

**Northern Arizona University sits at the base of the San Francisco Peaks, on homelands sacred to Native Americans throughout the region. We honor their past, present, and future generations, who have lived here for millennia and will forever call this place home.**

**MEETING INFORMATION:**

**Date:** Monday, May 1, 2023

**Time:** 12:00 p.m. – 1:30 p.m.

**Room:** In-person at the Union Oak Creek Room or

[Join Zoom Meeting](https://nau.zoom.us/j/81434547524?pwd=cHMvT29IQ3pMQlQ5emtTbDBpOTdhZz09)

**Meeting ID:** 814 3454 7524

**Password:** 696119

 **MAY MINUTES**

1. **Call to Order, Land Acknowledgement, and Introductions**
	1. Sharon Doctor called the meeting to order at 12:10 p.m.
	2. Sharon Doctor read her version of the Land Acknowledgment
	3. Introduction

Gretchen McAllister, Sharon Doctor, Gerald Wood, Lauren Copeland-Glenn, Lisa Taylor, Alyssa Deaver, Melinda Marquardt, Valeria Chase, Rosalicia Cordova, Martin Tease, Melissa Armstrong, Christine Lemley, Traci Gleason, Prince Osei Agyemang, M. Lee Griffin, Hilda Ladner, Juana Martinez

1. **Approval of April minutes**
	1. Sharon called for a motion to approve the April minutes
	2. Gerald made a motion to approve the April minutes
	3. Traci seconded the motion
		1. All voted in affirmative
	4. April minutes approved
2. **Election poll results for CED faculty co-chair**
	1. The vote was held by Qualtrics survey and Dr. Munene was voted as the new faculty co-chair**.**
3. **Discussion**
	1. [Campus Inclusion Team](https://in.nau.edu/campus-inclusion-team) (CIT)
		1. The Campus Inclusion Team has about 20 individuals from across campus
		2. Meets twice every semester to discuss developments on any action the CIT has taken to make campus a more inclusive place
		3. Has a rapid response team with highly trained individuals
		4. Helps people channel their complaints to the right place and navigate the university system
		5. Works with Campus Living to respond to incidents that happen in the halls
		6. Currently working on increasing student’s presence in the team
		7. When in doubt, feel free to reach out to CIT
		8. If interested in this work, email Lauren or Lee
		9. What is CIT’s relationship with the administration?
			1. CIT advises the administration to the best of their ability
			2. It will be ideal to have someone within the cabinet to offer advice to administration and continue the push for a diverse and inclusive campus
				1. Dr. Mallett’s coming will serve that purpose
		10. We can adopt strategies and protocols in inclusion from other universities
	2. Employee [Employment development day](http://www.nau.edu/EDD2023), May 15 – 25
		1. Opportunity to come together, learn and share with colleagues on a variety of topics
		2. Do well to register for the employment development day
4. **Budget**
	1. We have not used much money out of the budget
	2. Ideas to use funds
		1. Sponsoring Juneteenth over the summer on campus
			1. We can speak with Bernadine Lewis to know the plans and how we can sponsor
			2. Gretchen made a motion to support the Juneteenth event with up to $2000
				1. Gerald seconded the motion
			3. All voted in affirmative
			4. Motion approved
		2. Providing $1000 to Cline Library to purchase more books on DEI or multicultural topics
			1. Sharon made a motion to provide $1000 to Cline Library to purchase more books on DEI and multicultural topics
				1. Gerald seconded the motion
			2. All voted in affirmative
			3. Motion approved
			4. Email Sharon or Lauren with your book suggestions by May 30th
			5. [Cline Library collection guide including collection on equity, inclusion and diversity](https://arizona-nau.primo.exlibrisgroup.com/discovery/collectionDiscovery?vid=01NAU_INST:01NAU)
		3. Bringing speakers to campus to give visibility to some of the issues concerning diversity, equity, and inclusion
			1. We could consider this next academic year since the semester is already ending
		4. Campus Inclusion Team could partner with the commission in the future to do an event on the racist history of cartoons or racist media and film in general that could educate the campus better on racist history as well address things that are happening on campus
			1. We could also look at social media and racism
		5. Lauren stated that money available to the commission does not roll over to the next fiscal year but a new budget will be provided.
			1. It’s a state account we can’t move money forward, but we’ll get money again starting next fiscal year.
			2. It is great to do some planning over the summer, to invite a guest speaker and maybe even collaborate with the other commissions so that we can kick off the fall semester.
		6. We could partner with STAC and also collaborate with the President’s Guest Speaker Series event to bring a speaker to campus
		7. If there’s an idea for a poster for upcoming events and campaigns, we can certainly order that before the end of the fiscal year which is June 30th
		8. Students have been doing some great work in terms of showing some solidarity and we can find out if there’s a speaker that they would want to bring in
			1. We can get a book that students would read and work with faculty and staff in preparation for the speaker.
			2. We can purchase the books and work over the summer to bring the speaker to campus
		9. Gretchen liked the idea of a flyer or poster about CED that could be given every semester to new employees especially in the faculty
			1. Lauren shared that, we’ll have the opportunity for new employee orientation and a big new faculty orientation in the fall
				1. we will absolutely get those materials into those packets
				2. Lauren has already spoken with Amy Rushall about doing that
				3. Lauren to ask marketing to help with the designing of the flyers
5. **Updates**
	1. CoCom
		1. CoCom met on April 17
		2. Met with NAU Communication Officer from the Office of the President to discuss response strategies
		3. CSW to donate $1000 to Cline Library to purchase books, article, and videos on women- and female-related topics
		4. Providing support for the intersectionality of our student athletes
			1. Dr. Mallett is very interested in this and will greatly support it.
		5. Dr. Mallett begins work on June 1st
		6. A welcome lunch with Dr. Mallett along with the Diversity Fellows
	2. IMQ
		1. Done with programming for this academic year
			1. Last program was an end-of-year dinner which happened on April 30
		2. Looking forward to start planning the programs for next academic year
			1. Email Traci if you know of any events IMQ could be good partners
		3. Convocations
			1. Rainbow Convocation – Sunday, May 7 at 2-4 p.m. at Prochnow Auditorium.
			2. Indigenous Convocation – Thursday, May 11 at 3-4:30 p.m. at Ardrey Auditorium.
			3. Veterans Convocation – Thursday, May 11 at 4-5:30 p.m. at Ashurst in P3, P8 or Knoles Drive
			4. Hispanic/Latine Convocation – Thursday, May 11 at 6:30–8 p.m. at Ardrey Auditorium
			5. Black Convocation – Thursday, May 11 at 7:30-9 p.m. at Ashurst Auditorium.
			6. Asian/Pacific Islander Convocation – Friday, May 12 at 8 a.m. at du Bois Ballroom.
		4. We are currently in first round interviews for the assistant director LGBTQIA+ student services position
		5. Any information in regard to final candidate interviews will be shared with the commission
6. **Proposed AY 2023-24 CED schedule with a meeting time of 12:00-1:30 p.m**.
	1. Sharon to discuss this with Dr. Munene to find suitable meeting days
7. **Next Meeting and Adjournment**
	1. Sharon moved for the adjournment of the meeting at 1:32 p.m.
		1. All in favor
	2. Next meeting will be in the fall semester