March 12, 2020

RFP Addendum 2
Request for Proposal Number: P20GB004
Evaluation and Data Management Services

Please note the following on the above referenced Request for Proposal.

1. Question: Can the University confirm that Offerors unable to accept credit card payments will not be penalized during the proposal evaluation process?

   The University’s response: Preferred Payment Method is a preference, and not a requirement. Failure to offer payment via credit card will not result in disqualification, but may at the Evaluation Committee’s discretion result in a lower evaluation score pursuant to Section G.2. of the RFP.

2. Question: Will the University reimburse the awardee for the transactional costs or associated fees incurred as a result of the liability card payment process?

   The University’s response: No.

3. Question: Is there a single purchase dollar limit per credit card transaction?

   The University’s response: Offerors may impose limits in their response to the RFP.

4. Question: Section E.14., Sustainability: Is the University asking for Offeror’s efforts to sustain GEAR UP and evaluation activities, or for the Offeror's overall environmental sustainability efforts or policies?

   The University’s response: The Offeror's overall environmental sustainability efforts or policies.

5. Question: Was an Evaluator used for previous GEAR UP grants? If so, is that Evaluator eligible to serve as the Evaluator on the current grant?

   The University’s response: Yes, an Evaluator was used for previous GEAR UP grants. All qualified firms are eligible to respond to the RFP.
6. Question: Does the University have a Data Management firm/consultant that has been used for previous Gear UP grants, and are they eligible to serve as the data manager for the current grant?

The University’s response: Yes, a Data Management firm/consultant was used for previous GEAR UP grants. All qualified firms are eligible to respond to the RFP.

7. Question: The Initiative on the Study of College and Career Readiness appears to have performed prior evaluation work and research for the Gear Up grant. Are they eligible to bid on this work?

The University’s response: All qualified firms are eligible to respond to the RFP.

8. Question: Does the University have a budget you can share for this RFP?

The University’s response: The estimated budget for Evaluation Services is $150,000 to $175,000 annually. The estimated budget for Data Management Services is $30,000 to $40,000 annually.

9. Question: Is there any flexibility in the scope of work?

The University’s response: Yes, to the extent that the University is able to demonstrate adherence to, and/or consistency with, the Evaluation Plan set forth in its original grant proposal.

10. Question: Section E.8.10, Evaluation Services Scope: Are there existing survey instruments that the University uses for the GEAR Up program, or is the University looking for the development of new surveys?

The University’s response: The surveys that the University used in the past were specific to informing the performance objectives of the prior grant. The University expects that the surveys used in the 2019-2026 grant will similarly bear relevance to the evaluation plan/objectives of the current grant (for which prior surveys may, or may not, be relevant).