

## Environmental Health and Safety

Fill out after incident: **NOT FOR EMERGENCY USE**

### Accident/Incident/Near Miss Report

Fill out all items highlighted in **Yellow** and submit to [nauehs@nau.edu](mailto:nauehs@nau.edu) or hand deliver to Bldg 77  
Rm 201

Date:	Day of Week:	Time:	Originating Dept:
Incident Location (Be specific):			
Brief description of Incident:		Were photographs taken? If yes, please attach.	
Room or Area:		Your Name (optional):	
Your phone or email (optional):		Involved groups (IE NAUPD, Fire dept, etc):	
Name/Contact info of involved persons/witnesses who are willing to be interviewed:			
<b>Do not write below this line. For NAU EHS use only:</b>			
Damage estimates: NAU property –		Other property:	
What was damaged?			
Detailed description of what happened:			
What problems/conditions contributed to this incident:			
Recommendations to prevent similar incidents in the future:			
Report completed by:			Date:
Copies to:			