

ASSOCIATED STUDENTS OF NORTHERN ARIZONA UNIVERSITY  
STUDENT SENATE  
THIRTY-FIRST SESSION  
OCTOBER 11, 2018  
HAVASUPAI ROOM A & B, UNIVERSITY UNION, 4:00 PM

Date: October 14, 2018  
Date of Senate Meeting: October 11, 2018

Number on council: 12  
Number present: 10

Prepared by Alyssa Cox

---

Ronni Marks, Vice President of Academic Affairs, called the Senate meeting of the 2018-2019 Associated Students of Northern Arizona University Senate to order at 4:01 PM in the Havasupai Room A and B, University Union.

### **Roll Call**

#### Senators:

Senator Burke – Absent  
Senator Gibson  
Senator Kelly  
Senator Martinez  
Senator McClintock  
Senator Schonbrun  
Senator Freitas  
Senator Nardi – Absent  
Senator Higgins  
Senator Ward  
Senator Majkrazk  
Senator Alyami – Late, arrived at 4:04 PM

### **Approval of Minutes**

Chair Marks: If there are no corrections, the minutes are approved.

### **Call to the Audience**

Senator Higgins: I wanted to talk to you guys for a little bit. I'm the Philanthropy Chairwoman for Gamma Phi and I wanted to let you guys know we're having our philanthropy event this Saturday. What it is is it's called Moon Ball and it's a kickball tournament to raise money for our charity, so I wanted to let you guys know in case you wanted to maybe make an ASNAU team or something. Today is the last day to officially sign up and basically like I said is it'll be a kickball tournament from 11am-4pm on the athletics practice field so if you're interested in coming just find me after.

### **Unfinished Business**

#### **New Business**

Chair Marks: For all clubs, organizations and individuals here today, thank you for being with us! When I call your name please come to the podium and give us about a 2-minute-long description of what the funding is for or why you would like to become a club and how it will benefit the student body. All questions will be saved for the voting period.

Item A: SB 31-24: Victoria O'Reilly, Lindsay Kevorkian

Speaker: Hello everyone. Lindsay and I submitted a bill for a trip that we will be taking to Las Vegas with our casino management class. As most of you know, or hopefully know, we put on a casino night during family weekend and the class that puts that on is the casino management class that Lindsay and I are in. So once family casino night is over we take a trip to Las Vegas for back of the house in different hotels in Las Vegas and surveillance tours and we meet with hosts who host whales, when people spend millions of dollars when they gamble. So just like a tour of Las Vegas learning about how gaming and casino management works. So we're asking for money for the room. HRM will be giving us \$200.00 and I think we put \$500.00 on the bill just to cover any other expenses. It is for the class but it is not a mandatory event. You do not have to go and it does not effect your grade.

Item B: SB 31-25: April Huckleberry and Christopher Settanni

Speaker: Hi. So April Huckleberry and I attended a services and biomaterials conference in Boulder, Colorado. The conference was beneficial to our lab because it exposed student to what's going on in bioengineering and gave us contact with companies and gave us future job prospects. For me personally it was beneficial because it allowed me to investigate what I would like to do for my masters because I'm continuing my education here at NAU. For that we are both filing for \$1,500.00 for funding and I would like to file that under, I gave a pretty broad spectrum for what we can file that under, when I filled out the forms but the registration fee was \$700.00 and the hotel stay came out to be around \$1,000.00 for that event.

Item C: SB 31-26: Future Business Leaders of America

Speaker: Hello everyone, I'm the President of Future Business Leaders of America and I am asking for funding for the New York City Career Connections Conference we want to go to. It's October 25<sup>th</sup> through the 27<sup>th</sup> and in the packet we are asking for \$3,000.00 but we assume it's going to be way less than that. It's based on when we looked up flights. It will include registration, hotel, and flights. It's not for course credit or anything. There's Wall Street tours, Sony Music, and a lot more tours for us to go on. We also have three keynote speakers that we will be seeing in that network event with universities across America. That's pretty much it.

Item D: SB-27: Office of Inclusion

Diversity Coordinator Shabazz: Hello. For the Qmmunity Forum we are requesting \$900.00 to cover the room rental and agendas. The forum was a chance to have lunch, go to workshops, and talk about issues that are effecting the LGBTQIA community. It included a luncheon with the best selling author Janet Mock.

Item E: SB 31-28: Delta Chi Lambda

Speaker: Hi, I'm the President of Delta Chi Lambda. The reason we have submitted the senate bill is for funding for the national conference that we attended on Saturday. The national conference was in Tempe. The senate bill reimbursements that I have listed were for several things but really all we need is the actual gas money to get to Tempe and for the actual registration fee which was \$35.00 for four people. Other than that everything else will be covered on our own. The purpose of this conference was to have a get together with every single chapter. Our sorority is specifically only in Arizona with ASU, U of A, and NAU so the three chapters had an opportunity to get together and talk about a few issues that we're having internally and also talk about expansion. Primarily this conference benefitted our sorority because we were informed of things going on in other campuses and we were able to bring it back to our campus. Since we are the newest chapter out of the three we still have a lot to learn form ASU and U of A so during this conference we did outreach and asked questions like how are you dealing with these issues and what are you doing for fundraising. We learned a lot of things and plan to bring that back to our sorority and bring that back to our community. So that's kind of how the conference not only benefitted our sorority but also the community. I believe the amount of gas we did end up spending was about

\$40.00 and the registration was \$35.00 \* 4 so that's \$140.00 give or take. So primarily we're asking for under \$200.00 for the ASNAU senate bill.

### **Voting Period**

Item A: SB 31-24: Victoria O'Reilly, Lindsay Kevorkian

Motion: Senator Martinez

Second: yes

Discussion: none

Opposed: none

Pass/Fail: Motion passes

Item B: SB 31-25: April Huckleberry and Christopher Settanni

Motion: Senator Freitas

Second: yes

Discussion:

Senator McClintock: I just want to make sure, did we spell your name right?

Speaker: Yes.

Chair Marks: I have a question. Right now the senate bill is listed for reimbursement for air travel, lodging, ground transportation, car rental, and registration. That's good?

Speaker: Yes, I believe that exceeded the \$1,500.00 so we filed for that.

Chair Marks: Since you guys are on the same packet, on the same senate bill now, you have \$3,000.00 now.

Speaker: I believe that exceeded the \$1,500.00 per person. With the actual registration value and the hotel value, we decided to use those to make it a bit simpler. We could also list the air fare though in the transportation as well.

Chair Marks: So are you fine keeping it as is or do you want us to change it so it just lists the air fare and the registration.

Speaker: The easiest for us would be the registration and the hotel, and that included the valet service for keeping a car there so I don't know if that would be under the hotel or the ground transportation.

President Graham: I would recommend that you include as many of your costs as possible just in case there's something that we can't reimburse or something costs a little less that you actually get covered as much as possible from all the different elements so as of right now you have air travel, lodging, ground transportation, car rental, and registration. Is there anything else you want to add to that?

Speaker: No, there aren't any other categories. Thank you.

Opposed: none

Pass/Fail: Motion passes

Item C: SB 31-26: Future Business Leaders of America

Motion: Senator Majkrazk

Second: yes  
Discussion:

Amend SB 31-26: Change 'Introduced by: Senator Dane Nardi' to 'Introduced by: Senator Nardi'

Motion: Senator McClintock

Second: yes

Discussion: none

Opposed: none

Pass/Fail: Motion passes

Opposed: none

Pass/Fail: Motion passes

Item D: SB-27: Office of Inclusion

Motion: Senator Schonbrun

Second: yes

Discussion: none

Opposed: none

Pass/Fail: Motion passes

Item E: SB 31-28: Delta Chi Lambda

Motion: Senator McClintock

Second: yes

Discussion: none

Opposed: none

Pass/Fail: Motion passes

## **Executive Reports**

### A. President: Dylan Graham

Thank you for all the Workshop presenters and attendees! I learned some interesting facts! Family weekend was last weekend. Congratulations to the Celebration of Academic Achievement recipients! I hope you enjoyed some family time and relaxed. Lettuce Club President and family thanks you all for your club recognition. Homecoming dedicatee is Dr. Bruce Fox. Thank you to all those who attended the event on Tuesday. On Wednesday, October 10<sup>th</sup> I attended the budget committee, and NAU Nighttime Safety Walk. Thursday, October 11<sup>th</sup> I had a meeting with President Cheng and attended a Lyft call. Tonight is the ASNAU and Alumni Networking Event and there will be free food. I heard back from the Center for International Education and we will be paying the full amount from last year which was budgeted into last week's proposal.

I spoke to Brian from HR about time punches. How to remind yourself: Punch in: Double check your own timesheet; Alerts, calendar reminders; Ask Charmayne to double check; Call our office. HR has never had an issue with a punch not going through. If this is an actual issue, then you need to let us know so that we can contact HR. I will be addressing each person with a missed punch with a letter and you will need to acknowledge and sign this first warning. If you have more than five, I will meet with you and Charmayne to find ways to correct this issue. If you have more than ten, I will meet with you and an advisor to find a solution before termination or impeachment. Fifteen or more, loss of floor ticket privileges. Eighteen or more, termination. I need you all to realize that you signed a document stating that you would not miss a punch. Punching in is a part of your job duties and you are not completing your job duties if you are hindering Charmayne from doing hers. Each of you have agreed to your job duties by accepting these elected or hired position and by signing a document that you will perform these duties. Punching in and

out is a job duty mandated by HR. We all have to do it as student workers. For each pay period we will have a drawing for those without a missed punch for little prize that will come out of the Foundation budget, not the ASNAU budget. Additionally, we will be placing a suggestion box in the ASNAU office. It's not a complaining box, but it's a suggestion on how to move forward.

B. Vice President of Academic Affairs: Ronni Marks

Tonight I will be attending the Alumni Networking Event. Last week I passed out the Academic Affairs Committee and Senator Forum "Committee" sheet but it never got returned to me so I'm going to pass around another one please sign up! I've been having a lot going on outside of the office and it's likely it will come up again. If I'm ever not in the office when I should be it probably means something came up. In this case, please text me since I probably won't be checking my mail often. If you don't have my number talk to me after meeting and ask for it.

C. Vice President of Student Affairs: Samariah Riggins

We are continuing the test prep scholarship. Spread to End the Word meeting was this week and we talked about Best Buddies Prom, Special Olympics, and tabling. There was a Food Insecurity Task Force and Louis leftovers will begin next week. Jeepers Scrappers will be on Halloween! Our trainings have been revamped. KMA meeting was this week. Currently planning the GSG panel. I sent out emails in regards to the selection committee. Next week: Hoco and Hot CoCoa on Monday, October 15<sup>th</sup> and I will be out of the office on Friday, October 19<sup>th</sup>.

D. Vice President of Government Affairs: Analisa Quintero

I have been working on planning out the NAU Cares Dinner, as well as a get out the vote campaign for Election Day. If anyone would like to help with a ballot information pamphlet with me please let me know. I am excited to attend the alumni event tonight!

E. Chief of Staff: Tori O'Reilly

Congratulations to Dr. Fox, the 2018 Homecoming Dedicattee. Tomorrow is two weeks until the carnival so all of our ERF's will be in by tomorrow. I had to move some people around for Homecoming Carnival shifts, please be flexible as we need as much help as possible. We need someone to help out NSG and drive the truck that the trailer will be attached to at the Parade. Email me if interested. I attended the Campus Safety Walk last night. I'm attending the ITS Town Hall Forum tomorrow. Do you have any feedback from our ITS Forum that we held or any information that you would like me to pass along to Dr. Burrell? Feel free to join. It is tomorrow in Cline Library from 2PM-4PM and it can count as field work hours. I will be Attending the alumni event tonight.

## **Staff Reports**

A. Student State Affairs:

B. Public Relations:

Graphic Designer – Amanda Jacob, Lauren Pleimann:

Social Media – Madison Abernethy:

Videographer – Abbi Jackson:

C. Special Events:

Lindsey Kevorkian:

Sophia Ames:

D. Information Technologist:

Dylan Schreiner:

E. NSG:

Jewel Fernandez: Last Thursday, NSG began crafting items for the homecoming float. Currently, we will be passing out stickers and silly bandz from the float at the parade. We will be holding a pre meeting with the NSG exec tonight at 7 to discuss further how tonights meeting will be organized.

F. Diversity Coordinator:

Taheera Shabazz: This week I reached out to Disability Resources and I will be collaborating with them for Disability Heritage Month this month, and for future events next semester. I have my first meeting for the United Diversity Council tomorrow. I have began planning for Diversity Week and I have my first meeting IMQ to plan Diversity week next Friday. And lastly, I will also be attending the Disability Commission meeting next week.

G. Front Desk:

Christian Catano:

Yakira Flanagan:

Tyler Millidge:

H. Executive Assistant:

Kiana Saleapaga: In our budget committee meeting today, Charmayne, Dylan, and I went over two main topics: Federal Work Study and the reallocation on money to staff lines. Based on last year's budget, ASNAU budgeted \$27,000 for Federal Work Study. We had estimated that Federal Work Study would cover \$27,000 of student wages. This year, however, there are only 2 students who will receive Federal Work Study and that amount is estimated around \$3,000. This means that ASNAU will have to cover roughly \$24,000 of the student wages through our budget. With that said, half of the money that we save each month on student wages will go towards paying the Federal Work Study line off and the other half will go towards replenishing staff lines. We will guarantee that 75% of the funds that we originally took out will be put back into your specific budget line at the END of the fall semester. So please plan accordingly with any events or activities your have coming up! Also, please be sure to turn in ALL time sheets on time as it does affect our ability to accurately reallocate money back to staff lines.

I. Sustainability Coordinator:

Kristen Morale:

J. Volunteer Coordinator:

Katie Martinez:

K. Awareness and Campaign Coordinator:

Susan Resendiz: This week I attended the SARV (Sexual Assault and Relationship Violence) task force, that discussed the trends that were going around campus and off campus. We also have been starting the "Light NAU Purple" campaign, where there are 32 departments participating. Our office has the purple lights NAU sign in our office. I also attended the Veteran's Affairs Office meeting to discuss the Veteran's week events. We are still working on the Jeepers Scrapers event, as well as preparations for Self Care Week. For those who are on my committee, thank you for attending our meeting, and I will be sending out an update and planning for our goals.

L. Club Manager:

Jo Williams:

## **Committee Reports**

### **A. Legislative Committee: Senator Freitas**

Senator Freitas: This week at the legislative committee meeting we devised a new section to implement to the by-laws that will outline and define staff expectations. After feedback from the rest of the senate we will go forth this week and revise the section so that it addresses concerns from the board. We open the floor to any other senators that would like to add some feedback or vote on it as well.

## **Section 5: Staff Expectations & Guidelines**

1. Employees are expected to dress in proper senate attire, which includes an ASNAU Polo, a name tag, and business casual attire- unless the day's tasks require otherwise. Employees must always present a clean, professional appearance. Clothing should not be too revealing.
2. Improper use of cellphones will result in disciplinary action. Continued use of cell phones at inappropriate times or in ways that distract from work may lead to having cell phone privileges revoked.
3. To maintain a professional setting, inappropriate language shall not be tolerated. Inappropriate language consists of any terminology that is condescending, aggressive, profane, or offensive in any way. The ASNAU office is all inclusive, and ASNAU staff shall be representative of this.

### **B. Appropriations Committee: Senator McClintock**

Senator McClintock: This week we had five of the eight representatives for bills come to appropriations. Those three who didn't come will have one more chance to be attend otherwise they will be denied funding. Please make sure you are letting clubs know to attend appropriations once you send your bills to me! We're still having some confusion and issues about appropriations. I spoke to Ronni and it is going to be mandatory that everyone on legislative attend an appropriations meeting before October is over and everyone on appropriations attend legislative as well. If there's a time conflict let Ronni know but otherwise this will be mandatory. This will count as a fieldwork hour.

## **Senator Reports**

### **College of Social and Behavioral Sciences:**

- A. Senator Burke: This week on Monday I contacted one of my clubs that has not gotten back to me, and I planned on going to the sustainability committee meeting however it was cancelled. On Wednesday I went to the legislative committee and we worked on finalizing the language we will use in our amendment to the constitution regarding phone usage and appropriate meeting etiquette. Next week leg will meet with the ASNAU volunteer coordinators to discuss making volunteer efforts an amendment to the by-laws or to the constitution, which I am looking forward to. Today I worked my CHQ hour and tonight I am excited to attend the Alumni event at 1899.
- B. Senator Gibson: I received my first funding packet and wrote a bill for Model United Nations. I have been looking over my fellow Senators bills to correct them before they are sent off to appropriations. I have been planning and working on our Dinner with the Dean ERF. I attended the night time safety walk after class on Thursday.

### **College of Health and Human Services:**

- A. Senator Kelly:
- B. Senator Martinez: I finished my flyer for donuts and coffee with the dean and posted some flyers at the union. Donuts with Dean will be October 29<sup>th</sup> from 9am-10am in conference room 119.

### College of Education:

- A. Senator McClintock: This week I met with Susan for the Awareness and Campaign Committee to see what she has coming up and how I can help. I also met with one of my club presidents and she gave me an update of how they are doing and I shared with her our resources. Please make sure to fill out the lunch survey if you have not already!
- B. Senator Schonbrun: This week, I reached out to clubs. I also helped with Awareness Committee, and have begun reaching out to NAU writing resources to form an initiative to connect students to academic resources.

### College of Business:

- A. Senator Freitas: This week Senator Higgins and I hosted the Dean social for the students of the business college and it was a great success. Roughly twenty people attended and Dean Gobel, Associate Dean Trainor, Associate Dean Rouse and Interim Director Yordi spoke to students. Refreshments were served and the event was informal so students could converse with the Deans casually. In addition to this I attended the dedicatee tapping and enjoyed it very much!
- B. Senator Nardi: This week the ASNAU paired with the W.A. Frankie College of Business to host the Dean Social. Students had the opportunity to learn about Dean Goebel and ask questions directly to the dean.

### College of Environment, Forestry and Natural Sciences:

- A. Senator Higgins: On Wednesday I helped Senator Freitas with her Dean event and that was really cool to be a part of. I also went to the Safety Walk last night and that was fun to push the buttons.
- B. Senator Ward: This week I emailed back and forth with one of my clubs I wrote a bill for, I wrote another bill, and I plan on attending the IT forum tomorrow.

### College of Engineering, Informatics, and Applied Sciences:

- A. Senator Majkrazk:
- B. Senator Alyami: On Sunday I had meeting with the Spanish club. The following day, I emailed my clubs to make sure that everything was right or if they need anything. On Wednesday I tried to attend the Safety Night Walk and also I talked with Adam about the meeting with the Dean to get it done. Finally, On Thursday I attended my office hours and the Senate meeting also the IT event.

### Advisor Reports

- A. Dr. Cindy Anderson:
- B. Kristine Heflin:

### Open Forum

### Announcements

### Adjournment

First: Senator Gibson  
Second: yes  
Discussion: none

Opposed: none

Pass/Fail: Unanimous. Motion passes.

Meeting was adjourned at 5:20 PM on Thursday October 11, 2018.