

Northern Arizona University Campus Alcohol Service Policies

Board of Regents Policy 5-108 grants the President the authority to permit alcohol service at designated special events. The purpose of these regulations is to set the policies and procedures which apply to alcohol service at events approved by the President. Alcohol service may only be in accordance with these regulations.

Northern Arizona University supports the strict enforcement of the Arizona liquor laws. Individuals and groups requesting approval to serve alcohol should familiarize themselves with the applicable State law.

Events

Alcohol may be served at the following types of events, if approved by the President:

- Cultural and entertainment events where the primary participants in the event are not students and the event is not designed to appeal primarily to a student or family audience;
- University-sponsored continuing education events or conferences;
- Invitational events;
- Other special functions.

Alcohol being served at events within the above categories may not charge for alcohol, may not charge admission or offer suggested donations for entry, may not solicit donations during the event, or sell tickets to the event. Alcohol service is limited to beer and wine, must comply with limited service amounts per person, and must have food items present for patrons.

Events that wish to charge for alcohol or any other aspect of the event may be held at the following licensed locations on campus:

- 1899 Bar & Grill
- High Country Conference Center
- Walkup Skydome Suites

Special Event licenses may be obtained through the Arizona Department of Liquor after obtaining proper approval through the President's office and the appropriate jurisdictional authority.

Insurance Requirements

Any group wishing to serve/sell alcohol on the University campus shall be required to provide NAU Insurance Services with a Certificate of Insurance and endorsements. Direct all questions concerning Certificates of Insurance and insurance requirements for vendors/contractors to NAU Contracting and Purchasing Services by e-mailing NAU-Insurance@nau.edu.

Supervision and Control

Any sale of alcohol permitted under these regulations must be by a liquor licensee. Complimentary alcohol may be provided by a host. **No State appropriated funds can be used to purchase alcoholic beverages.**

The University representative, and Sodexo where applicable, shall assume responsibility for compliance with State law, Board of Regents Policy, and the above outlined regulations.