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PURPOSE

The purpose of this Student Handbook is to provide our students a comprehensive guide to navigating NAU. This book will take you through everything from academic offerings to student services and how to get involved on campus. Although our main campus is Flagstaff Mountain, we are OneNAU and there is information and plenty of resources for our online and community campus students to read in this book. The programs and services contained herein are subject to continuous review and evaluation, and NAU reserves the right to make changes at any time without notice. Please reach out to the office/department responsible if you have in-depth questions or have special needs to be accommodated.

TRIBAL LANDS

“We would like to acknowledge and recognize that the land this university sits on is within the ancestral and traditional land boundaries of several Tribal Nations, including the Navajo, Hopi, Zuni, Paiute, Havasupai, and several other tribal Nations in Arizona. We are very fortunate to live and work in such an important and amazing place and we ask all of you to consider the significance of this location.”

KEY

You will see various symbols attached to different services, involvement opportunities and resources throughout this handbook. Some are specific to different types of students; below is the key to finding out which symbols you should look for when reading the handbook!

Online and Community Campuses

- Academic
- Important
- Fun
A MESSAGE FROM PRESIDENT CRUZ RIVERA

Welcome Lumberjacks!

I am looking forward to experiencing life as a Lumberjack with all of you. I am technically a freshman, as this is my first year as President of Northern Arizona University.

There is so much that attracted me to NAU. The welcoming environment. The unmatched natural beauty of Flagstaff and the surrounding area. And, the commitment of our faculty and staff to helping each of you. I have been exploring NAU since I arrived a few months ago and I encourage you to do the same. Check out the academic opportunities before you, the services to support you, and all the unique organizations that will help you build relationships to last a lifetime. This handbook will help you get started and serve as your guide to navigating all things NAU.

Thank you for your enthusiasm for the year ahead and all the opportunity it brings. We care deeply about you, your health and wellbeing, and your academic success through a culture of care that surrounds our lumberjack community.

Whether you are online, at one of our statewide locations or on the Flagstaff Mountain Campus, I am so excited that you have joined our Lumberjack community. Thank you for choosing NAU and please don’t hesitate to reach out to any faculty or staff member or me – we are here for you.

Go Jacks!

President
José Luis
Cruz Rivera
To my fellow students:

As Student Body President, it is with incredible honor that I can welcome you to Northern Arizona University and I do so with open arms and in hopes that you are doing well. Whether you are an incoming or returning student I commend you for forging ahead in times as unprecedented as ours. NAU is an institution dedicated to having outstanding educational opportunities and an atmosphere conducive to your own individuality and development. The path you’ve set out on is your own and when I came here I knew the university would push me to be the best I could be, so strive to carve out the path that is best for yourself. I assure you the administration is working around the clock to ensure a safe learning space and to maintain the fact that NAU is such a wonderful place to meet great people and create new memories that you will truly cherish forever. I want to thank you personally for choosing to pursue your education in the face of adversity.

The opportunities to get involved on campus are endless. NAU has over 400 recognized clubs and organizations specializing in academic, cultural, service, and social backgrounds. My personal advice to every Lumberjack is to find your own way of making a difference by getting involved on campus. Actively participating in an extracurricular interest will open your mind to new and different experiences that are worth exploring and only make the university we attend even better.

As an enrolled undergraduate student at NAU, you are a constituent of the Associated Students of NAU (ASNAU). ASNAU is the undergraduate student government that is funded by a ‘23’ fee to provide meaningful services and recourse. You are entitled to take advantage of the many services and resources that include free legal counsel, free notary service, funding through reimbursement, free advertising, and much more throughout the year. I encourage you to utilize the ASNAU services and resources that are available to you.

One of ASNAU’s main responsibilities is to represent and advocate for the voice of the student body and its concerns to the university administration, Flagstaff community, and various Arizona governing bodies. My personal mission is to put students first in my decision making. However, the only way that we can advocate for students and influence administrative decisions is by hearing your concerns regarding all aspects of student life. Therefore, I encourage you to bring your concerns and ideas to your student government. Don’t be afraid to stand up for what you believe in and exercise your rights. The ASNAU office is located in Room 203 in the Student Union and the telephone number is 928-523-4971. You can also find us online at nau.edu/asnau. Your voice is important and valued so make your voice count! I look forward to hearing from you.

Welcome to NAU and best of luck in your endeavors.

Sincerely,

Maylee Acosta
ASNAU Student Body President
POLICIES AND STATEMENTS

COVID-19 STATEMENTS

FACE COVERING AND PHYSICAL DISTANCING REQUIREMENTS
NAU strongly recommends that everyone, regardless of vaccination status, wear a face covering indoors at all times in all NAU facilities. NAU will require face coverings in settings where physical distancing may not be possible, including classrooms and teaching or research labs, as well as other indoor and outdoor settings. We ask that you stay home, get tested, and follow guidance from medical professionals should you feel unwell and/or experience symptoms associated with COVID-19 (the Faculty Notification Request may be used to alert faculty of COVID-19 quarantine or isolation). NAU encourages everyone to consider receiving the COVID-19 vaccine, although it is not required for students, faculty, or staff.

MEDICAL ABSENCES
Faculty will consult with students on viable alternatives for them to continue learning and progressing in their courses if they are ill, need to be quarantined, or are in isolation, which may include use of NAUFlex.

CLASS SESSION RECORDINGS
Certain class sessions may be audio or video recorded. These recordings are for the sole use of the instructor and students enrolled in the course. Recordings will be stored in approved, accessible repositories. By enrolling, students agree to have their image and classroom statements recorded for this purpose, to respect the privacy of their fellow students, and university-owned intellectual property (including, but not limited to, all course materials) by not sharing recordings from their courses. Questions regarding restrictions on the use of classroom audio or video recordings may be addressed to the appropriate academic unit administrator.

ACADEMIC POLICIES

nau.edu/academic-policies
Academic Policies offer clarity on University procedures regarding attendance policies, applying for graduation, grade appeals, adding and dropping courses, and more.

Add Classes: nau.edu/add-a-course
Drop Classes: nau.edu/drop-a-course
Grade Appeals: nau.edu/grade-appeals

ACADEMIC INTEGRITY
NAU expects every student to firmly adhere to a strong ethical code of academic integrity in all their scholarly pursuits. The primary attributes of academic integrity are honesty, trustworthiness, fairness, and responsibility. As a student, you are expected to submit original work while giving proper credit to other people's ideas or contributions. Acting with academic integrity means completing your assignments independently while truthfully acknowledging all sources of information, or collaboration with others when appropriate. When you submit your work, you are implicitly declaring that the work is your own. Academic integrity is expected not only during formal coursework, but in all your relationships or interactions that are connected to the educational enterprise. All forms of academic deceit such as plagiarism, cheating, collusion, falsification or fabrication of results or records, permitting your work to be submitted by another, or inappropriately recycling your own work from one class to another, constitute academic misconduct that may result in serious disciplinary consequences. All students and faculty members are responsible for reporting suspected instances of academic misconduct. All students are encouraged to complete NAU’s online academic integrity workshop available in the E-Learning Center and should review the full Academic Integrity policy available at nau.edu/academic-integrity.

UNIVERSITY POLICIES

nau.edu/university-policy-library

ALCOHOL AND OTHER DRUGS
nau.edu/alcohol-and-drugs
Northern Arizona University’s primary concern is for the health and welfare of its community members. Accordingly, the University prohibits the illicit use of alcohol and other drugs on University property or in connection with University-sanctioned activities or events wherever located. The University recognizes substance dependency as a serious health and safety issue and offers comprehensive education, prevention, and referral services. The University will support students who seek its assistance in confronting a substance dependency problem. At the same time, the University will hold all members of its community responsible for their behavior. This policy does not address the sale of alcohol on University property.
Northern Arizona University is committed to providing a working and learning environment free from discrimination, harassment, sexual harassment, and retaliation. This policy prohibits discrimination and harassment based on protected status including race, color, religion, sex (including pregnancy), national origin, age, disability, veteran status, sexual orientation, gender identity and expression, or genetic information. This policy also prohibits retaliation for raising concerns under this policy or participating in an investigation.

**STUDENT INSTITUTIONAL EXCUSES**

nau.edu/institutional-excuse

A Student Institutional Excuse may be granted to a student who participates as a representative of the University in academic (including research), extra- or co-curricular, or athletic activities, or for military service. Students may be excused for institutional purposes from otherwise required academic activity only when a valid Student Institutional Excuse is approved by the appropriate administrative unit or official. Qualified students seeking to obtain a Student Institutional Excuse may visit the Student Institutional Excuse website (https://in.nau.edu/academic-affairs/institutional-excuses/) to apply. Students seeking an attendance accommodation should contact Disability Resources.

**STANDARDS OF RESIDENCE**

nau.edu/standards-of-residence

The Standards of Residence supplement the NAU Student Code of Conduct, which fully outlines disciplinary infractions and possible outcomes resulting from these infractions. In the university housing system, discipline can be handled by Residential Life staff, or the designee of the Dean of Students. It is important that students living in an on-campus housing facility are familiar with the Standards of Residence.

**HAZING PREVENTION**

nau.edu/hazing-prevention

To promote a safe and educationally productive learning and living environment, NAU prohibits hazing. Students and student organizations that engage in hazing are subject to disciplinary action. It is not possible for hazing victims to consent or acquiesce to hazing. Hazing is against the law in the state of Arizona.
STATEMENTS

STATEMENT ON FREEDOM OF SPEECH AND ASSEMBLY

Northern Arizona University honors its commitment to the freedoms of speech and assembly guaranteed by the First Amendment of the Constitution. NAU is a public institution, and public universities are considered to be the quintessential “marketplace of ideas” – where both the campus community and the general public engage in free speech activities. As a public institution, NAU recognizes that freedom of expression is integral to the purpose and process of the University, whose primary goal is education. Many speakers use our campus, and some may have messages which seem inconsistent with the mission and values of the institution. In the “marketplace of ideas” not all ideas will resonate with the listener and some ideas may even seem distasteful or offensive. NAU encourages both the listener and the speaker to exercise this important freedom with respect, civility and responsibility. Students always have the choice of engaging with the free speech visitor(s) or walking away.

Learn More: nau.edu/freedom-of-expression

FERPA

nau.edu/ferpa

The Family Educational Rights and Privacy Act of 1974 (FERPA) is a federal law designed to protect the privacy of education records. This Act provides rights primarily with the student, regardless of age, once he or she enrolls at an institution of higher education. In order for a parent/guardian to have access to their records, the student must sign a written release.

TITLE IX

in.nau.edu/title-ix

Northern Arizona University prohibits discrimination based on sex or gender in all its programs or activities, including student organization participation, classes, and student employment. Sex discrimination includes sexual harassment, sexual assault, relationship violence, and stalking. Students should be aware of the Sexual Misconduct in Violation of Title IX policy, which is intended to help prevent harm to others, ensure that students receive appropriate care and resources, and to promote a culture of care within our community. The university’s “Resolving Formal Complaints of Title IX Sexual Misconduct Procedures” describe how allegations of sexual misconduct that violates Title IX are investigated and adjudicated.
UNIVERSITY STATE AUTHORIZATION COMPLIANCE

Universities are required to meet state regulations around the country in order to offer classes and degrees to students in various states. As an institutional participant in the State Authorization Reciprocity Agreement (SARA), and as an HLC-accredited public, nonprofit institution, NAU has met state authorizations for states, districts, and territories noted in the State Authorization Compliance Table. While NAU is currently authorized or exempt from seeking state authorizations around the country, this process is dynamic and submit to change. This website will be periodically updated with information about the authorization status for NAU online in each state. Students should check the State Authorization and Professional Licensure material before registering for classes each session for the most up-to-date information.

STATE AUTHORIZATION COMPLAINT PROCESS

The Arizona SARA Council has jurisdiction over Arizona SARA-approved institutions including NAU in relation to non-instructional complaints. Instructional complaints, such as grade grievances, are not reviewed by the Council and should not be submitted for review. Prior to registering a non-instructional complaint with the Arizona SARA Council, the student/complainant must complete NAU’s and the Arizona Board of Regent’s complaint process, see below. If you are non-Arizona distance education student, non-instructional complaints may be submitted here. An NAU student who resides in a SARA state may also contact that state’s SARA portal agency with a non-instructional complaint.

Assumption of Risk, Waiver, and Release for Participation in Voluntary Activities

By participating as a student in any Northern Arizona University (“NAU”) activity, event, or use of facilities or equipment, you are participating at your own risk. You, on behalf of yourself and your spouse, if any, and your heirs, successors, and assigns: 1) Acknowledge and understand that participation may involve a variety of activities. Such participation may involve risks, including but not limited to serious personal injury, partial or permanent disability, sickness, disease or illness, property damage, and/or death. These risks may result from your own actions or inactions, from the actions or inactions of others, or may be inherent to participating in the activity. If this is an on-line activity, risks include but are not limited to data mining, phishing, viruses, malware, data breach of on-line information, cyberbullying, exploitation, cyber stalking, on-line grooming, cyber predators, and image replication. Knowing these risks may occur in an on-line activity, you choose to participate in the on-line activity. You also understand that NAU is not an agent of and has no responsibility for any third party that may provide any services during the activity, including but not limited to food, lodging, travel, and equipment associated with the activity. You understand that you are responsible for ensuring that you are properly prepared for such activity and represent that you are in good health and able to participate fully in such activity. 2) Acknowledge that NAU has taken enhanced health and safety measures, in accordance with guidelines from the U.S. Centers for Disease Control and Prevention, in response to the COVID-19 pandemic. An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. By participating in the activity, you voluntarily assume all risks related to exposure to COVID-19. 3) Assume all the foregoing risks and accept personal and financial responsibility for all damages for personal injury, partial or permanent disability, property damage, or death, caused by yourself, to the fullest extent allowed by law. 4) Agree not to sue and to waive, release, and indemnify the State of Arizona, the Arizona Board of Regents, Northern Arizona University, their boards, universities, officers, employees, agents, and assigns, for any and all claims, damages, personal injury, partial or permanent disability, sickness, disease or illness, property damage, or death, caused or alleged to be caused in whole or in part arising out of or in connection with your participation in, or travel to and from the activity. You understand that your participation in this activity is voluntary. 5) Grant to NAU and to its employees, agents and assigns the right to photograph/video you and use the photograph/video and or other digital reproduction of you or other reproduction of your physical likeness for publication processes for use in connection with NAU activities, whether electronic, print, digital or via the Internet. 6) Understand that medical care facilities may not be immediately available and accept the increased risk that may pose in the event of injury. 7) Understand that NAU does not have medical personnel available at the activity location, and agree that any medical costs, including emergency medical treatment that may be incurred as a result of your participation in the activity will be your financial responsibility. 8) Hereby consent to NAU and/or any appropriate medical facility providing whatever medical services they may deem necessary in the event of an emergency. You certify that you have adequate insurance and/or other means to pay for any costs and expenses related to these services and agree to bear such costs and expenses in full. 9) Agree that you will comply with NAU’s rules, standards, and instructions for behavior, including the Student Code of Conduct, if applicable, as well as any specific standards of conduct of the activity that may be provided to you. The Student Code of Conduct can be found at: nau.edu/student-conduct. You understand that you are not permitted to consume alcohol, possess/use weapons or illegal substances, or engage in sexual activities while participating in the activity. You agree that NAU has the right, in its sole discretion, to enforce the standards of conduct described above, and that it may impose sanctions, up to and including expulsion from the activity or from NAU, for failure to comply with these standards. You understand that if these standards are not met, or if the conduct is or is not compatible with the standards of NAU or the activity, you understand that NAU has the right to make changes to the format and administration of the activity. 10) Acknowledge that you have read the above assumption of risk, waiver, and release, understand that you have given up substantial rights by participating in the activity, and choose to participate in the activity voluntarily.
LIFE AS A LUMBERJACK

VISION AND MISSION

VISION
NAU leads the way to a better Arizona and a sustainable world through personal attention to student success and scholarly excellence.

MISSION
Academic programs, research, public service, and creative endeavors enrich lives and create opportunities in Arizona and beyond. We develop solutions to challenges and drive innovation in a supportive, inclusive and diverse environment.

VALUES AND GOALS

VALUES
Student Centered – We focus on preparing students who are informed and skilled, ready for engaged, productive lives.

Excellence – We commit to the highest quality in all endeavors.

Diversity – We strengthen our community through diversity of cultures, experiences and perspectives.

Integrity – We operate with fairness, honesty, and the highest ethical standards.

Discovery – We engage in innovation to create, share...
and apply new knowledge, scholarship and artistry.

**Service –**
We partner with our communities, in the spirit of collaboration, to provide services and expertise to support Arizona, the nation, and the world.

---

**GOALS**

**Student Success and Access:** Educate students to serve, lead, and achieve

**Research and Discovery:** Expand the boundaries of knowledge and creativity

**Commitment to Native Americans:** Become the nation’s leading university serving Native Americans

**Engagement:**
Strengthen university, community, regional, national and global ties for the mutually beneficial exchange of knowledge and resources

**Stewardship:**
Ensure long term viability of the university
UNIVERSITY HISTORY AND TRADITIONS

TIMELINE

January 16, 1899  
Governor N.O. Murphy recommended to build the normal school

September 11, 1899  
First term begins

1937  
First graduate degree, Master of Arts in Education, became available

February 6, 1899  
Henry Ashurst introduced HB 44 to authorize the establishment of the Northern Arizona Normal School

1901  
First graduating class matriculates

NAU HISTORY

On January 16, 1899, N.O. Murphy, governor of the Territory of Arizona (AZ was not a recognized state until 1912), recommended that the unused territorial building erected in Flagstaff in 1893, be put to use as a normal school (what Universities and colleges used to be called). Henry Ashurst, Coconino County Representative to the Legislature, introduced House Bill 44 on February 6, 1899 which authorized the establishment of the Northern Arizona Normal School.

The first term began September 11, 1899, under the direction of Professor A.N. Taylor with Miss Frances Bury assisting. Twenty-three students enrolled the following week. The first graduating class, in 1901, consisted of four women who received life certificates to teach in Arizona.
1939
Ida Mae Fredericks became the first Hopi to receive a college degree

1944
Arizona State College served as a site for the Navy’s V-12 training program, one of 150 out of 1,600

1952
Atmospheric Research Observatory built on campus

1956
Became Northern Arizona University

1973
Louie the Lumberjack statue was given to NAU by Granny’s Closet

1976
Walkup Skydome built

1979
Reconstructed the Centennial Clock that was blown up in 1953

1983
The Benchmark sculpture, also known as the metal french fries, was built by Professor Jim O’Hara and his students in an architecture class

TRADITIONS

Lumberjack Experience
The Lumberjack Experience helps new students get involved at NAU. Lumberjacks can discover different ways to become a part of the campus community through a wide-range of activities. Look for a list of campus-wide events and activities on the NAU Calendar.

Gold Axe Awards
Select graduating seniors are singled out each semester for their contributions to Northern Arizona University and presented with the coveted Gold Axe Award during a ceremony in their honor. The tradition dates back to 1933, a year after the student body adopted the axe as the symbol for Lumberjack athletics and small gold axe pins were awarded to outstanding members of the student body in recognition of their outstanding achievements and distinguished service to the university and the greater community.

NAU Letters
Since 2011, this monumental photo opportunity brings together all new freshmen to form the letters N, A, and U at the beginning of each fall semester.

Running of the Freshmen
This exciting gathering is a chance for freshmen to get geared up in blue and gold to show their #TrueBlueNAU spirit and run from end zone to end zone before the first home football game of the season.

True Blue Fridays
Show your Lumberjack pride every Friday, when we wear our favorite NAU gear to be “True Blue” NAU.
TRADITIONS (cont.)

Homecoming
A beloved tradition since 1924, Homecoming connects NAU to the community as we welcome returning alumni to enjoy a week of campus events and activities.

Highlights include:
- Bonfire and pep rally
- Alumni awards
- Homecoming dedicatee banquet
- Homecoming Parade
- Football Game
- Carnival

Logging Wheels
A symbol of Flagstaff’s lumber town heritage, the giant NAU logging wheels have been a centerpiece of the annual homecoming parade since 1934.

Tree Cookies
We embrace our Lumberjack spirit during our home athletics events, when the NAU Forestry Club saws “tree cookies” every time the Lumberjacks score.

Family Weekend
Experience the people, the programs, and the community of Northern Arizona University! Every fall during Family Weekend, parents and families of students visit campus and experience life as a Lumberjack.

Activities include:
- Live entertainment
- Pre-game barbecue
- Football game
- Casino Night
- Sunday brunch
Winterfest
Celebrate the winter holidays with us at the annual Winterfest! Community members and students enjoy the NAU tradition of lighting the tree and luminarias, while sipping hot cocoa.

Earth Month
Each April, we spend an entire month celebrating all the fantastic, sustainable things NAU has to offer through activities, lectures, and events!

Greek Week
Greek week is all about the community. Our on-campus fraternities and sororities team up to win various awards centered on community service and philanthropy, and all money raised during the week is donated to local and national charities.

Cultural Traditions
Celebrating the heritages and cultural traditions of all our Native American, Asian/Pacific Islander, African American, and Hispanic American/Latinx students is a critical aspect of our commitment towards creating an inclusive campus community.

Convocations
Graduating seniors are presented with a satin sash during a ceremonial event that recognizes them for their leadership, successes and academic achievements while honoring their identities and heritage. NAU hosts convocations for Native, Hispanic/Latinx, Black, Asian/Pacific Islander, Veteran, and LGBTQIA students.
ALMA MATER
Hail Alma Mater,
Hail NAU
Thy name forever
A guiding light so true
Strong as the pine trees,
Our love will never fail,
To Thee, Alma Mater,
Hail! Hail! Hail!

FIGHT SONG
Fight, fight, fight for NAU!
Take the ball and follow through.
Lead the blue and gold to fame.
As we win another game.
Cheer, cheer, cheer for NAU!
We want a victory!
So fight, fight, fight with all your might,
For we want a victory tonight!
FIGHT SONG 2 – TIMBER

Timber, Timber,
Everybody’s calling for Timber,
Swing your ax
You Lumberjacks
Timber’s got to go down the river today.

Timber, Timber,
Everybody’s waiting on Timber
Swing your ax
You Lumberjacks
Timber’s got to go down the river today.

Ax man fell that tree,
Cut out a ship for to sail the sea,
Cut out a cabin for me and mine,
Out of the whispering pine.

Timber, Timber,
Soon we’ll have a cradle of timber,
Swing your ax
You Lumberjacks
Timber’s got to go down the river today.
The Mountain Campus QR Code Project is a collaborative effort of the Northern Arizona University (NAU) History department, its Public History classes, and Cline Library Special Collections and Archives. Since 2014, students, professors, and a digital archivist have identified more than 75 sites on NAU’s Mountain Campus, in the historic North Quad around Old Main and on the Post War Campus to University Drive. They researched the building histories and found unique photographs, oral interviews, and original news stories about each site. The students then wrote and installed the data to web sites accessible by using a smart phone or tablet to scan QR codes placed on the historic sites in the district. The result combines history and cutting-edge technology to allow everyone with a smart phone or tablet to create their own personal, self-guided digital tour of north campus.

nau.edu/louies-legacy
**LUMBERJACK LINGO**

**BBLearn** - Blackboard Learn is a Virtual Learning Environment (VLE). It is an electronic tool which can be accessed by computers both on and off campus (you will need your Louie username and password). Blackboard Learn is used for teaching and also learning support and development.

**Blue or Green Book** – Blank book used for written examinations in some courses. Student government provides them for free in their office, or you can purchase them at the NAU bookstore.

**Board of Regents** - The Arizona Board of Regents is the governing body of Arizona’s public university system, providing policy guidance to Arizona State University, Northern Arizona University, the University of Arizona and their branch campuses.

**CCC** – Coconino Community College, located in Coconino County.

**Citation Style (MLA, APA, Chicago)** – A citation is a reference to a published item, used to identify the item uniquely. MLA, APA and Chicago are all styles of citations and each are preferred by different professors. Utilize the writing commons to assist with questions.

**Core Classes** – The classes within your academic discipline or major that count toward a degree.

**Cumulative GPA** – The overall GPA, the formula is the number of quality points earned in all courses attempted, divided by the total degree-credit hours in all attempted courses

**F2S** – The Faculty2Student (F2S) Outreach tool is NAU’s Academic Feedback Tool (Early Alert System). F2S supports student learning and helps instructors provide communication regarding students’ performance and/or behaviors in class.

**FERPA** – Acronym for the Family Educational Rights and Privacy Act, designed to protect the privacy of student education records. See the Registrar’s Office for more information.

**Gold Axe Award** - A prestigious award recognizing seniors each semester who have made outstanding contributions to the university in the areas of academic performance, service, leadership and participation in activities. In addition to the Gold Axe Award, the President will honor the top applicants with the President’s Prize.

**Handshake** – A free University platform where companies can recruit and hire students. You already have a profile! All on-campus student employment is posted on Handshake. See Career Development for how to access it.

**Lecture vs. Seminar** – A lecture is a presentation intended to convey information on a specific subject to a large group. Students are not usually expected to speak unless asked by the lecturer, and they are expected to take notes. Seminars are a smaller, more informal group arranged to give students a chance to digest the material discussed in the lecture and any further reading they have done.

**LJ’s** – NAU’s hand gesture, your right hand making an “L”, the left hand making a “J”, standing for Lumberjacks!

**Midnight vs. 11:59 p.m.** – Many professors will have online assignments due on BB Learn at 11:59 p.m. the day an assignment is due. This is one minute prior to midnight, an important distinction to remember when planning to turn in work.

**Office Hours** – Professors will host office hours by drop-in or appointment. Utilize these to speak with them, get to know them and ask any questions you might have! It is recommended to visit the hours at least once throughout a semester.

**Pre-requisite** – A course required as a prior condition before you can enroll in higher level courses. See your adviser if you have questions on pre-requisites!

**Progression Plan** – The plan or track for your degree/major. Use them to help stay on track to complete your degree on time. Check in with your academic advisor to answer questions on your plan!

**Registrar** - The office responsible for keeping student records.

**Distinctions at Graduation:**
- Summa Cum Laude – meaning the student is graduating with highest distinction, Magna Cum Laude – meaning the student is graduating with great distinction, Cum Laude – meaning the student is graduating with distinction.

**True Blue NAU** – Every Friday wear your NAU gear to show LJ pride!

**Work Study** – A program for students to work part-time while attending school, paid for by federal student aid.

**PEOPLE’S TITLES:**

- **GA** – Grad Assistant is a graduate student who serves in a support role at the University while completing a post-graduate education.
- **RHD** – Residence Hall Director is an employee of the University responsible for the management and daily operations of campus residence halls.
- **RA** – Resident Adviser is a student who is responsible for supervising and assisting other students who live in the same residence hall.
- **SI** – A student who is designated in a course to assist with study sessions in difficult courses.
- **TA** - Individual (usually another student) who assists a teacher with instructional responsibilities.
- **Dean of Students** - Your Dean of Students is an advocate for all NAU students. Visit them in the Office of the Dean of Students, Union room 104.
LUMBERJACK LINGO (cont.)

BUILDING NAMES/ ACRONYMS:

**HLC** – Health and Learning Center, houses medical services, campus recreation, classroom space, health promotions, disability resources, the Green Scene café, Essential Blends Juice Bar and semi-private study areas.

**Union** – Building used by students for recreation and other nonacademic activities.

**SAS** – Student Academic Services Building, a one stop shop for all official needs. Holds the Office of Admissions, Office of the Registrar, Financial Aid Office, Student Accounts, Lumberjack Mathematics Center, and classrooms. SAS is a great location to study. It has study areas that consist of traditional tables and chairs but also has modern couches with side desks and charging stations embedded in the couch!

**ASC** – Academic Success Centers, one on North Campus and the other on South Campus. Offering academic services like study skills assistance, tutoring and study spaces. See the Academic Success Center website or drop in for more information.

**STC** – Student Technology Center, the student-run help line/desk for all things technology!

**1899** – The fine-dining restaurant on North Campus, named after the year NAU was founded. You can use leftover dining dollars at 1899 at the end of the semester!

**Du Bois Dining District** – The center on South campus with dining options, meeting and conference rooms, and recreational fields nearby.

**ARD** – Applied Research and Development Building, a LEED platinum building, showcases the latest innovations in high-performance construction technology, energy-efficient design and use of renewable energy.

**Dome** – Walkup Skydome is an indoor multipurpose stadium located on the campus of NAU. Many of our Athletic teams play in the Dome!
Missing Classes and the Faculty Notification Request

If you are sick (cold, stomach ache, etc.) email your professor to let them know you’ll be missing class, check the syllabus to ensure you know what you’ll be missing, and connect with a fellow classmate to borrow the notes they took for the day.

If it is a more serious sickness or injury, contact the Office of the Dean of Students to find out all your options. One option might be the Faculty Notification Request form (nau.edu/faculty-notification). There are three circumstances where the Office of the Dean of Students may send a notification: Inpatient hospitalization, death in the immediate family, or significant personal event. Find more information about that at this link: nau.edu/faculty-notification-guidelines

You should still plan to notify your professors of your absence and attempt to collect the notes from the classes you’ve missed, but this notification from our office may assist in verifying your absences.

If the sickness or injury is affecting your performance and attendance in a course, you may want to schedule an appointment to meet with your academic advisor to stay on track!

Also, it is always a good idea to make an appointment to meet with your professor during office hours to check that you’re on track with the materials being taught. We have medical services on the Flagstaff Mountain campus (see the Campus Health section below) that is a great resource if you are sick or injured!
LUMBERJACK LIFE TIPS (cont.)

Do I have to go to class?

Yes - not only is it crucial to your success in college to attend class, but you are paying for every single class, no matter if you attend or not! Some professors take attendance and it counts as part of your overall grade, while some do not take attendance – attending BOTH types of classes are important! Part of the fun of college is having new responsibilities, and that means time management and self-motivation to attend!

Can I contact my professor?

Yes, you should make a point to contact your professors each semester. It is a great way to make connections and spread your network. By visiting their office hours you can ask questions about the course, their profession or the industry you are studying.

How do I make friends?

There are so many ways to connect and meet people at the University! If you are living on campus, you have a built in group of people to get to know. You can connect with your RA, who will put on events for your hall! Another great way is to sit by someone new in each of your classes or at the central dining locations on campus. There are also over 400 clubs and organizations you can join and meet lots of new friends!

How much time should I spend doing homework?

The typical time spent on homework is 2-3 hours per week, per credit. For example, if you are taking a 3-credit course, you should plan to study for 6-9 hours per week.

What are the resources and services offered if I am online or at a community campus?

All resources detailed in this handbook for online and community campus students are designated with a computer symbol, to show that resource is available for you! Make sure to connect with your advisors and other classmates online or at extended campuses to find out about all your resources!
University life can seem overwhelming at times, so we’ve created a guide for you to make sense of the most important parts! Read below to find out how to best prepare to be a Lumberjack.

JacksCard
The JacksCard serves as the official Northern Arizona University identification card for students, faculty, staff and affiliates. The JacksCard combines many features* all on one card:

- Identification
- Cline Library privileges
- Building access
- Meal Plans, JacksDebit Express (JDE) and Dining Dollars
- Student Health Facilities
- Access to recreational facilities
- Charge privileges at University Bookstore
- Admission to athletic events
- University transit
- Access to Student Legal Services

*Please note that many of these services are only available for full-time students.

Mail
As soon as a student receives their on campus housing assignment, they are given a PO Box assignment. You will receive your mail faster when the sender uses a specific format listed on the NAU Postal website. Postal Services cannot accept responsibility for the delivery of mis-addressed or insufficiently addressed mail.

To find out what your PO Box # is - go to nau.edu/postal

University Bookstore
A place, located on the Flagstaff Mountain campus and online, to purchase your textbooks, apparel and accessories, gifts and collectibles, any supplies (papers, markers), Apple Store items, and many more NAU themed items.

bkstr.com/northernarizonastore

BBLearn
Blackboard Learn is the virtual learning environment and course management system utilized by the University as the main way to communicate and work with students for classes and courses they are enrolled in. You should check your BBLearn daily for updates, announcements and homework assignments!
Louie

LOUIE ("Lumberjack Online University Information Environment") provides self-service access to academic, financial, employment, and personal information. It is also sometimes referred to as "PeopleSoft". LOUIE is where you register for courses, check your grades, schedules, financial accounts, and other information about your life at NAU.

NAU Community

A place for students to look at classes, holds on their accounts, find departments, create discussions within their organization or with other students, check upcoming events and build an online community with fellow Lumberjacks.

Social Media

Tag your content with #NAU to show everyone why it’s always a great day to be a Lumberjack!

twitter.com/nau
facebook.com/NAUFlagstaff
instagram.com/nauflagstaff
pinterest.com/nauflagstaff
linkedin.com/school/northern-arizona-university

NAUgo App

Connect to Northern Arizona University resources on-the-go with NAUgo, the Lumberjacks’ one-stop mobile app for staying connected and up-to-date. The NAUgo app is the official NAU application for mobile devices and is available for iOS and Android. The app offers information and access to NAU social media, student employment information, BBLearn, Athletics information, email, campus health, bus routes, campus map with walking directions and much, much more!
ACADEMICS AT NAU

With over 180 bachelor degrees, graduate programs, and professional certifications, Northern Arizona University is where possibility becomes reality. Discover our colleges below.

NAU has been accredited by the Higher Learning Commission (HLC) until 2027-28

College of the Environment, Forestry, and Natural Sciences (CEFNS)
At the College of the Environment, Forestry, and Natural Sciences (CEFNS), we’re training next-generation engineers and scientists for exciting careers. With our small classes, dedicated faculty, and innovative research projects, you will discover the importance of science and technology in solving the challenges of today’s world.

To find out more about the Dean of the College of the Environment, Forestry & Natural Sciences, the academic majors offered, or student resources, go to: nau.edu/cefns

College of Engineering, Informatics and Applied Science (CEIAS)
At the College of Engineering, Informatics and Applied Science (CEIAS), NAU offers a variety of highly-ranked computer and engineering degree programs from departments across the university.

To find out more about the Dean of the College of Engineering, Informatics and Applied Science, the academic majors offered, or student resources, go to: nau.edu/ceias/departments

W. A. Franke College of Business (NAU-FCB)
The W. A. Franke College of Business (NAU-FCB) is a place where you may make a connection for life. Our primary goal is to prepare students to make valuable contributions to their chosen profession and their communities. Our secondary goal is to provide high-quality, business-related training, education, consulting, and information to the Arizona community.

To find out more about the Dean of the W.A. Franke College of Business, the academic majors offered, or student resources, go to: franke.nau.edu

College of Social and Behavioral Sciences (SBS)
The College of Social and Behavioral Sciences (SBS) has many diverse academic programs living under our umbrella, each threaded together by a shared mission. They are committed to: Promoting the appreciation and importance of diversity, advocating for the importance of community, stressing the importance of sustainability and environmental issues, exploring issues of justice and power, developing global perspectives, and fostering active engagement, advocacy and applied learning.

To find out more about the Dean of the College of Social and Behavioral Sciences, the academic majors offered, or student resources, go to: nau.edu/sbs
College of Arts and Letters (CAL)
The College of Arts and Letters (CAL) is dedicated to elevating the culturally and intellectually vibrant community of students, staff, faculty, and neighbors in northern Arizona. CAL hosts many events including art shows, film screenings, theater performances, musical concerts, and lectures nau.edu/cal

To find out more about the Dean of the College of Arts and Letters, the academic majors offered, or student resources, go to: nau.edu/CAL/About

College of Health & Human Services (HHS)
The College of Health & Human Services (HHS) prepares students to become, and remain, excellent health professionals. The college aims to facilitate high quality learning and education, to advance knowledge and practice in the health professions, and to provide service to improve the health and well-being of the communities served, particularly Arizona residents, Native Americans, and individuals considered disadvantaged.

To find out more about the Dean of the College of Health and Human Services, the academic majors offered, or student resources, go to: nau.edu/chhs

Honors College
Are you an academically motivated student looking for a challenge? The Honors College at NAU will help you push academic boundaries. Surround yourself with a strong community of engaged scholars for support and inspiration that use civility, compassion, empathy, and humility to make our world a better and brighter place.

To find out more about the Dean of the Honors College, the academic assistance offered, or student resources, go to: nau.edu/honors

College of Education (COE)
Whether you want to be a teacher, counselor, school psychologist, or school leader, one thing is certain: you are passionate about inspiring others. At NAU’s College of Education (COE), we’ll prepare you to be a leader in education—so you can make a difference for the rest of your life. Northern Arizona University has long been recognized as a leader in education, in Arizona and beyond.

To find out more about the Dean of the College of Education, the academic majors offered, or student resources, go to: nau.edu/coe

NAU Graduate College
Whether you pursue graduate studies at the Flagstaff Mountain Campus, a statewide location, or online, NAU offers graduate students outstanding programs, hands-on mentoring, and exceptional research, scholarship, and creative activities. The NAU Graduate College supports all aspects of graduate education and provides robust professional development opportunities.

To find out more about the Dean of the Graduate College, the academic majors offered, or student resources, go to: nau.edu/graduate-college

Academic Calendar
For important dates and deadlines keep track of your academic calendar: nau.edu/registrar/important-dates
NAU offers a wide assortment of services to our students. Read below to discover what NAU can do for you, how to get involved, and how to make the best of your college experience.

**STUDENT SERVICES**

**Academic Advising**
The University Advising team’s purpose is to guide and support students as they progress through their academic careers. Advisors assist with academic plan and sub-plan selection, course selection and sequencing, resource and tool referral, enrollment, policy interpretation, and coaching students through their academic requirements and challenges. The Gateway Student Success Center provides academic advising services and programs for First-Year, Exploratory, and Pre-Med students. After the first year, you will move to an academic-based advisor within your college. Pro Tip: Contact your advisor once per semester to make sure you’re on track and enrolling in the correct courses!

Contact Advising at nau.edu/Gateway, gateway@nau.edu or 928-523-4772.

**Campus Health And Wellness**
Campus Health Services (CHS) is a convenient one-stop shop for your health and wellness needs, providing primary medical care, mental health services, and prevention resources in one setting.

Medical Services offers primary care, same day appointments, telehealth appointments, psychiatric mental health, physical therapy, immunizations and flu shots, allergy clinic, and nutrition.

Counseling Services provides short-term individual and couples counseling, group counseling, crisis services, outreach, and consultation about students of concern.

Our NAU Heath Promotion office empowers students to make healthy choices that support academic success. They offer a variety of services and educational programs to keep students healthy such as: STI testing, Everfi courses, Kognito training, online birth control class, Bystander training, alcohol and other drug education, stress reduction and nutrition counseling. For more information on Health Promotion, visit us in the Northeast Lobby of the HLC, check out the website at nau.edu/healthpromotion, or call 928-523-6867.

For more information on all Campus Health resources check out the website: nau.edu/chs, email at campushealth@nau.edu, or call 928-523-1733.
The College of Education offers personal counseling in the practicum lab free of charge to students. The counseling is provided by professionally supervised graduate students at NAU who are in training to be counselors and psychologists. To find more information, visit: nau.edu/coe/labs

The Dental Hygiene program at NAU offers discounted dental work and appointments to the NAU community. Visit the website to learn more: nau.edu/chhs/ddh

Career Development
The mission of NAU Career Development is to empower students and alumni to confidently navigate their careers as citizens of an evolving and global world. Career Development offers individual appointments to explore career options, review resumes and cover letters, discuss internship or job search strategies, and practice interview skills. They also offer online modules on career related topics and multiple recruiting events.

Contact Career Development by visiting them in the University Union, Room 105, at nau.edu/career or call 928-523-1087.

Center For International Education
CIE is the central location for students going abroad, as well as for students from abroad studying at NAU. The goal is for all NAU students to be recipients of a comprehensive global learning experience so that they can be well prepared to lead successful and productive lives as global citizens. CIE offers a wide range of programs, courses and activities

Getting a Job Or Internship
You already have an account in Handshake, our NAU platform to create an online resume, connect with other students and employers, and search for jobs and internships! Visit Handshake to access your account using your LOUIE login, update your profile, and start searching for jobs, internships, and student employment opportunities. Fill out your entire profile to get the most traction from potential employers and make sure to attend the job fairs Career Development organizes!

Contact Career Development by visiting them in the University Union, Room 105, at nau.edu/career or call 928-523-1087.
for all NAU students.

Contact CIE by visiting them in the Blome building, Room 200, at nau.edu/cie, email at cie@nau.edu or call 928-523-2409.

Cline Library

The NAU Cline Library offers an outstanding lineup of resources and services to our students. They provide ample study space, including private rooms, shared or group study rooms, and technology rooms. In addition we have the MakerLab, equipped with twenty 3D printers. We have state of the art laptops and equipment for rental, course reserves, and books. Our online portal is great for students to use as a resource for course projects, areas of interest, and other studying needs.

Pro Tip: There is a Special Collections & Archives museum of Northern Arizona in the Cline Library. Find out awesome facts and stump your friends in NAU trivia by checking it out.

Contact the library by visiting them at nau.edu/library, email librarians@nau.edu or call 928-523-2173.

Disability Resources

Disability Resources (DR) leads collaborations with students, faculty, staff, and the campus community to cultivate a universally designed environment, and facilitates the removal of existing barriers for the full inclusion of people with disabilities. They provide services and accommodations at no cost to all Northern Arizona University students who have current documentation of a disability that substantially limits one or more major life activities, including but not limited to walking, talking, learning, hearing, or seeing.

Contact Disability Resources to see all services and accommodations available by visiting them in the HLC, Room 2050 at nau.edu/DR, email at DR@nau.edu or call 928-523-8773.

Course Materials Assistance Program

Northern Arizona University’s Course Materials Assistance Program (nau.edu/cmap) assists students with limited financial means in obtaining required course materials.

Students are approved for the Course Materials Assistance Program based on a combination of factors that include but are not limited to: 1) eligibility, 2) financial need, 3) date complete application was submitted, and 4) past borrower history. If you have questions or want to learn more, visit our website or give us a call at The Office of the Dean of Students at 928-523-5181.

First-Generation Programs

First-Generation Programs is a collection of student-centered programs for students who are first-generation, income eligible or have a disability. These programs, including Blavin Scholars, First Scholars, the STAR Program, and Student Support Services (SSS), provide experiences that maximize students’ potential for growth and success in college and beyond. Through mentorship, service referrals, activities for program participants, community building events, and many more resources, First-Generation Programs helps students make an effective transition into university life, remain successful academically, and graduate from NAU.

Contact First-Generation Programs by visiting them in the University Union Fieldhouse (Room 241) or Sechrist Hall Annex (Bldg. 42), at nau.edu/firstgen, or by calling (928) 523-6980.
Inclusion and Diversity
The Office of Inclusion: Multicultural & LGBTQIA Student Services welcomes students to our inclusive campus community where we support cultural, gender and sexuality diversity through programming, events, and thoughtful community engagement in a safe and supportive environment.

Pro Tip: Join one of our many diverse clubs and organizations on campus! From Black Student Union to the HAPA Hawaiian Club, there is a club for you!

Contact IMQ by visiting them in the University Union Fieldhouse, at nau.edu/inclusion, or call 928-523-5656.

IT – Student Technology Center
The Information Technology Services – Student Technology Center provides support to students for anything technologically related, from email to LOUIE to WiFi connections. ITS offers walk in hours at Cline Library, help via telephone, and residence hall calls, where they come to you! Problem with your computer, WiFi, or another technological issue? Call the STC at 928-523-9294, email at ask-stc@nau.edu, or visit the website at nau.edu/stc.

Louie’s Cupboard
There are many students today who struggle with the expenses of college. Some cannot afford books, others rent. But for many college students, they have limited financial resources to buy food (either groceries or a meal plan), also known as food insecurity. Louie’s Cupboard provides nonperishable canned and boxed goods including: vegetables, fruit, meat, beans, pasta, grains, and more.

During the academic year there are bi-weekly distributions, but students may come any time the office is open to request food. Stop by the University Union at the Office of the Dean of Students, Suite 104, visit the website at nau.edu/foodpantry or call 928-523-5181 for more information about this valuable resource.

Lumberjack Emergency Assistance Fund (LEAF)
The Lumberjack Emergency Assistance Fund provides funding to assist currently enrolled mountain campus students facing unforeseen crises or hardships that require immediate one-time financial assistance.

Funds are awarded as a grant and do not need to be repaid. Funds may count as income and may be subject to federal and/or state taxes. Funds received will need to be reported on the appropriate year(s) Free Application for Federal Student Aid (FAFSA).

Fill out an application (nau.edu/LEAF) and within three business days, staff from the Dean of Students office will contact you about your request.

Lumberjack Mathematics Center
The Lumberjack Mathematics Center (LMC), is a place to work on mathematics software and have constant access to resources, including instructors, graduate teaching assistants, and helpful math tutors called “Math Jacks.”
Visit the LMC in the SAS building, check out the website at nau.edu/LMC, email LumberjackMathCenter@nau.edu, or call 928-523-5079.

**Mentoring**
NAU offers multiple options for mentoring depending on your situation and what you’re looking for. We have the perfect program for you. Mentoring can assist in creating relationships, developing your skills, and getting comfortable in the university setting.

nau.edu/mentoring

**Academic Coaching:**
Peer Academic Coaches are current NAU students who work one-on-one with students to develop strong study skills both in and out of the classroom. Peer Academic Coaches will help you with time management, test-taking, reading and writing skills, success in online and blended learning course formats, and will help you connect to academic support such as tutoring.

nau.edu/academic-success-centers/peer-academic-coaching

**First-Generation Students:**
First Scholars is a mentorship program for college students who meet certain requirements. First Scholars aims to dramatically increase the graduation rate of college students who will be the first in their families to earn a four-year degree. It offers an annual scholarship, one-on-one progressive mentoring and enrichment and personal development through workshops and service learning opportunities over the course of four years.

nau.edu/FirstScholars

**Native American, Alaska Native, Native Hawaiian and all students who identify as Indigenous:**
The Office of Indigenous Student Success (OISS) Indige-Peer Mentor Program helps students develop skills and strategies for success, learn about campus resources, navigate the university system and make connections.

nau.edu/iss/peer-mentoring

**Out-of-State:**
Peer Jacks is a program designed to mentor our out-of-state first year students attending NAU to help them successfully transition to university and Flagstaff life. The program provides a peer network to assist in the transition to college. Peer Jacks also hosts educational and social opportunities that support a path to academic success. Through developing self-direction and promoting learning beyond the classroom, we empower students to achieve autonomy while completing their degree.

nau.edu/peerjacks

**First-Generation, Low-Income, Foster Students, or those with a Documented Disability:** Student Support Services (SSS) serves first-generation, income-eligible, and students with disabilities to ensure their success in college! The program offers support services and resources in a positive, engaging environment to help students navigate college, build a sense of belonging and confidence, and strengthen self-efficacy. Through one-on-one and group mentoring, SSS staff help students navigate the university, connect to university resources such as tutoring and counseling, identify financial barriers and resources, develop and improve financial literacy, and take advantage of various educational and cultural opportunities.

nau.edu/sss

Those who identify as part of an underrepresented student population: Inclusion and Diversity (ID) Scholars provide a supportive experience for the personal and academic development of students. ID Scholars use individualized services to facilitate holistic student development through academic, emotional, intellectual, and social growth.

nau.edu/inclusion
Transfer Students: Transfer and Online Connections’ (TOC) mission is to help transfer students make a smooth transition to NAU. Every new transfer student is assigned a peer mentor. Through mentoring and events, students are encouraged to get involved, connect with peers, and access campus resources. Find out more about what the Transfer Peer Mentors can do for you! nau.edu/transferjacks

Veteran And Military Services

The Veterans Success Center (VSC) is a center for all student veterans and military connected members to come for academic and financial resources, as well as to relax, interact, and study. The VSC houses a service area, a kitchenette and recreation area, and a multi-purpose computer lab. The VSC is a place for veterans to connect with other veterans. The VSC staff are able to provide both direct service and referrals to a number of campus and community resources focusing on the successful transition, academic success, retention, and career development of its student veterans across the entire university.

Contact Veteran and Military Services at nau.edu/vets, visit the University Union Fieldhouse, Room 138, email at vets@nau.edu, or call 928-523-8387.

Native American Cultural Center

The Native American Cultural Center (NACC) is located in the heart of NAU’s Flagstaff campus, which creates a platform for learning and sharing Native American and Indigenous cultures, traditions, perspectives, and contributions. Through the center, students can interact with peers, seek academic support, and feel pride in their university involvement, whether they are on campus or linking to the university through extended campus programs. We believe the NACC impacts the lives of all of our students—improving their academic, social, and cultural experience, and opening new ideas and possibilities as they step into their future. The NACC focuses its services in four areas that uphold Indigenous values and philosophies, including cultural education and expression, social outreach, academic preparedness and inclusion, and health and well-being, which are part of our annual events and programming as well as the heart of our services.

Visit the NACC and get connected by visiting the website at nau.edu/na-cultural-center/welcome, email nau-nacc@nau.edu, or call 928-523-9557. Visit our social media platforms for information about events, programs, and other opportunities—Facebook @NACCNAU or Instagram @NAU.NACC.
Office of Indigenous Student Success
The Office of Indigenous Student Success (OISS) is located inside the west side of the beautiful Native American Cultural Center (NACC). As a Student Affairs department, we provide individualized support in a caring and professional environment that respects and values Native American, Alaska Native, Native Hawaiian, and all people who identify as Indigenous. We offer academic, financial, social, personal and cultural guidance, peer mentor support, engagement through events and activities, and the opportunity to connect with the campus community. Receive first-hand knowledge about how to be a successful Indigenous college student and contact us so we can assist you with the transition from home to the university community. Our services are available to all university students.

Get connected to OISS by visiting nau.edu/iss, emailing issnatives@nau.edu, or calling 928-523-8086. Find and follow us on Instagram @nau_indigenous and Facebook @nau.oiss.

Student Government
The Associated Students of Northern Arizona University (ASNAU) exists to be the voice for Flagstaff Mountain campus students at the campus, local, state, and national levels. ASNAU puts on events and activities, offers services and resources to students, and communicates the needs of the student body. ASNAU holds open, public Senate meetings each week on Thursday at 4 PM in Havasupai Rooms A&B and on Zoom.

Pro Tip: Use the ASNAU resources – YOU are paying a fee for them. Free legal services, free notary, free concerts and a free carnival are just a few of the services they offer once you’ve paid the $23 fee.

Contact ASNAU by visiting them in the University Union, Room 203 at nau.edu/ASNAU, email at asnau@nau.edu or call 928-523-4971.

Student Rights And Responsibilities
Student Rights and Responsibilities is an area of the Office of the Dean of Students that supports the educational mission of Northern Arizona University by upholding the standards of conduct for the university community. SR&R supports faculty and staff that may need assistance addressing student behavior and provides educational opportunities for students that may have violated university policies. Our goal is to provide an overview of the conduct process and serve as a resource for addressing concerns to ensure students successfully meet their goals in accordance with the expectations of the university community.

Visit the Office of the Dean of Students in the University Union, Room 104, or call 928-523-5181.

TITLE IX
Title IX is a federal law that makes it illegal to discriminate against a person on the basis of sex or gender. Northern Arizona University prohibits discrimination based on sex or gender in all its programs or activities. Sex discrimination includes sexual harassment, sexual assault, relationship violence, and stalking. If you need support, resources, or want to learn more about NAU’s policies and procedures surrounding Title IX, please visit: nau.edu/title-ix. You may also visit the Office of the Dean of Students in the University Union, Room 104, or call 928-523-5181.
Student Service Center
The Student Service Center (SSC) is the one-stop shop for all of your Registrar, Financial Aid, and Student Accounts needs. The student service center is designed to handle all of your requests and questions in one convenient location. Our cross-trained staff are fluent in three different departments, meaning you have one appointment with one person to handle any of the following actions:

- Access grades and schedules
- Add or drop classes
- Apply for scholarships and aid
- Manage your aid
- View tuition and fees
- Make payments
- Process refunds
- Fill out and drop off all forms
- And more!

Come to the Student Service Center first for any forms, questions, or issues related to Scholarships and Financial Aid, Office of the Registrar, and Student Accounts. Contact the SSC by visiting them in SAS, Room 103, nau.edu/ssc, or call 1-888-628-2968.

Test Prep
The Academic Success Centers (ASC) offer GRE®, GMAT® & LSAT® test prep on the Flagstaff Mountain Campus at an affordable price with high-quality instruction. Prepare for the tests by taking an in-person group course or an individual instruction course.

Visit the ASC in the Union Fieldhouse or the du Bois South Union, at the website nau.edu/SSI/Academic-Success-Centers/Test-Prep, or call at 928-523-7391.

Transfer And Online Connections
NAU Transfer and Online Connections (TOC) knows that transferring from another school can be challenging and that students often face academic, social, and personal adjustments as they transition. TOC helps make the transition to NAU as smooth as possible. Through mentoring and events, students have the opportunity to get involved, connect with others, access campus resources, and thrive at NAU.

Visit us in the Union Fieldhouse, check out nau.edu/toc, email TransferConnections@nau.edu, or call 928-523-9330.

Tutoring
The NAU Academic Success Centers (ASC) offer multiple types of tutoring including One-on-One tutoring, Drop-In tutoring, Public Speaking and Presentation tutoring, Online tutoring, and the Writing Commons. These are offered in multiple locations across campus with specific courses that offer drop-in tutoring for students. Visit the ASC in the Union Fieldhouse, Room 252, or in the du Bois South Union, on the website nau.edu/tutoring, or call at 928-523-5524.
Writing Center (Commons)
The University Writing Commons (UWC) is committed to assisting students in development, adaptation and improvement of writing, research, design and presentation inside and outside of the academic classroom. The commons takes need-based appointments and hosts walk in hours, operating out of various spots on campus. Check the website for the most up to date times and locations for the UWC nau.edu/university-writing-commons, email at iwritnguwc@nau.edu, or call 928-523-7745.

Yellow Bikes
The university’s Yellow Bike Program provides free bike rentals to students for up to seven days, and include a lock, key, and helmet. The Yellow Bike Program works on a first come, first serve basis.

To check out a yellow bike:

• Visit the du Bois South Union (928-523-1594), the University Union (928-523-4636), or the Health and Learning Center (928-523-1733) front desk.
• Fill out a liability waiver.
• Present your university ID.

For more information, visit nau.edu/yellowbike.
INVolvEMENT OPPORTUNITIES

Research
Here at NAU, we have a passion for discovery and a penchant for knowledge. With our talented research faculty, 12 research centers and institutes, and the Office of the Vice President for Research leading the way, NAU’s Research Enterprise represents a broad range of people, facilities, and organizations committed to academic research excellence at the university.

Fun Fact: Regents’ Professor of Biology Paul Keim and his team at NAU’s Pathogen and Microbiome Institute are world-famous for their genetic and genomic research of diseases, including anthrax, cholera, and the plague. To get involved, visit nau.edu/research

Fraternity And Sorority Life
Fraternity and Sorority Life (FSL) has the mission to develop values-centered students who foster a safe environment through interactive programs with a commitment to scholarship, service, leadership, and friendship. NAU offers many types of social, volunteer, and cultural fraternities and sororities. FSL provides extensive training and leadership opportunities to collegiate members, hosts activities and provides a space for students to interact in a safe environment. Interested in joining or learning more? Check out the website nau.edu/FSL, email NAUgreeks@nau.edu, or call 928-523-5181.

Innovation and Entrepreneurship
Boundaryless is NAU’s way to encourage innovation and entrepreneurship with the student body. The mission is to prepare Northern Arizona University students for jobs of the future with critical thinking and problem solving skills through inspiration, education, and connection. Inspiring through discovering and exploring emerging opportunities. Educating through building skills in innovative thinking, leadership, problem solving, communication, quantitative reasoning, and ethical citizenship. Connecting by developing relationships between ideas, people, and resources to solve wicked problems.

Interested in taking a course in innovative thinking and entrepreneurship, forming a team to solve problems, or meeting experts in your field to build skills outside the classroom? Come visit us in the Student Union, at the NAU Commons, check out the website nau.edu/boundaryless, email at boundaryless@nau.edu, or call 928-523-5302.

Lumberjack Activities Board
Lumberjack Activities Board (LAB) facilitates and coordinates campus activities aimed at building community at NAU. Through concerts, movies, comedians, and many other fun activities, the LAB engages the campus body while promoting fun, welcoming environments for all.

Leadership, Engagement, Activities, and Peer Mentoring
The LEAP Office creates an inclusive and welcoming atmosphere that offers meaningful and diverse leadership and engagement opportunities to impact student success. Students will make connections, build community, and strengthen leadership skills, while becoming responsible and engaged citizens in their communities. Contact LEAP by visiting them in the University Union Fieldhouse, at nau.edu/LEAP, or call 928-523-2033
Leadership
NAU places an emphasis on developing the leadership skills in the student body. To accomplish this, they offer many opportunities to get involved and learn or practice leadership skills. Please explore nau.edu/LEAP for a list of all leadership opportunities. The Northern Arizona University Student Activities Council (STAC) provides financial support for events that enhance and enrich students’ lives on the Mountain Campus. Any department or registered student organization can seek funding through STAC. Get more information and apply to be a member of the Council here: nau.edu/leap/student-activities-council.

Sustainability
Northern Arizona University operates with a culture of sustainability across campus. This culture of sustainability can be seen from our campus operations to our learning, research, and community stewardship activities. Visit Green NAU, the online information center, as your one stop shop for all information related to Sustainability at Northern Arizona University. Want to become an energy mentor, look for an internship or join one of our many Green NAU clubs? Check out the website: nau.edu/green, or email green@nau.edu.

YourPath@NAU
YourPath@NAU is an official, self-reported record of your engagement experiences while attending Northern Arizona University. These experiences are meant to reflect your activities both in and out of the classroom. YourPath@NAU provides you the opportunity to capture your unique experiences in detail, communicating them in the language of transferable skills that are relevant to employers so you can leverage your experiences into new opportunities. To learn more about the YourPath@NAU visit: nau.edu/leap/yourpath
Student Newspaper and Radio

KJACK is a student run college radio station, dedicated to offering NAU students and staff hands-on experience in the professional radio broadcast field. The station broadcasts a variety of music in a freeform format, and covers campus and high school sports. Tune in to 107.1 to listen! Check out the website for how to get involved: kjackradio.com.

The Lumberjack Student Newspaper has been a Flagstaff staple since its founding as The Pine in 1914. In 1946, students voted to change the name to The Lumberjack, and the newspaper has gradually evolved into its current form as a weekly publication. The Lumberjack’s goal is to bring the news that is important to you through an expanding variety of different media, including broadcast, web and print. Grab a copy in any building around campus, find ways to get involved, and read the paper at jackscentral.org.

Student Organizations

Gain experience, meet new people, and get involved on campus by joining one of our over 400 student clubs & organizations. Interested in Model United Nations? A passionate Unicyclist? Or a Disney fanatic? We have a club for you! Check out True Blue Connects for information about all of our student clubs & organizations and campus events and resources for students. Or you can easily start your own student club or organization by following instructions here: nau.edu/dean-of-students/start-your-own.

Pro Tip: Get college started right. Visit the Student Involvement Fair during Welcome Week, try out different organizations, and decide which ones are for you! The more involved you become, the better your college experience will be! Visit True Blue Connects today to get started nau.edu/clubs. Questions? Email LEAP@nau.edu, or call 928-523-5181.

Study Abroad

Study abroad is a great opportunity through the Center for International Education, that provides the opportunity to see the world and discover different cultures. You’ll remember this adventure for the rest of your life. Going abroad is affordable and it can cost the same as staying at NAU; you can use financial aid, and we have a ton of scholarships! Study abroad can provide a richer understanding of your major and classes taken abroad can count towards your graduation requirements! Hear about other students’ testimonials and get more information: edabroad.nau.edu
Living at NAU and in the Flagstaff community is a great opportunity to immerse yourself at NAU! Whether you are a new incoming freshman, transfer or international student, you’ll find a place you can call home.

ON CAMPUS

We have great resources and services for all students living on campus! Our on-campus living is top notch, provides a great way for students to get involved, and is affordable. Visit the Housing website to get information for first year and transfer students on applying for housing, housing options, costs, move-in preparation, policies, and roommate success guide.

Email: Residence.Life@nau.edu
Phone: 928-523-3978
Website: nau.edu/reslife

RHA

The Residence Hall Association (RHA) is the student government for the on-campus residential community, built on being the voice for the residents and providing leadership experience, recognition, fun events, and a love for the on-campus experience.

Email: rha@nau.edu
Phone: 928-523-2341
Website: nau.edu/rha
OFF-CAMPUS LIFE

Off-Campus Life provides off-campus living information, resources, and educational programs that benefit students, university and community members. Our office works from an educational perspective with students and non-student residents to promote positive neighborhood relationships. As a student, we can help you understand the rental process, recognize your rights and responsibilities as a community member, and assist in building good relationships with long-term residents.

To access off-campus living information, on and off-campus resources and important information, please visit: nau.edu/offcampus

DINING

With over 27 restaurants across campus including late-night options, you’ll find what you want, when you want it. All your favorite brands are located right here on campus, and with so many choices, NAU has made it easier than ever to customize your experience. Most Campus Dining locations accept not only meal plans, but cash, credit and Jacks Debit Express as well.

Check out all the meal plan, dining dollars, and restaurant options here: nau.edu/dining
EVENTS

There is always something going on around the University and Flagstaff Community! To find out about all events and get information on them, check out the official NAU Events Calendar: events.nau.edu

To see specific club and organization events, visit True Blue Connects for the full list of events and calendar: nau.campuslabs.com/engage/events

Our NAU Fine Arts programs provide entertainment to the entire Flagstaff community. For information on events and ticketing, check here: nau.edu/cal/theatre/events

INTERCOLLEGIATE ATHLETICS

Northern Arizona University Athletics, a member of the Big Sky Conference, sponsors 15 NCAA Division I athletic programs and is the home of the three-time NCAA National Champion Men’s Cross Country team. The Lumberjacks are proud to produce a comprehensive student-athlete experience, with All-American and All-Conference academic awards being earned in the classroom, all the while experiencing success on the fields of competition with National Champions and Conference Champions filling the rosters. Northern Arizona University students are encouraged to download the 7000s Loyalty App to earn points and win prizes by simply attending Lumberjack athletic events, with all athletic events featuring free admission to students. Students are also encouraged to join the 7000s – NAU Athletics’ official spirit group – while cheering on the Jacks. Internship opportunities are readily available within the department including, but not limited to, communications, strength and conditioning, sports medicine, game management and digital production.

To learn more about our athletic programs, visit nauathletics.com, and be sure to follow on Facebook (facebook.com/LumberjackCountry), Twitter (@NAUAthletics) and Instagram (@nau_athletics)

CLEAR BAGS AND PROHIBITED ITEMS

For the enhanced safety and security of its guests and to speed entry, Northern Arizona University
CLUB SPORTS

Sport Clubs offer individuals the opportunity to compete in various sports or participate in recreational activities. Each club is organized and operated independently by student officers with support from the Department of Campus Recreation and Office of Student Life. Check out our current sport clubs page to contact our club officers directly for more information on how to join: nau.edu/sportclubs

CAMPUS RECREATION

Intramural
Intramural Sports is a program designed to offer a variety of competitive and recreational sporting opportunities to all NAU Students! We offer 30 different opportunities to participate in individual or team sports and various other special events and tournaments. For a full listing of Intramural Sports offerings, visit imleagues.com/NAU

Outdoor Adventures
Join us for the adventure of a lifetime while we explore the many areas of the Colorado Plateau. Offering single day trips to multi-day excursions, we are sure to have the perfect adventure for you! For trips and rental equipment information, check here: nau.edu/outdoors

Aquatics
The Wall Aquatic Center offers many opportunities for lumberjacks to get fit and have fun in the water! There are open recreation hours to swim and dive, swim lessons, certification courses, and aquatic fitness classes offered. Check out the website for more information: nau.edu/campusrecreation/aquatic-classes-and-programs

Climbing
Learn more about rock climbing and expand your workout routine today! The Wall is located in the Recreation Center. Learn to belay, improve climbing skills and more! nau.edu/campusrecreation/climbing

Challenge Course
The Challenge Course is a series of adventure-based learning activities that build community in your company, class, or organization. Your group will work together through mental and physical challenges so that both the group and individuals can succeed. Each Challenge Course program is highly customizable, whether you desire a recreational or developmental experience; our highly training facilitators will work with your goals to provide your group the most enriching experience possible. nau.edu/campusrecreation/challenge-course

Fitness And Wellness
With over 70 group fitness classes per week, personal training, customized fitness on demand, and ACE preparation courses, regardless of your workout style or fitness level, we have something fun and challenging for you! All fitness & wellness programs are located at the Recreation Center. nau.edu/fitness
SAFETY AND SECURITY

Safety on Campus

Safety is a top priority at NAU, where a number of dedicated resources and services contribute to a safe learning environment. We have a fantastic online resource site, 360 Stay Safe, NAU SAFE system and many other ways to ensure your time on campus is as safe as possible.

Campus PD Information

On-Campus Police Department
The NAU Police Department is a full-service law enforcement agency staffed by sworn police officers certified by the state of Arizona and accredited by the Commission on Accreditation for Law Enforcement Agencies. Officers patrol campus 24 hours daily.

Emergency Blue Light Phones
Nearly 165 blue emergency phones are located across campus, at all main residence hall entrances, and in all elevators. In case of an emergency, users can simply push a button that rings directly to the NAUPD on-campus dispatch center.

NAU SAFE
You will automatically be enrolled in this free service that sends text messages to your cell phone in case of emergency, including weather-related closures. Additional phone numbers can be added so a friend or family member is notified of an emergency.

Emergency Management
The Emergency Management Advisory Group oversees efforts to mitigate, prepare for, respond to, and recover from disasters and emergencies that might occur on or impact the university. Read about planning, training, and preparedness efforts at NAU on our website.

Safety and Security Tips
Visit the NAUPD website for crime alerts, statistics, videos and other safety and security tips. You also can view the daily crime log, which lists reported campus crimes during the most recent 30 days.

Annual Report Outlines Crime Information, Safety Measures
Each year the NAU Police Department releases its annual security report. The report is a result of the Clery Act that requires colleges and universities to make campus crime information available to parents, students, faculty, staff, and the general public. The report covers NAU police authority, police response, how to make a police report or request police assistance, crime prevention, safety escort service, building access and security, weapons, drugs and alcohol policies, and crime statistics for the last three years. The report also includes all Statewide Campus sites. A PDF of the report can be viewed at nau.edu/clery and is available on the NAUPD website. A printed copy of the report is available at the NAU Police Department, building 98A, Flagstaff, AZ 86011 or by calling (928) 523-8884.
Reporting of Crimes/Incidents

The easiest way to report crime to NAUPD is by telephone. To report an in-progress emergency:

- Dial 911 or 928-523-3000
- Use a “blue light” emergency phone

To report non-emergency criminal incidents dial 928-523-3611

To make an anonymous report, use the electronic report here nau.edu/anonymous-report

To report Hate Crimes & Bias Based Incidents:

Read Arizona’s legal definition of a hate crime. If you feel that you are the victim of a hate crime, we encourage you to report the incident promptly to the NAU Police Department at 523-3000 (emergency line) or 523-3611 (non-emergency). If you feel you have experienced a bias-based incident, additional university reporting options and resources can be found here: nau.edu/hate-crimes

Reporting an Incident:
Anyone may report a concern about an NAU student’s behavior by completing the online Public Incident Report Form: nau.edu/report-an-incident
Note that this form may also be used to make an anonymous report of sexual assault or other gender violence.

If you would like to first consult with a staff member before submitting a report, please call the Office of the Dean of Students at 928-523-5181.
**NAVIGATING CAMPUS**

**Popular Locations**
- University Union – Bldg. #30C
- Du Bois – Bldg. #64
- Bookstore – Bldg. #35
- Skydome – Bldg. #73
- Old Main – Bldg. #10
- Cline Library – Bldg. #28
- Fieldhouse – Bldg. #28
- HLC – Bldg. #25

**Frequently Visited Locations**
- Gender Neutral Bathrooms – visit nau.edu/maps to view on NAU interactive map under restrooms
- Yellow Bike Check-outs – Bldgs. #64, 30C, 25
- Computer Labs – Bldg. #28, Bldg. #30 (Academic Success Center), Bldg. #30 (IMQ), Bldg. #14 (NACC)
- Vending Machines – Bldg. #28, Bldg. #30
### BIKING
Biking on campus is convenient and easy. Bike racks are located close to most buildings and there are designated lanes just for bike users. Bikes must only be locked to bike racks. We strongly encourage you to register your bike as this is essential in locating your bike if it is lost or stolen, or if you are requesting your lock to be cut. You can register at the Parking and Shuttle Services office at no cost; just bring the bike and your JacksCard.

nau.edu/biking

### SHUTTLE/BUS SERVICE
NAU Parking and Shuttle Services provides fast, reliable shuttle service across campus. With your JacksCard, you have full and free access to the on-campus shuttles and the Mountain Link. Use the NAU Mobile App to track the NAU Shuttles in real-time. For more detail on the shuttles on campus and routes, look here:

nau.edu/shuttle

### PARKING REGULATIONS
All students, employees, and visitors who drive and park on the Flagstaff mountain campus are responsible for knowing, understanding, and complying with parking regulations.

nau.edu/parking-regulations

### PARKING SERVICES
Parking and Shuttle Services provides and supports parking, shuttle, bike, and pedestrian transit services. If you need information on Parking Permits, Visitor Parking, Citation Information, or other parking related items, check the website:

nau.edu/parking-shuttle-services

or call: 928-523-6623

### INCLEMENT WEATHER
Northern Arizona University sits at the foot of the highest peak in the state and receives an average snowfall of 100 inches per year. In general, NAU will continue to operate on a regular schedule despite inclement weather. On rare occasions when classes are canceled and/or operations delayed, the NAU Communications Office will provide notifications via text alerts, NAUgo mobile app notifications, the NAU Alert webpage, NAU social media, and campuswide email. Students who are concerned about trying to get to work or class during inclement weather are encouraged to use their best judgment—safety is NAU’s primary concern. Students who choose to stay home should contact their professors to make arrangements to turn in assignments later or learn what was missed.

nau.edu/emergency-closures

### PARKING SERVICES
Parking Services offers the following assistance on campus to motorists and bike owners:

- jump starts for dead batteries
- tire inflations (we are unable to change tires)
- lockouts (if your keys get locked in your vehicle)
- emergency gas (we will provide one gallon of gas one time only)
- push out of snow
- bike lock cuts (to registered bikes only)

These services may be requested by contacting Parking Services at 928-523-9066.

### CAMPUS TRANSIT REGULATIONS
NAU’s campus transit regulations exist to promote safety and courtesy between Non-Pedestrian and Pedestrian devices. Operators of such devices on the Flagstaff mountain campus are responsible for knowing and complying with these regulations.

nau.edu/campus-transit-regulations

### NAU PARKING MAPS
nau.edu/parking-map