



Northern Arizona University

Interfraternity Council Bylaws

ARTICLE I – PURPOSE

Section 1: Mission Statement: The Interfraternity Council of NAU (IFC) seeks to promote the common interests of its member fraternities; benefit the NAU and Flagstaff communities through service and leadership; foster scholastic achievement and character development of individuals; to serve as a central location for fraternity information for the NAU community and general public; and act as a liaison between the fraternities and the NAU administration.

Section 2: Membership: Northern Arizona University's Interfraternity Council (IFC) serves as the governing body for the recognized social fraternities. This Council functions in accordance with the policies and procedures established by the North-American Interfraternity Conference and Northern Arizona University. Per the individual fraternal organizations and the National Interfraternity Council (NIC), the NAU IFC adopts and adheres to all NIC guidelines. The current names of the recognized social fraternities live in this document and may increase via the official expansion process or decrease due to disciplinary action and/or resignation of chapter affiliation with the University and IFC.

Section 3: The bylaws of the Interfraternity Council regarding recruitment and formal rush at Northern Arizona University listed in this document supersede (inter)national chapter and individual chapter bylaws.

ARTICLE II – MEETINGS

Section 1: The first meeting of the Interfraternity Council will be held no later than the first week of classes unless otherwise stated by the IFC Executive Board. If the established meeting time falls on a holiday, the meeting shall be held the following week at the established time or at another time specified by the Interfraternity Council President.

Revised Summer 2018 by the Executive Board chaired by Robert Wheelan.

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Section 2: Any Northern Arizona University student, faculty, or staff member may attend meetings of the IFC as a guest observer. Guests who wish to speak to the general assembly must be approved and placed on the agenda by the IFC President.

Section 3: The IFC shall be governed by Robert's Rules of Order, Revised Edition unless otherwise stated by the IFC President.

Section 4: 75% of the Delegation and ½ of the IFC Executive Board must be present in order to establish a quorum.

Section 5: Bylaw changes will be submitted in writing and tabled until the following council meeting for all member fraternities to read and submit opinions for or against the change. After the one meeting table period, bylaws will be debated and voted on.

ARTICLE III – EXPULSIONS

Section 1: The IFC may, by 3/4 vote (quorum), remove an IFC officer or Council representative after written charges signed by one-third (1/3) of the voting Council or national social fraternity presidents, are presented to the Executive Board and the group or individuals has heard and answered the charges.

Section 2: The Northern Arizona University Fraternity and Sorority Life Advisor(s) and/or Director has the right and authority to remove an IFC officer or Council representative should they violate the University Code of Conduct and/or behave in a manner unbecoming of an officer/representative. Due to privacy protocols, the FSL Staff may not be able to provide detailed information about said cause; however, will provide an overall rationale for said removal.

Section 3: In the case of the recall, removal or resignation of an elected officer, the Executive Board will appoint a replacement using an application process. Replacement officers must be approved by the assembly via a three fourths (¾) vote.

ARTICLE IV – OFFICERS

Section 1: The Executive Board shall consist of President, Vice President, Secretary, Treasurer, Scholarship Chairman, Public Relations Chairman, Special Events Chairman, Brotherhood Wellness Chairman, as well as any advisors appointed by the NAU Coordinator of Fraternity and Sorority Life

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Section 2: The Executive Board shall meet bi-weekly unless otherwise stated by the President.

Section 3: The Executive Board shall prepare an agenda, propose legislation and act in emergencies on behalf of the IFC, subject to subsequent over-rule of the Council.

Section 4: Records of attendance and the minutes of Executive Board meetings shall be available to IFC delegates/representatives or their alternates upon request.

Section 5: Any IFC Executive Officer or regular representative will be suspended from IFC upon recommendation from the Executive Board if he misses more than two (2) regularly scheduled meetings.

Section 6: All the executive positions and standing committee chairs are to be voted on by IFC in a general election. Any replacement executive member will be determined by Article III sec. 3.

Section 8: All the IFC officers and chairmen must have and maintain at least a 2.75 GPA on a 4.0 scale. This will be verified by the Office of Fraternity and Sorority Life on a semester-by-semester basis.

Section 7: All the IFC officers and chairmen must be registered for at least twelve credit hours per semester and be in good standing with Northern Arizona University.

Section 8: All officers should be familiar with Roberts Rules of Order.

Section 9: All officers must be an individual in good financial and active standing with their respective Fraternal Organization locally, regionally and (Inter)Nationally.

Section 10: The chapters in which the IFC officers and representatives/delegates hold membership must also be in good financial and active standing with the University and/or (Inter)National organization.

ARTICLE V - OFFICER AND CHAIRMAN DUTIES

Section 1: The objective of the President is to provide overall leadership for the Council. The specific tasks of the IFC President are to:

- A. Serve as the primary undergraduate spokesman for the NAU IFC fraternity system. Attend all applicable events where IFC may have to be present.
- B. Ensure that each member of the Executive Board, as well as the Chairmen, are performing the duties of their office.

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- C. Facilitate weekly IFC meetings and be knowledgeable about parliamentary procedure.
- D. Report progress to the Council through weekly reports, with a prepared agenda every week.
- E. Have weekly meetings with the IFC advisor and keep him/her up to date on IFC issues and events.
- F. Address issues within the Fraternity and Sorority Life Community that do not comply with the policy of the office of Fraternity and Sorority Life and Student Life. Applicable only if the Fraternity Accountability Board (FAB)/Vice President/advisor deems it so.
- G. Maintain positive working relationships with FAB, Council of Presidents, Order of Omega, Panhellenic, UGC and other key university student organizations. Ensure that IFC representatives are present at all necessary functions including guest speaking, volunteering, etc.
- H. Attend all IFC activities and assist with any projects. As deemed by the delegates, working with the special events chair to ensure ample participation.
- I. Ensure IFC Executive Board members are up to date regarding key issues facing Fraternities and Sororities nationally, e.g., risk management, recruiting, etc.
- J. Ensure all financial matters are conducted ethically and within established procedures, working alongside the IFC Treasurer.
- K. Work with the Coordinator of Fraternity and Sorority Life and the IFC advisor to address the concerns of the Fraternal system to the University.
- L. Ensures the executive board meets bi-weekly to cover business for the bi-weekly meeting.
- M. The President shall act as a tri-council representative between CPC and UGC.

Section 2: The objective of the Vice President is to establish the recruitment program for IFC and coordinate any and all judicial matters. The specific tasks of the Vice President are to:

- A. Be familiar with up to date Robert's Rules of Order and act as parliamentarian and Sergeant-at-Arms during IFC assembly meetings.
- B. Develop a comprehensive schedule of recruitment events, including specific dates and times.
- C. Conduct orientation/discussion for the fraternity recruitment chairs as needed.
- D. Attend all IFC and other scheduled meetings.
- E. Report progress to the Council through weekly reports.
- F. Make sure all fraternity recruitment chairs thoroughly understand the recruitment rules.
- G. Assist with publicity at orientation sessions and recruitment preparation in the summer months.
- H. Officiate in the absence of the President and, therefore, be fully aware of the President's duties and responsibilities.

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- I. Organize and oversee all IFC sponsored recruitment events.
- J. Serve as the Chair of the Fraternity Accountability Board (FAB) and lead all judicial Matters as it pertains to Fraternity infractions and actions unbecoming of an NAU Fraternity man/chapter
- K. Levy fines for IFC related infractions that are approved by the Board.

Section 3: The objective of the Secretary is to maintain and update records of IFC events. The specific tasks of the IFC Secretary are to:

- A. Prepare the minutes of all IFC meetings.
- B. Distribute the minutes of IFC meetings to all chapters.
- C. Attend all IFC activities and assist with any projects.
- D. Prepare a typed agenda which should be established in the weekly Executive Board meeting.
- E. Report progress to the Council through weekly reports.
- F. Assist the President with updating the Bylaws.
- G. Maintain accurate records pertaining to attendance by chapter representatives, committee chairmen and officers at IFC meetings and Executive Board meetings.

Section 4: The objective of the Treasurer is to serve as the fiscal manager of the Interfraternity Council. The specific tasks of the IFC Treasurer are to:

- A. Review the previous year's income and expenses and develop a semester budget for the IFC. A preliminary semester budget must be submitted to the Council by January 1st for the Spring semester, and August 1st for the Fall semester.
- B. To guarantee all procedures are followed for the allocation of money, e.g., allocations voted on by Council, collect all receipts and supervise line items.
- C. Guarantee that all IFC officers receive proper approval before committing to financial expenditures.
- D. Request Coordinator of Fraternity and Sorority Life review to review the accounting books at least once a month.
- E. Collect all IFC dues and fines from member chapters.
- F. Keep accurate records of all financial transactions.
- G. Educate members on the IFC's financial system/budget. Report the progress to the IFC system and budget through weekly reports.
- H. Attend all IFC activities and assist with any projects.

Section 5: The objective of the Scholarship Chairman is to encourage high academic achievement among the NAU fraternities and provide specific programs to ensure

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academic success. The specific tasks of the IFC Scholarship Chairman are as follows:

- A. Conduct an orientation/discussion for the fraternity scholarship chairs once a semester.
- B. Provide recognition, e.g., plaques, certificates, recognition in the newspaper, recognition at meetings, recognition via social media etc., for the chapters with the top two grade point averages, with the most improved grade point average, and those chapters that are above the all-men's GPA.
- C. Ensure that the timing of major campus fraternity events does not interfere with heavy academic times such as midterms, reading week and finals week.
- D. Work with the Fraternity and Sorority Life Office to ensure all IFC officers maintain the required 2.75 GPA each semester.
- E. Coordinate scholarship programs/assistance for chapters below the all-men's GPA.
- F. Recognize and award through the media each semester the individuals within the fraternity system who attain outstanding academic achievement, i.e., 3.5-4.0 GPA on a 4.0 scale.
- G. Publish a directory of academic resources for chapters, e.g., Learning Assistance Center, Financial Aid deadlines, career planning, Counseling and Testing Center, Inclusion, Multicultural, LGBTQIA Student Services (IMQ) Center, etc.
- H. Attend all IFC and other scheduled meetings.
- I. Report progress to the Council through weekly reports.

Section 6: The objective of the Public Relations Chairman is to promote the IFC by publishing literature showing the positive aspects of Fraternity and Sorority Life. The specific tasks of the IFC Public Relations Chairman are to:

- A. Create, maintain, and oversee the Social Media, Website, and any publicizing of the constructive programs undertaken by the Council.
- B. Work with the Vice President, and the IFC advisor to establish a recruitment promotion plan.
- C. Attend all IFC and other scheduled meetings.
- D. Publish an IFC newsletter to be distributed to campus officials and fraternity presidents once per semester.
- E. Work with the President to maintain positive working relations with key University student organizations.
- F. Be responsible for seeing that all Council literature, accomplishments and programs are promptly carried out and publicized.
- G. Report progress to the Council through weekly reports.
- H. Any IFC advertising or publications are to be approved by the IFC President, Vice President, and Public Relations Chairman.

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Section 7: The objective of the Special Events Chairman is to organize major social events sponsored by IFC. The specific tasks of the IFC Special Events Chairman are to:

- A. Organize Greek Week, Homecoming and any other event organized on behalf of the IFC.
- B. Attend all IFC and other scheduled meetings.
- C. Work with the Public Relations Chairman to publicize the events.
- D. Coordinate at least two all-fraternity community service projects each semester, one large all-fraternity philanthropy event, and one all-fraternity brotherhood event each semester.
- E. Report progress to the Council through weekly reports.
- F. Work closely with the Vice President to facilitate the events aspect(s) of the recruitment process.
- G. Register all IFC events via True Blue Connects or University designated registration platform.

Section 8: The objective of the Brotherhood Wellness Chairman is to provide DEI and individual wellness resources for each chapter. The specific tasks of the Brotherhood Wellness Chairman are to:

- A. Organize guest speakers that involve mental health, sexual assault, etc.
- B. Organize diversity, equity, and inclusion events / speakers
- C. Be in good contact with the DEI and Campus Health offices
- D. Promote Campus Health Events and services
- E. Chapter check-ins with health and wellness chairs, or chapter presidents
- F. Other duties as assigned

ARTICLE VI – DUES

Section 1: Each semester, each national social fraternity and colony shall be assessed a fee for each man pledged and a lesser fee for active members as outlined in the Standard Operating Procedures (SOP) of the NAU IFC Bylaws.. A complete list of all active and pledged members will be included with payment of manpower dues.

Section 2: Manpower dues are defined as fees assessed for individual members of the fraternal organization

- A. Manpower dues will be due at the 5th IFC meeting. A current chapter member list and dues must be submitted to IFC by the fifth (5th) general meeting.



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- B. If a man pledged drops by the 6th general meeting of IFC the chapter must submit the name and rationale in writing to the Treasurer and will receive a refund for his manpower dues.

Section 3: Chapter Assessments:

- A. A chapter assessment as defined in the SOP is due with the chapter's manpower dues. Assessments must be paid by every NIC member and non-member fraternal organization of the NIC.
- B. Additional dues or assessments may be charged by the Council only if approved by a 3/4 vote of the IFC.

Section 4: Council Invoices

- A. Invoices for dues, fines, and other charges are payable upon request.
- B. Any chapter delinquent of payment will be fined \$25.00 per day that they do not pay and will lose their vote in delegation.
- C. After one week (7 days) loss of intramural privileges and/or any other disciplinary action seen fit by the Executive Board will be implemented until payment has been made. Chapters delinquent for more than twenty-one days shall be referred to the Fraternity Accountability Board.

ARTICLE VII - ELECTIONS

Section 1: There will be two weeks of nominations prior to elections. Elections will be held on the second to last meeting of the fall semester.

Section 2: Installations will be held during the last meeting of the Fall semester followed by a Transition Meeting of outgoing and incoming officers only.

ARTICLE VIII - EXPENDITURE POLICIES

Section 1: IFC Expenditure Policies: Any funds procured by the Interfraternity Council must adhere to the following policies:

- A. Expenditures introduced in a meeting of the IFC must be approved by 3/4 vote of the Council.



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- B. Committees must submit to the Treasure a budget outlining necessary expenditure. The budget must be submitted two weeks prior to the event or when funds are necessary. Budgets must include price estimates and quotes from vendors.
- C. Fraternal governances are required to submit a memo, letter, or proposal of request to the Treasurer in order to receive their funding. The request is another vehicle of communication between the Council and its governances.
- D. The Treasurer, in conjunction with the Coordinator of Fraternity and Sorority Life, will oversee all expenditures for projects (e.g. Homecoming, Greek Week, etc.)
- E. The Treasurer must meet with the Coordinator of Fraternity and Sorority Life to prepare a budget for the next semester. The proposed budget for the following semester will be approved by IFC by the last meeting of the current semester.

ARTICLE IX - RECRUITMENT

Section 1: Mission Statement - To establish rules and policies during the formal rush periods, while simultaneously providing for the fairest environment possible with the sole intention of recruiting as many quality men into our fraternity community as possible.

Section 2: Policies

- A. A formal rush period will begin two weeks after the start of both Fall and Spring semesters; however, Structured Recruitment shall happen in the Fall Semester only.
- B. Alcohol, alcohol paraphernalia or alcoholic containers are not permitted at any rush event.
- C. Drugs or drug paraphernalia are not permitted at any rush event.
- D. Rush shirts must be submitted to the Office of Fraternity and Sorority Life (14) days prior to the first day of each semester or as described by the Executive Board.
- E. Recruitment/Rush events must be submitted to the Office of Fraternity and Sorority Life (14) days prior to the first day of each semester or as described by the Executive Board.
- F. Events may be open to non-members prior to both Fall and Spring rush, but must be submitted to True Blue Connects and approved by the Office of Fraternity and Sorority Life. These events may not include/involve: social events, parties, sorority hosted events, women, or involve alcohol or drugs in any manner.

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- G. To represent your chapter at a structured recruitment rush event the member must have a 2.5 GPA or higher from the previous semester or serve on the Executive Board while taking at least 12 credits.
- H. Unified Invitation (Bid) Day. Chapters can extend invitations/bids during Structured Recruitment Rush Week on Friday from 5 pm - 11:59 pm and the potential new member must accept his invitation by Saturday at 10 am. Every Fraternity must submit their official list of invited PNMs to the Fraternity and Sorority Life Office by Sunday night at 11:59 pm. Violations of this policy are subject to disciplinary action by the Executive Board, Fraternity and Sorority Life or the FAB.
- I. If an IFC Fraternity is hosting a Fall and/or Spring end of Rush Week Event (Invitation / Bid party, rush party, etc.) they must submit a list of all the men who have accepted the invitation for that fraternity prior to the start of the event (see Article IX Section F).
- J. The list will be sent to the IFC President, IFC VP, the Coordinator and the Director of Fraternity and Sorority Life.
- K. Rush videos must be submitted to the Office of Fraternity and Sorority Life for approval two weeks (or less) prior to rush. Videos posted before submission will be requested for removal, and an FAB trial will follow.

Section 3: Official IFC Recruitment Event and/or Rush Fest

- A. Each chapter may not exceed 15 members at this event, these members may rotate out. Depending on the venue size this number can be changed by the IFC Vice President and Special Events Chair.
- B. No persons identifying as female (independent or sorority) will be permitted at this event or any other recruitment/rush event.
- C. Each chapter will submit at least two members who will serve as monitors/recruitment councilors for Rush Week. These members must turn in their RC form 30 days prior to the Rush Fest event or by the deadline assigned by the IFC Vice President. RCs will be assigned partners with another RC from a different chapter, the Exec Board, FSL Staff, and/or their designee and serve as unaffiliated monitors for the specified time designated by the IFC Recruitment Team (VP, Special Events Chair, E-Board and FSL Staff).
- D. A chapter may not exceed \$250 for expenditures for the Rush Fest event. If requested by the IFC Recruitment Team/FSL Staff, receipts must be produced.



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Section 4: Sanctions

- A. Any RC/monitor or fraternity member has the power to refer a chapter violation to the IFC Vice President, Special Events Chair to be submitted to the Fraternity Accountability Board.
- B. After review by the IFC Recruitment Team (VP, Special Events Chair, E-Board, and FSL Staff) merited sanctions will be handled by the Fraternity Accountability Board and subject to adoption by the assembly.

ARTICLE X - EXPANSION

For the NAU Interfraternity Council Expansion Bylaws, please refer to the NAU IFC Expansion policy document.



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Standard Operating Procedures

The purpose of the IFC Standard Operating Procedures is to provide clear direction and instructions for maintaining compliance of the IFC Bylaws. The Standard Operating Procedures can be amended through the voting process which includes the passing of amendments to these procedures with a simple majority vote.

ARTICLE I - ELECTION AND QUALIFICATIONS OF OFFICERS

Section 1. Election Application Process

- A. The election application will contain the position descriptions for each officer, qualifications, and an application/form for both executive board officers. With input from the current IFC Board, the Fraternity and Sorority Life Advisors will determine the process in which applications will be executed: mode of application (digital/electronic, paper, etc.) and to whom should receive the applications.
- B. Candidates must be nominated and accept the nomination in person or in writing during the designated IFC meeting. Candidates will be added to the slate after their application has been submitted and vetted by the elections committee and FSL Advisors.
- C. Nominations from the floor are permitted. The Candidate from the floor must accept the nomination and be able to immediately provide the vetting documentation necessary to prove his qualifications and eligibility to run for office. submit this application before you can be placed on the slate.

Section 2: Qualifications and Expectations of Officers

In addition to the IFC Bylaws Article IV Sections 1 – 10, the Qualifications and Expectations for officers are as follows:

- A. Serve with the utmost integrity, honor and respect as they represent the highest ranking officers in the Fraternity Community.
- B. Men running for IFC President and/or Vice President should have no plans to run for their own chapter's office equivalency.
- C. Men running for IFC Treasurer, Secretary, Public Relations, Special Events, Scholarship Chair, Council Representative and any other official cabinet position should have no plans to run for their own chapter's office equivalency; however, exceptions will be made only for those members with direct approval from the Coordinator of Fraternity and Sorority Life and/or Graduate Assistant for the Interfraternity Council.

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- D. It is a requirement for ALL executive and cabinet members (standing and/or ad hoc committee chairs) to DISAFFILIATE from their chapters prior to and during the structured IFC events prior to FORMAL/STRUCTURED FALL, as well as, SPRING RECRUITMENT. **Officers may then re-affiliate with their respective chapters during rush week.**
- E. Officers will have consistent meetings with the Coordinator of Fraternity & Sorority Life and/or the IFC Advisor to keep him/her up to date on IFC issues.
- F. Address issues within the Greek Letter community, which do not comply with the NAU Fraternal Community standards.
- G. Maintain positive working relationships with the United Greek Council, College Panhellenic Council, the Council of Presidents, and Order of Omega.
- H. Maintain a positive working relationship with key University student organizations.
- I. Attend all Interfraternity Council activities and assist with projects as assigned by the President and/or the Fraternity and Sorority Life Advisors.
- J. Ensure all financial matters are conducted ethically and within established procedures.
- K. Work with Fraternity & Sorority Life and the IFC Advisor to address the concerns of the NAU Fraternity and Sorority Life system.
- L. Maintain a complete, up-to-date President's file that includes Northern Arizona University Bylaws, standing rules, the budget, the NIC Manual of Information and contact information of the NIC area advisor.
- M. Attend the Association of Fraternal Leadership and Values (AFLV) regional conference each year.
- N. Maintain office hours and duties as assigned by the Fraternity and Sorority Life Office and IFC Advisor.

Section 3: Officer Scholarship/Stipend

Any new IFC officers elected into office shall receive 50 community service hours as reimbursement for their service to the IFC.



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Section 4: Election Process Timeline per the IFC Bylaws Article VII

- A. There will be two weeks of nominations prior to elections. Elections will be held on the second to last meeting of the fall semester.
- B. Installations will be held during the last meeting of the Fall semester followed by a Transition Meeting of outgoing and incoming officers only.

ARTICLE II: SCHOLARSHIP & ACADEMICS

Section 1: Any chapter following below a 2.5 GPA will be placed on academic probation within the Interfraternity Council. The fraternity chapter will be given the following semester to bring the chapter's GPA to or above the minimum 2.5 GPA. If the fraternity chapter fails to bring up their GPA to the minimum standard by the end of the probationary semester, the Interfraternity Council, along with the Coordinator of Fraternity and Sorority Life will utilize the below listed sanctions, as well as, may determine a proper sanction in which may include the removal of recognition of the said fraternity.

- A. One Semester under a 2.5 must meet regularly with the IFC Scholarship Chair to discuss performance and scholastic strategies. Additionally, chapters must give a presentation to the IFC Scholarship Chair and members of the fraternity on how to improve individual and fraternal academics.
- B. Two Semesters under a 2.5: Chapter are not permitted to participate in Intramural Sports during that season. The Scholarship Chair will be in communication with the Rec. Center/Intramurals Division and provide the names of every fraternity man from that chapter. Chapters who try to circumvent this sanction by, but not limited to, participating under a different team name will face disciplinary action from the FAB and/or Fraternity and Sorority Life.

Section 2: Scholarship Award: The IFC Scholarship Award shall be made each semester to the one Fraternity Chapter with the highest-grade point average and the Fraternity Chapter with the most improved grade point average. Only active members' grades will count for the award. No scholarship will be awarded to any fraternity on academic probation. The awards shall be made each semester to individual chapters of each National Social Fraternity. Awards shall be as follows:

\$1000.00 - Top chapter

\$500.00 – Most Improved Chapter



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Section 3: Individual Scholarship Award: The Interfraternity Council shall award one \$200 scholarship each semester to a student who accepts a bid from a fraternity recognized by the IFC. The student must be officially registered with the Office of Fraternity and Sorority Life as a pledge of a fraternity (as defined by Art. VIII) to be eligible to apply to the Executive Board. The judging will begin with an application process and narrowed down to the top four finalists to be interviewed by the IFC President, Scholarship Chairman, Public Relations Chairman, and the IFC advisor. The criteria will be based on leadership potential, community involvement, academic performance, and any other criteria the Executive Board feels exemplifies the outstanding qualities of Fraternity and Sorority Life.

- A. Application must be submitted by the eighth (8th) general IFC meeting.
- B. Any excess monies from the scholarship fund defined in Art. VII Section 3 of will be placed into the public relations budget for the next semester.

ARTICLE III – PLEDGING/NEW MEMBER PROCESS

Section 1: Pledging shall be limited to full time (12 credits) students registered at Northern Arizona University. If a chapter's (inter)national fraternity permits bidding to surrounding community college students, the chapter may extend bids to students attending Coconino Community College.

Section 2: Pledging shall be defined as: The wearing with permission, or giving of the Fraternity pledge pin, submitting name to the fraternity's national headquarters, participating in a Fraternity pledging ceremonies and/or a combination of any of these, shall mean that pledging has taken place. No man may be pledged for a period to exceed one (1) academic year

Section 3: Bidding/Invitation shall be defined as a written invitation to a man to pledge a Fraternity without in any way obligating him to pledge.

Section 4: Fraternities with a continuous bidding/invitation system shall be required to inform IFC and FSL Office of new members accepting bids and are only permitted after the Fall semester. They will also be responsible for the \$10.00 manpower fee for each new member.

Section 5: Severed Pledge: If a man breaks his pledge to a fraternity, he shall remain ineligible for pledging by any other fraternity for a period of fifteen days. He shall continue to be unable to pledge any fraternity so long as he is financially indebted to his former fraternity. If a fraternity plans to release a man from his pledge, notice of this

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Alpha Sigma Phi, Delta Chi, Delta Tau Delta, Kappa Alpha Order, Kappa Sigma, Pi Kappa Alpha, Pi Kappa Phi, Sigma Nu, Sigma Pi, Sigma Chi, Phi Gamma Delta, Phi Sigma Kappa, Theta Chi

action shall be immediately given to the Fraternity and Sorority Life Office. A pledge released by his fraternity shall be immediately eligible for pledging by another fraternity.

ARTICLE IV – DUES/MANPOWER

Section 1: Each semester, every national social fraternity and colony shall be assessed \$12.00 for each man pledged and \$10.00 for each active member. A complete list of all active and pledged members will be included with payment of manpower.

Section 2: A chapter assessment of \$30.00 must be paid by every NIC member fraternal organization and \$330.00 for every non-member fraternal organization of the NIC due with the chapters manpower dues as described in the Bylaws Article VI.

ARTICLE V - SPECIFIC POLICIES

Section 1: Hazing Policy: Above and beyond their individual national fraternity policies, fraternities shall uphold the standard of the National Interfraternity Council (NIC) with regards to pre-initiation activities and hazing. The fraternities at NAU stand opposed to hazing practices being any part of pledging or initiation. All Fraternities are expected to abide by their individual national policies. The hazing policy, as stated from the NAU Student Handbook is as follows: Hazing is any action taken or situation created whether on or off University premises by a student organization, group or a member of the organization/group to produce or which has the effect of producing mental or physical discomfort, embarrassment, harassment, fright, humiliation, or ridicule. Hazing will not be tolerated by NAU and any infraction will be referred to the Office of Student/Fraternity and Sorority Life to enforce the Code of Conduct and implement Student Disciplinary Procedures as outlined in the NAU Student Handbook, Appendix C.

Section 2: Fraternities are required to follow and comply with all published and established Council policies and procedures. Bylaws must be read and signed by the President of each Fraternity each semester.

Section 3: The time and place of the regular Interfraternity Council meetings shall be Tuesdays at 7:15 in a University Space or as otherwise noted.

Section 4: Colonization Policies. Fraternities desiring on-campus status and recognition must adhere to the rules in the expansion addendum.

Section 5: Each IFC member fraternity must submit the names and phone numbers of their Executive Board (designated as President, Vice-President, and Secretary ONLY) and

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two other individuals chosen to represent the chapter at IFC meetings by the second meeting of the semester. The President of the chapter should attend every regularly scheduled IFC meeting. If he cannot attend, he may at any time send another member of his Executive Board to take his place. Any one member of the chapter's Executive Board will be allowed to vote on IFC business. Of the two individuals named by the chapter, one will be the official IFC representative, and one will be designated as his substitute. If he cannot attend, he may at any time send his substitute to take his place. The substitute will not be allowed to vote.

Section 6: Failure by the chapter to follow the IFC meeting attendance policy stated in these Bylaws shall result in an automatic fine for the representatives' fraternity. The fine will be a penalty of fifty dollars (\$50.00), if no member of the chapter's Executive Board is present and twenty-five dollars (\$25.00) if the official IFC representative or his substitute is absent. Once a chapter has been fined three times during a semester for a violation of the attendance policy, the chapter will be referred to the Fraternity Accountability Board.

Section 7: All fine revenue will be placed in the IFC general treasury as miscellaneous funds.

Section 8: Fraternity philanthropy week events may fall under two categories: two philanthropy weeks may occur per calendar year if they are confined to a three-day period (i.e. Wednesday-Friday) **OR** one philanthropy week may occur per calendar year if it exceeds a three-day period (i.e. one week Monday-Friday).

Section 9: Updated chapter risk management plans must be submitted to the Office of Fraternity and Sorority Life by the second general meeting of each semester.

ARTICLE VI - JUDICIAL

Section 1: Definition: The Fraternity Accountability Board (FAB) shall be the name of the judicial committee whose purpose is to review any action, actions, or lack thereof taken by an individual chapter member or a chapter as a whole wherein the spirit of the IFC Standards handbook, university policy, or specific IFC policy may have been breached.

- A. The FAB shall consist of six individual members and be chaired by the Vice President. No more than two of whom may belong to the same chapter.

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- B. The FAB shall retain two alternate members, who will fill the role of sitting FAB members whenever a conflict of interest for sitting FAB members may arise. Utilization of the alternate members over sitting FAB members shall be wholly at the discretion of the Vice President. If the Vice President belongs to the party accused of violating IFC Standards, university policy, or specific IFC policy, the committee shall be chaired by the IFC President and the Vice President shall recuse himself.

Section 2: Purpose: The FAB shall act as a sub-committee for judicial matters of the IFC and provide a fair hearing by a committee of Fraternal peers who are selected through an application process overseen by the Vice President for one calendar year or the term of the sitting executive board, whichever is longer.

- A. FAB Committee members shall be appointed by the Vice President after the applications process with the advice and consent of the sitting executive board, determined by a simple plurality vote.
- B. It shall be the responsibility of the Vice President to ensure that the FAB applications process is efficient, well publicized, fair, and entirely transparent to the IFC assembly.
- C. The FAB shall only consider cases in which the scope of the alleged violation has been clearly defined in a complaint submitted to the IFC Vice President by a member of the community.
- D. The complaint and all deliberations shall be made public to the assembly after the FAB has concluded its investigation and passed a resolution. The identity of the community member who submitted the complaint shall only be made public at the discretion of the FAB.

Section 3: Judicial Review:

- A. The FAB shall be empowered to levy sanctions after full judicial review and outlined in the IFC Standards Handbook without prior approval from the assembly. The FAB shall also be empowered to initiate, participate in, and conclude the investigative process. Upon conclusion, the FAB shall hand down a resolution of suggested sanctions or lack thereof for adoption by the assembly. FAB resolutions shall be decided by a plurality vote of the sub-committee members.
- B. The FAB shall have the power to recommend all sanctions, including expulsion from the IFC, social probations and the indefinite suspension of an IFC chapter, or non-punitive monetary damages.
- C. The IFC Secretary or his designee shall be present at FAB hearings to record witness testimony and deliberation. Any vote of the FAB regarding sanctions levied against a

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chapter shall be reported to the assembly no later than the IFC meeting following the conclusion of deliberations but shall not include the votes of specific FAB members.

Section 4: Advisory Statements: The FAB will issue advisory statements periodically concerning standards of the Fraternity and Sorority Life community and IFC Standards.

- A. The advisory statements reflect the view of the FAB and may be used for the basis of future decisions. These statements will be recommended to IFC for addition to the IFC Standards Handbook.
- B. It shall be the responsibility of the IFC Secretary, in conjunction with the Vice President, to ensure that a current copy of the FAB Standards Handbook is readily available to all IFC chapters, community members, and potential new members.

Section 5: Appeals: Appeals shall be referred to the Coordinator of Fraternity and Sorority Life in conjunction with the IFC President and should address specific sanctions or points of deliberation.

- A. Appeals will be based upon the FAB's success in, or failure to uphold the rights of the student, the excessive nature of any sanction, and/or the discovery of new, pertinent information to the case under review.
- B. Upon appeal, the FAB shall reopen deliberations regarding the case under review. The FAB shall then issue an affirmation of its previous decision or a revised decision, but either shall be subject to the approval of the assembly by plurality vote.
- C. IFC recognizes that while the rights of the individual student are defined by Northern Arizona University, chapters do not have any such rights and exist at the pleasure and invitation of Northern Arizona University.

Section 6: At any time, the Fraternity and Sorority Life Office may refer an infraction to the FAB, as well as, take over a case based on the severity and/or sensitivity of the case. The FAB will work in partnership with the Fraternity and Sorority Life office.



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