

# Margaret (Peggy) Sims

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## SKILLS SUMMARY

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- Foreign Language: Conversationally fluent in French with basic reading skills
- Computer/Technical: Proficient in MS Word, Excel, PowerPoint, Access, and BbLearn
- Teamwork: 5 years of meaningful collaboration with colleagues and professionals in academic, professional, and volunteer capacities

## EDUCATION

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University of Illinois-Chicago, Chicago, Illinois Expected 05/2025

*Bachelor of Arts, Political Science*

- Minor in French
- 3.5 GPA
- Relevant Coursework: Critical Reading and Writing; World Politics; American Politics; Fundamentals of Public Speaking; Intro to Information Systems; Intermediate Arabic

Ivy Tech Community College, East Chicago, Indiana 08/2022

*Associate of Applied Science in Business Administration*

- Online Degree Program
- 3.8 GPA
- Relevant Coursework: Digital Marketing; Business Information Technology; Leadership Studies; Human Resource Management; Insurance Basics; Global Workforce Trends

## INTERNATIONAL EXPERIENCE

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Université Libre de Bruxelles (Free University of Brussels), Brussels, Belgium 08/2021-05/2023

- Studied overseas for an academic year with UI Education Abroad to expand knowledge of European political systems
- Actively worked with local professionals and instructors to refine French language skills

Habitat International Volunteer, Thies, Senegal 10/2020-12/2020

- Collaborated with a team of 20 volunteers to reconstruct houses and orphanages while learning about Senegalese culture, customs, and worldviews

## PUBLIC SERVICE EXPERIENCE

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AmeriCorps VISTA Member, United Way, Oak Park, Illinois 07/2018-Current

- Assist 150+ residents of Illinois in filing for taxes remotely to increase their tax knowledge
- Facilitate training for 8 university student volunteers to teach them how to help their peers within the state public university system in preparing taxes

Story Time Leader, Cook County Public Library, Chicago, Illinois 01/2016-01/2017

- Read a story each week to 5+ preschool and grade school-aged children to provide a fun space for them and nurture their love of books
- Awarded "Community Volunteer of the Month" by the mayor in June 2016 based on positive feedback from the library staff

Volunteer, Irving Park Community Food Pantry, Chicago, Illinois 03/2015-06/2016

- Collected and transported a variety of food donations from various community locations.
- Coordinated food drives with schools, churches, and other community organizations.
- Sorted and organized all food donations according to relative nutritional value.