



Contracts, Purchasing,
and Risk Management

NORTHERN ARIZONA UNIVERSITY

FOREIGN INDIVIDUAL/ENTITY SUBSTITUTE W-9 &
VENDOR AUTHORIZATION FORM
Contracts, Purchasing and Risk Management
928-523-4557

DO NOT SEND TO
IRS
RETURN TO NAU
See Page 2

Revised 12/31/2018

Attention: If the individual is an employee of Northern Arizona University or the business is owned wholly or partially by an employee of NAU, DO NOT complete this form and contact Contracts, Purchasing and Risk Management for assistance.

Foreign individuals and entities performing services within the U.S. must complete the Glacier tax packet for U.S. tax purposes. Contact Maryalice Minnick (Maryalice.Minnick@nau.edu) and Maxim Pitroff (Maxim.Pitroff@nau.edu) to initiate the Glacier process.

1. LEGAL NAME:

2. LEGAL MAILING ADDRESS:

(Where check, tax information, and general correspondence is to be sent)

DBA (Doing Business As):

Address:

Address Line 2:

City:

State:

Zip Code:

Country:

2. Remit to Address:

Same as Legal Mailing Address

Address:

Address Line 2:

City:

State:

Zip Code:

Country:

4. Contact Name:

Phone Number:

Email Address:

5. Business Purpose:

Medical

Merchandise

Legal


Other, Specify:

6. Product or Service Provided/Purpose of Payment:

7. Where Services will be Performed (Select one):

Nonresident Alien performing services inside the U.S.

Nonresident Alien performing services outside the U.S.

 <p>Contracts, Purchasing, and Risk Management</p>	<p>NORTHERN ARIZONA UNIVERSITY</p> <p>FOREIGN INDIVIDUAL/ENTITY SUBSTITUTE W-9 & VENDOR AUTHORIZATION FORM</p> <p>Contracts, Purchasing and Risk Management 928-523-4557</p>	<p>DO NOT SEND TO IRS RETURN TO NAU</p> <p>Revised 12/31/2018</p>
8. CERTIFICATION:		
<p>Under penalties of perjury, I certify that :</p> <ol style="list-style-type: none"> 1. I am not subject to backup withholding. 2. I certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from doing business with the federal government. See Federal Acquisition Regulation section 52.209-6 for more information regarding debarment. <p>The Internal Revenue Service does not require your consent to any provision of this document other than the certification required to avoid backup withholding.</p>		
<p>9. Are you an Arizona State Retirement System (A.S.R.S.) retiree, receiving benefits, and returning to work? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
10. NAU Contact Name and Phone/Email:		Date:
11. PRINT NAME:	SIGNATURE:	

E-mail completed and signed form to nau-purchasing@nau.edu or fax to 928-523-1343. Northern Arizona University is an Equal Opportunity/Affirmative Action Institution.