Northern Arizona University Commission on Disability Access and Design logo

*Northern Arizona University sits at the base of the San Francisco Peaks, on homelands sacred to Native Americans throughout the region. We honor their past, present, and future generations, who have lived here for millennia and will forever call this place home.*

**Commission on Disability Access and Design**

**MINUTES**

Wednesday, June 15, 2022

11:00-12:30 pm

Zoom link: <https://nau.zoom.us/j/89090161783>

Meeting ID: 890 9016 1783

Password: 142696

1. **Call to Order**
   1. James Ingram called the meeting to order at 11:04 a.m.
   2. **Land Acknowledgement**
      1. James Ingram read the land acknowledgment.
   3. **Roll Call and Introductions**
      1. James Ingram, Jesse Zukosky, Shane Canitz, Sean Kugler, Jeremy Musgrove, Rylee Galovich, Jade Metzger, Audra Travelbee, John Schaffer, Calvin Legassie, Renee Harmon, Amy Rushall, Lauren Copeland-Glenn, Pamela Powell, Monica Brown, Sheena Hale, Jamie Axelrod, Chris Lanterman
   4. **Approval of minutes from May meeting** 
      1. Lauren Copeland-Glenn made a motion to approve the May minutes. Audra Travelbee seconded the motion.
      2. A vote was made. Monica Brown, Sean Kugler, and Jeremy Musgrove abstained from voting.
         1. The majority voted affirmative, and the motion passed: May minutes approved.
2. **Announcements and Information Items**
   1. **Mask mandate letter – moving forward**
      1. Shane Canitz (representative of the NAU chronic illness support group) provided updates from their conversation with Jamie Axelrod (Disability Resources)
         1. Jamie Axelrod assured that this advocacy campaign has the full backing of DR
         2. DR notification system typically used for student accommodations for disabilities could be used for notifying professors
            1. Would not be anonymous
         3. Current plan (that will be presented to President Cruz Rivera): A letter would be sent to the student’s professors asking that they read an announcement to the class (and/or post it on BBL) stating that a student in the class is immunocompromised and ask students to consider wearing masks during the class
            1. However, mask-wearing will not be required or enforced
      2. A survey sent out to the CDAD listserv indicated support for James, Audra, and Chris to write a letter supporting Grant and Shane’s letter of advocacy
         1. Once this letter is written, both letters will be sent to the president
         2. Jamie Axelrod has agreed to join the meeting between Grant, Shane, and President Cruz Rivera when it is set
   2. [Symposium on Disability Cultural Centers in Higher Education](https://dcc.uic.edu/symposium/) (Sean Kugler)
      1. Friday, July 8th to Saturday, July 9th (free event)
         1. [Register for the symposium](https://dcc.uic.edu/symposium/register/)
      2. Goal is to learn about DCCs and other universities’ experiences setting them up, to facilitate the creation of NAU’s
         1. Sean expressed his hopes that someone from IMQ will also be able to attend the symposium
      3. James asked Sean to send out a reminder when it gets closer
   3. **University Advisory Board updates** (Chris Lanterman)
      1. Travel service team optimization taskforce report will come out next week
         1. In the last couple of months, the taskforce has made quite a few changes
      2. NAU is implementing a wellness advisory board so the wellness initiatives now can go through a process and gain more support from administration
      3. Chris gave the UAB another heads up about the upcoming advocacy letter from the chronic illness support group and reported that they seemed willing to hear the message
3. **Action and Discussion Items**
   1. **Accessibility Workshops** (Renee Harmon/Audra Travelbee)
      1. Teaching and Learning Center (previously Faculty Development) want to host workshop sessions based on Audra’s accessible documents training
         1. Professors have expressed interest in this, saying it is very ‘actionable’
         2. Plan is for monthly workshops from September to November (one hour, hybrid mode: TLC in Cline Library and via Zoom)
            1. 9:30 a.m. and 2:30 p.m. (will alternate each month to provide options)
            2. Format: Mini lesson, then workshop

One workshop topic will be creating an accessible Word document (such as a syllabus)

* + 1. Debating content offered each month – want input of CDAD
       1. Lauren: have you had feedback from faculty about topics interested in?
          1. Amy did a faculty survey end of last semester – some responses: interest in accessibility, UDL, and creating sense of belonging for students

Faculty also indicated a preference for Zoom and one hour mini lessons

* + - 1. Through NAU, we are members of Quality Matters – offering opportunities for trainings through them – want to utilize experts and affordable courses as well
      2. Suggestions:
         1. Student panels – types of students/student experiences discussed with professors
         2. Language around disability and fostering respect towards those who have disabilities
         3. Since switching from BBL to Canvas, trainings on Canvas (many professors will feel overwhelmed)
         4. 10 Minute Tuesdays/Just One Thing (bite-sized, short training videos)

Diving into tools of Canvas

Training for Ally

* + - 1. If you have other suggestions, please [email Renee Harmon](mailto:renee.harmon@nau.edu)
  1. **Disability Visibility book group** – Faculty Development and Alice Wong?
     1. Jeremy would prefer to step out of leadership role next semester
        1. CDAD thanked him for leading the book group this semester
     2. Book group will be open to faculty, students, and greater NAU community this fall
     3. Discussion about format/timing of book group next semester
        1. Question: when do these decisions need to be made?
           1. Amy: we need to start advertising by August 22nd
        2. After several suggestions, decision made to utilize the following book group format:
           1. Faculty Development will host meetings every other week for 10 weeks
           2. Events/discussions focused on ‘Disability Visibility’ will be held separately during DPHM with a focus on student participation
     4. Audra stepped in to take on the leadership role
        1. Amy suggested picking a co-leader who is a student
        2. James and Lauren said they are also happy to help
           1. James will lead the student group during DPHM
  2. **DPHM Planning**
     1. **Sheena Hale – disability-related events on behalf of IMQ for DPHM?** 
        1. Wants to partner with others to host events for DPHM
        2. IIMQ’s current ideas:
           1. Craft night to make sensory bottles
           2. Film screening
           3. Panel of students
     2. **Sitting Volleyball** (see Chase Torp in IM)
        1. Date set for October 6th
        2. Campus Rec is interested in other adaptive recreation
        3. Will apply for STAC funds for food and prizes
        4. Want to involve Adaptive Sports Organization – Jeremy can put in touch with
           1. Want to invite individuals who participated in Special Olympics at high school
        5. Question asked: What is the difference between inclusive and adaptive sports?
           1. Inclusive sports: teams have players both with and without disabilities

Adaptive sports: the sport has been adapted to be able to be played by individuals with disabilities

* + - * 1. Goal is to make the sitting volleyball an inclusive tournament, so it is open for all individuals
      1. Can sign up both as a team or as an individual (and will be placed in a team)
      2. Many think sitting volleyball is easy (it isn’t)
         1. Should send out materials/rules to those who sign up
    1. **CODA** (reach out to Paul Helford) – Jamie
       1. Will be Cline library’s movie for October
          1. Need to confirm date: either the 4th or 18th
          2. Suggestion to have on 4th and have as kickoff event since movies tend to draw a lot of students

Also great opportunity then to promote other DPHM events

* + 1. **John Schaffer** 
       1. Has secured a grant between $50,000-75,000 – wants to host series of speakers about disability-related topics
          1. John currently has 2 planned events (neither of which are very expensive)

Wants to do a film festival of shorts

Also wants to bring in an autism advocate

* + - * 1. CDAD has been wanting to bring a bigger name person – asking to allocate some money for this

Maysoon Zayid is an option (would cost more than $15,000)

Chris hopes Sun Entertainment would also contribute

Alice Wong is another option (for Disability Visibility book club)

Speaking fee about $10,000

Comment that Maysoon would likely draw a bigger crowd

Both have intersectional identities – could bring these to CoCom as well

* + - * 1. John wants to make sure complementing CDAD’s events and not oversaturating

Also want to keep events mostly separate from CDAD’s to highlight the organization whose grant is funding his events (Vital Projects Funds)

Does want to host one big event with CDAD in October for DPHM

He will be doing other events throughout the fall semester

* + 1. **Maysoon Zayid** 
       1. Chris will reach out to Megan Proctor and Doug Quick and report that we have a willing partner to help fund her expenses
    2. **Accessibility workshops**
       1. Have been very successful the last few years
          1. Did all online for COVID-19 - but lend to virtual format so can continue online
          2. Usually do four (one a week – usually Fridays)
       2. Can reuse topics (don’t attend all) and come up with new ones
          1. Can also partner with Renee
          2. Always discussion about color contrast
       3. Lauren happy to take lead on setting up workshops
    3. **Matthew’s Talk**
       1. Usually does one each semester with John McDermott, but John retired
          1. Not sure if this will impact the talks
    4. **Accessibility Expedition**
       1. Previously called Accessibility Scavenger Hunt
          1. Name changed to be respect use of language and its effects
       2. No date picked yet
          1. Tend to hold on Fridays – partner with Construction Management
       3. Question asked: Do we want to coincide with family weekend or avoid it?
       4. Usually do north campus in fall, but have skipped south campus for two years (due to COVID-19)
          1. Decision made to host on south campus
       5. [Virtual Accessibility Expedition](https://in.nau.edu/virtual-accessibility-expedition/) will be available in the fall too
          1. If anyone has any ideas to add to the Virtual Accessibility Expedition, please [email Sean Kugler](mailto:sean.kugler@nau.edu)
          2. Lauren asked when the deadline for changes is

The beginning of August

* + 1. **Other ideas?** 
       1. **DPHM Symposium** – is there still interest?
          1. Sean, Audra, and James will join a subcommittee to plan the symposium
          2. Audra reshared her [document to collect ideas for the DPHM symposium](https://docs.google.com/document/d/16_dHlrfZtP0Yj-3d4CfhqVu_Q5V1UEONaYkvVJeVbUc/edit?usp=sharing)
          3. Faculty Development tried to do a symposium in the past but had to make most of it online because individuals couldn’t commit to the whole time

Suggestion to make it clear, individuals can come to parts of it and join any time: they do not have to attend the whole thing

* + - * 1. Purpose would be to recognize the work that faculty and staff are doing on campus around disability (research, UDL, disability topics etc.)

James reminded CDAD that we have previously discussed also doing this as part of CDAD meetings as well – having short presentations during meetings

At the symposium this could look like a panel or tables with disability-related organizations (posters, flyers, representatives)

* + - 1. **Ableism series** (like the Decolonizing the Academy series)
      2. **Panel on people-first vs. identity-first language** 
         1. Or a panel on visual description – having a conversation on whether this is helpful for the visibly impaired

1. **Old or New Business**
   1. Jamie is attending a meeting tomorrow: the Department of Education Section 504 regulations are being rewritten (nearly 50 years old)
   2. Amy and Chris are working on creating a UDL series for next year
      1. Would have a session on each of the 9 guidelines of UDL – 10 sessions total (one intro session) over the span of a year
2. **Adjournment** 
   1. James thanked Chris for his leadership and contributions as a co-chair
   2. James thanked everyone and adjourned the meeting at 12:34 p.m.