

Reimbursement Processing Support (RPS)

10.6.2026

✓Travel, Booking & Expense Claim Generation

✓Journal Entries - ONL & *back-up to LFO*

GENERAL PROCESSING SUPPORT - ACADEMIC AFFAIRS

Specialist	<i>primary</i>	Gerry Barela	Gerry.Barela@nau.edu	928-523-6064
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TRAVEL PROCESSING SUPPORT - ACADEMIC AFFAIRS

NAU-TRAVEL@nau.edu

Manager		Melinda Miller	Melinda.Miller@nau.edu	928-523-3250
Assistant Manager		Avi Callan	Avigail.Callan@nau.edu	928 523-2070
Coordinator	Foreign Trv.	Sabrina Goodner	Sabrina.Goodner@nau.edu	928-523-4543
Coordinator	Foreign Trv.	Isabel Mancini	Isabel.Mancini@nau.edu	928-523-5386
Coordinator	Group Trv.	Nickie Hickson	Nickie.Hickson@nau.edu	928-523-4306

CAL - College of Arts & Letters

Specialist	<i>pre-travel</i>	Joel Garcia	Joel.Garcia@nau.edu	928-523-0342
Specialist	<i>post-travel</i>	Liza Tutnauer	Liza.Tutnauer@nau.edu	928-523-6047

CEFNS - College of Environment, Forestry, and Natural Sciences

Specialist	<i>pre-travel</i>	Stephen Ward	Stephen.Ward@nau.edu	928-523-4293
Specialist	<i>post-travel</i>	Angie Lele	Angelina.Lele@nau.edu	928-523-

CEFNS - Centers and Institutes*

Specialist		Stephen Ward	Stephen.Ward@nau.edu	928-523-4293
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CHHS - College of Health & Human Services

Specialist	<i>pre-travel</i>	Joel Garcia	Joel.Garcia@nau.edu	928-523-0342
Specialist	<i>post-travel</i>	Liza Tutnauer	Liza.Tutnauer@nau.edu	928-523-6047

CIE - Center for International Education

Coordinator	<i>pre-travel</i>	Isabel Mancini	Isabel.Mancini@nau.edu	928-523-5386
Coordinator	<i>post-travel</i>	Sabrina Goodner	Sabrina.Goodner@nau.edu	928-523-4543

COE - College of Education

Specialist	<i>pre-travel</i>	Kali Loeffler	Kali.Loeffler@nau.edu	928-523-3426
Specialist	<i>post-travel</i>	Kali Loeffler	Kali.Loeffler@nau.edu	928-523-3426

CON - College of Nursing

Specialist	<i>pre-travel</i>	Joel Garcia	Joel.Garcia@nau.edu	928-523-0342
Specialist	<i>post-travel</i>	Liza Tutnauer	Liza.Tutnauer@nau.edu	928-523-6047

SBS - College of Social and Behavioral Sciences

Specialist	<i>pre-travel</i>	Stephen Ward	Stephen.Ward@nau.edu	928-523-4293
Specialist	<i>post-travel</i>	Angie Lele	Angelina.Lele@nau.edu	928-523-

SCE - Steve Sanghi College of Engineering

Specialist	<i>pre-travel</i>	Kali Loeffler	Kali.Loeffler@nau.edu	928-523-3426
Specialist	<i>post-travel</i>	Kali Loeffler	Kali.Loeffler@nau.edu	928-523-3426

FCB/HRM - W.A. Franke College of Business

Coordinator	<i>pre-travel</i>	Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
Coordinator	<i>post-travel</i>	Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395

Provost Office, et. al.**

Coordinator	<i>pre-travel</i>	Isabel Mancini	Isabel.Mancini@nau.edu	928-523-5386
Coordinator	<i>post-travel</i>	Sabrina Goodner	Sabrina.Goodner@nau.edu	928-523-4543

Provost Office, et. al.**

CEFNS Center's & Institutes*

Cline Library	Center for Adaptable Western Landscapes (CAWL)
Graduate College	Center for Materials Interfaces in research & Access (MIRA)
Honors College	Colorado Plateau Research Center
NAU Online	Ecological Restoration Institute (ERI)
NAU Yuma	Ecosystem Science & Society (ESS)
Provost's Office	
Vice Provost's - all	

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GENERAL PROCESSING SUPPORT - ADMINISTRATIVE CABINETS

Specialist	<i>primary</i>	Gerry Barela	Gerry.Barela@nau.edu	928-523-6064
Assistant Manager		Nick Sanchez	Nicholas.Sanchez@nau.edu	928-523-9422

TRAVEL PROCESSING SUPPORT - ADMINISTRATIVE CABINETS

NAU-TRAVEL@nau.edu

Manager		Melinda Miller	Melinda.Miller@nau.edu	928-523-3250
Assistant Manager		Nick Sanchez	Nicholas.Sanchez@nau.edu	928-523-9422
Coordinator	Foreign Trv.	Sabrina Goodner	Sabrina.Goodner@nau.edu	928-523-4543
Coordinator	Foreign Trv.	Isabel Mancini	Isabel.Mancini@nau.edu	928-523-5386
Coordinator	Group Trv.	Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395

CapCO

Specialist		Brianna Salcido	Brianna.Salcido@nau.edu	928-523-2636
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Human Resources

Coordinator		Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
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Information Technology (ITS)

Specialist		Jordan Jackson	Jordan.Jackson@nau.edu	928-523-5553
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NAU Athletics

Specialist		Jordan Jackson	Jordan.Jackson@nau.edu	928-523-5553
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CHER/SHERC

Specialist		Brianna Salcido	Brianna.Salcido@nau.edu	928-523-2636
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Strategic Enrollment Management

Coordinator		Nickie Hickson	Nickie.Hickson@nau.edu	928-523-4306
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Institute for Tribal Environmental Professionals (ITEP)

Coordinator		Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
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Research

Specialist		Brianna Salcido	Brianna.Salcido@nau.edu	928-523-2636
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Student Affairs

Specialist		Brianna Salcido	Brianna.Salcido@nau.edu	928-523-2636
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University Administration and Support Services (UASS)*

Coordinator		Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
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University Advancement**

Specialist		Jordan Jackson	Jordan.Jackson@nau.edu	928-523-5553
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University Central Administration**

Coordinator		Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
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University Finance & Business Services****

Coordinator		Verlinda Folgheraiter	Verlinda.Folgheraiter@nau.edu	928-523-9395
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University Administration & Support Services*	University Advancement**	Univ. Finance & Business Serv.****
External Government Affairs	Alumni Engagement	Campus Services & Activities
General Counsel	Center for High Altitude Training	Comptroller
Inclusive Excellence	KNAU	CPRM
Native American Initiatives	NAU Advancement	Internal Audit
Office of EMSI		Office of Sustainability
President-Administration	Univ. Central Administration***	Univ. Ops Fin & Bus. Services
Strategic Communications	Employee Related Expenses	
Strategic Plan Inst. Res. & Analysis	NAU Summer Sessions	
University Events	Univ. Priority Initiative	
	University Reserve	
	University Stabilization Funds	
	University Strategic Plan Init.	