

# Kim E. Gibbler

Pronouns: She / Her / Hers

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July 5, 2019

Helen Hill  
Director of Operations  
Quality Electric  
1661 W 3<sup>rd</sup> Avenue  
Denver, CO 80223

Dear Ms. Hill:

I am pleased to apply for the entry-level Electrical Engineer vacancy in Quality Electric, which I saw posted on LinkedIn. I respect your mission of providing the top-quality and professional service for each project, and I appreciate your individualized approach towards your clients. I would love to join your firm and could learn a lot from your operations.

At Northern Arizona University, I immersed myself in as many engineering-related opportunities as I could. For instance, I served as President of the NAU Electrical Engineer Society for two years, increasing membership by 33% over this time. I also coordinated a job shadow day at Commonwealth Electric in Tucson, AZ, which gave our students initial practical experience with working on site.

In addition, I was the manager for our Engineering Capstone project. Our group of four students collaborated to contract, design, and execute plans to build electrical systems for a local appliance company using our own purchased materials and CAD software. Our systems were praised by the company CEO, and we received the highest grade in class.

Thank you for your consideration, and feel free to contact me by phone or e-mail with any questions. I welcome the opportunity to further our discussion about representing your firm as an Electrical Engineer.

Sincere regards,

*Kim Gibbler*

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