

## **Accountant I - Bagdad, AZ (Immediate Opportunity)-1704075**

### **Description**

Perform accounting and reporting duties primarily focused on the accounting close process. Responsibilities include recording journal entries, performing financial analysis and account reconciliations among other duties. Attention to detail and good organizational skills are necessary.

- Complete assigned duties as part of the accounting close process. Apply knowledge of accounting policies and procedures to assigned tasks which include recording journal entries, and performing research and analysis among other duties
- Perform analysis and reconciliation through system queries, research, investigation of reconciling items and resolution
- Analyze, interpret and communicate to supervisor any action items or variances that are identified in the month-end close and analytical process as appropriate
- Assist in accounting and reporting activities and special projects as assigned
- Perform other duties as necessary

### **Minimum Qualifications**

- Bachelor's degree in Accounting, Finance, or closely related area

### **Qualifications**

#### **Preferred**

- SAP experience
- Proficient with Microsoft Excel

### **Criteria/Conditions**

- Ability to understand and apply verbal and written work and safety-related instructions and procedures given in English
- Ability to communicate in English with respect to job assignments, job procedures, and applicable safety standards
- Must be able to work in a potentially stressful environment
- Work is mostly performed in an office setting
- Occasionally work will be performed in a mine, outdoor or manufacturing plant setting
- While performing the duties of this job, the employee is regularly required to stand, sit, demonstrate manual dexterity, climb stairs, talk, hear and see
- Occasionally may be required to lift moderately heavy objects up to twenty-five (25) pounds during the course of the workday
- Personal protective equipment is required when performing work in a mine, outdoor, manufacturing plant environment, including hard hat, hearing protection, safety glasses, safety footwear, and other protective equipment as required

- Freeport-McMoRan promotes a drug/alcohol free work environment through the use of mandatory pre-employment drug testing and on-going random drug testing as per applicable State Laws

Freeport-McMoRan has reviewed the jobs at its various office and operating sites and determined that many of these jobs require employees to perform essential job functions that pose a direct threat to the safety or health of the employees performing these tasks or others. Accordingly, the company has designated the following positions as safety-sensitive:

- Site-based positions, or positions which require unescorted access to site-based operational areas, which are held by employees who are required to receive MSHA, OSHA, DOT, HAZWOPER and/or Hazard Recognition Training; or
- Positions which are held by employees who operate equipment, machinery or motor vehicles in furtherance of performing the essential functions of their job duties, including operating motor vehicles while on company business or travel (for this purpose “motor vehicles” includes company owned or leased motor vehicles and personal motor vehicles used by employees in furtherance of company business or while on company travel); or
- Positions which Freeport-McMoRan has designated as safety sensitive positions in the applicable job or position description and which upon further review continue to be designated as safety-sensitive based on an individualized assessment of the actual duties performed by a specifically identified employee.

*Equal Opportunity Employer/Protected Veteran/Disability*

**Job** Finance/Accounting

**Primary Location**US-AZ-Bagdad

**Schedule** Full-time