

Samantha (Sam) Diaz

(401) 555-5970 | s.diaz.91@gmail.com | www.linkedin.com/in/sam.diaz

SUMMARY OF QUALIFICATIONS

- ❖ 2+ years of proven leadership experience and superb verbal communication skills
- ❖ 2+ years of working with teams to provide excellent customer service in a variety of settings
- ❖ Approaching fluency in Arabic and Spanish languages

EDUCATION

Northern Arizona University, Flagstaff, Arizona
Bachelor of Arts, International Affairs

Expected May 2024

- ❖ Arabic Minor
- ❖ 3.6 GPA (Dean's List)
- ❖ Lumberjack Scholarship Recipient

LEADERSHIP EXPERIENCE

Vice President, NAU Model United Nations, Flagstaff, Arizona

September 2021-Present

- ❖ Coordinate 30 biweekly meetings each semester to discuss current political affairs and prepare Model UN members for competitions
- ❖ Collaborate with 6 local businesses to promote annual humanitarian donation drive at NAU and the greater Flagstaff community

Lead Receiver, Homework Hotline, Durango, Colorado

August 2019-July 2020

- ❖ Arranged weekly schedules for 5 receivers to ensure the Hotline was sufficiently staffed.
- ❖ Offered over-the-phone history tutoring and homework help for 50+ high school students each week

VOLUNTEER EXPERIENCE

Kitchen Staff, Lower Plateau Shelter, Cortez, Colorado

January 2019-Present

- ❖ Prepare food each summer to feed 20+ members of the local homeless population

Literacy Ally, La Plata County Library, Durango, Colorado

July 2018-July 2020

- ❖ Taught basic alphabet skills and read books to 3 preschool students to cultivate their love of reading

PUBLIC SPEAKING EXPERIENCE

Valedictorian, Animas High School, Durango, Colorado

May 2020

- ❖ Gave a 10-minute speech in front of 500 students and parents to inspire classmates

Emcee/Host, Animas High School Relay for Life Gameshow, Durango, Colorado

March 2018

- ❖ Hosted a gameshow attended by 70 students and residents to raise money for Relay for Life

SOFTWARE & MEDIA SKILLS

- ❖ Highly proficient in: Microsoft Word, Excel, Access, PowerPoint, and Publisher; Adobe Photoshop
- ❖ Highly proficient in: LinkedIn, Instagram, Pinterest, Snapchat, Twitter, and Facebook

FOREIGN LANGUAGE SKILLS

- ❖ Arabic, intermediate proficiency in speaking, reading, and writing
- ❖ Spanish, high proficiency in speaking and intermediate-high proficiency in reading and writing