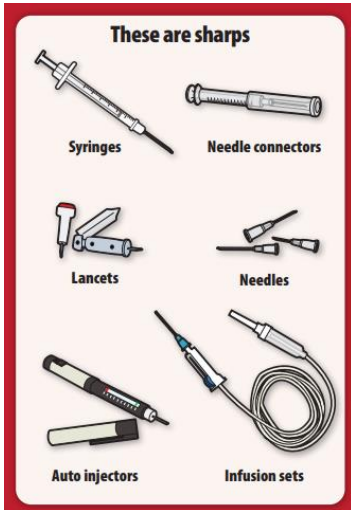


(Warning! Bloodborne Pathogen Training is required to use the Sharps Disposal Kit)



What are sharps? Any object with sharp points or edges that can puncture or cut skin. NEVER use hands to pick up sharps! Use the tools provided in the Sharps Disposal Kit.

Step 1 Remove from Sharps Disposal Kit: gloves (and don), tongs, hand sanitizer, paper towels, plastic bag for glove & paper towel disposal, and Sharps container.

Step 2 Make sure Sharps container is large enough for the sharp object and slide the lid open completely. DO NOT use the Sharps Disposal kit to dispose of non-sharps trash.

Step 3 Avoid Injury! Use tongs to pick up sharps to place in the Sharps container. DO NOT put hands in Sharps container.

DO NOT use gloved hands to pick up sharps! If a sharps injury occurs, wash area immediately with soap and water, seek medical attention, and report to your supervisor.

Step 4 Once sharps are in the Sharps container, slide the lid closed. Do not overfill the Sharps container and dispose after single pick-up.

Step 5 Disinfect tongs using hand sanitizer on a paper towel. Place used paper towels into a plastic bag.

Step 6 Remove gloves (see back of sheet for proper glove removal) and discard gloves into a plastic bag, then sanitize hands. The plastic bag can be disposed of in any trash can.

Step 7 Take closed Sharps container to the sharps disposal site located at the EHS Office (room 200) in Building 77 at 501 E Pine Knoll Drive. Place Sharps container into the container labeled "Sharps Container Disposal".

Step 8 Contact Campus Supply (928.523.1108) to replenish materials in the Sharps Disposal Kit.



MAKE SURE container is not overfilled or damaged. **CHECK** that container is large enough to fit your sharp.



If You Cannot Get a Sharps Container...

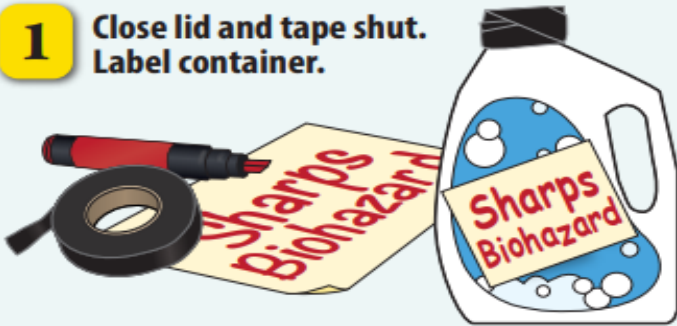
FDA RECOMMENDS ALWAYS USING FDA-CLEARED CONTAINERS

If you do not have a sharps container, use an empty household container with these features:



- If a Sharps container is not available, or is not large enough for the sharp object, then use an FDA recommend container that:
 - stays upright
 - is made of heavy-duty plastic
 - is leak-proof
 - has a tight-fitting lid
- Don gloves and use tongs to pick-up sharp and dispose in the alternate container.
- Secure cap and tape closed
- Sanitize tongs, doff gloves into trash, and sanitize hands.
- Label container "Sharps Biohazard"
- Dispose at Environmental Health & Safety hazardous waste disposal building.

- 1** Close lid and tape shut. Label container.



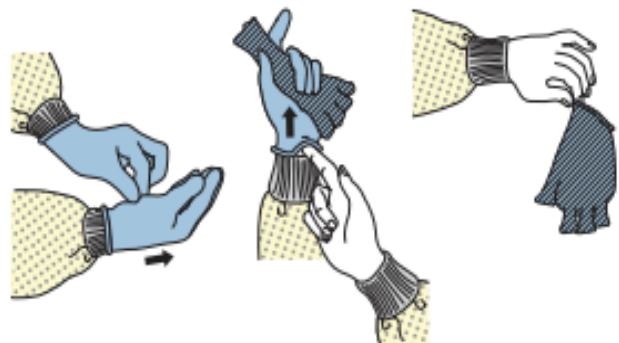
- 2** Bring container to a sharps disposal program.

Questions?
Contact NAU EHS at:

- biosafety@nau.edu; 928-523-7268
- nauehs@nau.edu
- <https://in.nau.edu/environmental-health-and-safety/>

GLOVES

- Outside of gloves are contaminated!
- If your hands get contaminated during glove removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Using a gloved hand, grasp the palm area of the other gloved hand and peel off first glove
- Hold removed glove in gloved hand
- Slide fingers of ungloved hand under remaining glove at wrist and peel off second glove over first glove
- Discard gloves in a waste container



References:

- CDC. 2006. *Sequence for Putting on Personal Protective Equipment (PPE)*. Retrieved on 5/4/2023 from <https://www.cdc.gov/hai/pdfs/ppe/ppe-sequence.pdf>
- FDA. nd. *Be Smart with Sharps Pamphlet*. Retrieved on 5/4/23 from <https://www.fda.gov/media/87634/download>