Northern Arizona University Commission on Disability Access and Design logo

MINUTES

Wednesday, March 11, 2020

12:00-1:30 pm, University Union, Havasupai C

Skype Phone: (928) 523-0078 (Conference ID#: 5266788)

1. Meeting started at 12:00p.m.
   1. Roll call and introductions

Mathew Van Schoick, Lauren Copeland-Glenn, Judy Manor

Judy Montoya, Sarah Lipski, Sean Kugler, Jill Young, German Fermin, Calvin Legassie, Jason Matteson

* 1. Approval of minutes from February meeting
     1. Judy Montoya motioned to approve the February minutes
     2. Sean seconded the motion
     3. All in favor: minutes approved unanimously

1. Diversity Awards Nominations
   1. Extended until Today, March 11 at 5:00 p.m.
      1. CDAD has a number of nominations. A survey will be sent to the listserv for commissioners to vote
      2. The Diversity Awards are still scheduled for April 30, 6-8:00 p.m. in the High Country Conference Center. Invitations will be sent out soon. Please be sure to RSVP if you plan to come
      3. The event is back to round tables. There will be a buffet of some sort. There will also be performers
      4. Note that there is a potential for the event to be canceled. As COVID-19 progresses there may be closure of NAU’s campus. Everyone will be notified if the event is canceled
2. Co-Chair Nominations
   1. As of this date CDAD hasn’t received any expression of interest
      1. The co-chair position is a great opportunity to help guide the change that is happening at NAU
   2. Transition will happen on July 1. Ideally CDAD would like to have someone in place earlier
3. Scavenger Hunt
   1. The Accessibility Scavenger Hunt will take place on March 27from 11:30 a.m.-1:30 p.m. on South Campus. Everyone will meet at the French Fries outside of du Bois. The scavenger hunt itself should take about an hour. Afterwards, there will be an hour long discussion at the Franke College of Business. Food will be provided
   2. If there is somewhere on South campus that is either well designed or poorly designed please let Lauren know and it can be added to the event
   3. If anyone is interested in leading a group please let Lauren know
      1. Sean offered to run a group with Mathew
      2. Judy Montoya offered to run a group
   4. Please spread the word and share the flyer
4. Epic Fail event – April 9 from 6-8:00 p.m. in Liberal Arts room 136
   1. The Epic Fail event has been added as the final event for the Mental Health Symposium Series
   2. A student group took this on as an end of semester event. The original event went so well they wanted to improve upon it and have it again. The students would love to have staff and faculty come and talk about their epic fails. The event is a great opportunity for resilience training
   3. Posters will go up after spring break. The accessible flier has been sent out
5. Brainstorm events for next year’s DHM
   1. Lauren: Potential ideas include another scavenger hunt, a talk by Matthew Wangeman, and a sitting volleyball event
      1. One to two events a week would be great
      2. Last year CDAD started planning early and ended up with great events that filled the calendar
      3. Other examples include movies, speakers, and poets. CDAD is open to any ideas
   2. Judy Manor and Lauren discussed doing something with the busses on campus
   3. Disability crosses every boundary, so it is important to have intersectional events
   4. Sarah suggested events that crossed over with technology
      1. Tools that we have available for people on campus today to ensure accessibility in the class
      2. A WordPress specific event looking at a site from a usability user interface perspective for editors
   5. Sean suggested a digital scavenger hunt
      1. Commissioners discussed ideas such as:
         1. Having a page that is dark that people have to navigate through
         2. Filling out a form without a mouse
         3. Putting the campus map in greyscale and having people find the yellow building
      2. Lauren suggested kicking off DHM with the digital scavenger hunt
      3. The virtual scavenger hunt would work for extended campuses as well
   6. Judy: A few years ago IHD had an open house with different technology that students could learn about and test out
      1. Sean offered to ask Jill about the open house
   7. If anyone has any ideas for potential speakers, please let the co-chairs know
      1. Lauren suggested finding someone from a TED talk who discusses disability and race/gender
      2. Lauren: Paul may be willing to come back
      3. Sean: Jennifer Longdon, member of the Arizona House of Representatives, might be a potential speaker
   8. Matthew V: Counseling Services staff need trainings on creating accessible PDFs and flyers
   9. Lauren suggested having a digital theme for the upcoming DHM
      1. The month could begin with a digital scavenger followed by weekly educational events concerning digital accessibility (e.g. WordPress, accessible flyers, forms, etc.)
      2. Jill suggested recording the events to reach more people
         1. Sarah suggested using the Stream app to create an editable transcript
      3. Sean suggested an AT maker lab
   10. Commissioners discussed additional ideas for a digital themed DHM
       1. Sean suggested exploring Blackboard Ally
       2. Mathew suggested exploring accessibility and social media
          1. McKenzie McLoughlin (NAU’s social media coordinator) would be a great connection
             1. Sarah offered to reach out to McKenzie
       3. Sean suggested integrating accessibility into NAU’s social media course
       4. Sean suggested having an event on adaptive gaming and accessible VR
   11. Sitting volleyball tournament:
       1. Start thinking about your team!
       2. Lauren will work with campus rec to make sure that individuals without a pre-formed team can join
       3. Lauren discussed the possibility of having a night at campus rec to watch a sitting volleyball game, so people can see how it actually works
6. Andrew Iacona leaving university
   1. Andrew Iacona will be leaving the university this summer
   2. Lauren: Andrew has been a huge asset at Facility Services and a great advocate. If you happen to see him wish him well. He will be leaving this June
7. Working Group on Self-Identification update
   1. Sarah gave an update on the Self-Identification Working Group
      1. The group is working on creating a more direct link from the ID.nau.edu page, to provide people with the opportunity to self-ID with disability and vet status
      2. The group met with Jason Robertson to talk about interface usability
         1. There are bigger picture problems that need to be figured out. The data changes if there is a large amount of people that don’t report at all vs. requiring everyone to say “yes” “no” or “refuse to answer”
         2. The group talked about changing the page to encourage people to self-ID in order to “finish” their account
            1. Lauren: It is important to make sure nobody feels pressured to ID so that it is totally voluntary
         3. The group talked about replacing the link to PeopleSoft with a larger button that would better capture attention
   2. The commission discussed guiding questions for the group:
      1. What is in it for me? Why should I take the time to do this and possibly single myself out? Who is getting this information and how is it being used?
      2. Lauren: Answering these questions will help us move forward in making people feel included on campus
      3. Sean: It is important to include a wide variety of departments and a variety of disabilities
      4. Lauren: Everyone is invited to join the working group. Feel free to send any one in the group any thoughts or ideas
   3. The self-ID working group talked about doing something similar to the LGBTQIA Out and Proud list
8. Possible Working Groups/Subcommittees
   1. Working group to create a partnership with career services for students with disabilities. Potential focuses:
      1. Connecting career services with companies who are actively recruiting people with disabilities
      2. Providing information about accommodations in the workplace, and what to expect in the school to work transition
   2. PDF remediation group
      1. Group focused on creating trainings to educate individuals and departments on how to make accessible PDFs and flyers
   3. ICT accessibility advisory – Sean Kugler
      1. Group focused on projects related to information and communication technology and digital accessibility
      2. Accessibility assessment and trainings for websites, software and apps, classroom materials, surveys, emails, screens across campus etc.
      3. Work on campus policies, RFPs, and creating EAAAPs
      4. Help vendors fix issues related to accessibility
   4. Thoughts on working groups?
      1. Commissioners expressed interest in the subcommittees
      2. Lauren offered to come up with a formal proposal for working groups
      3. Lauren: These groups don’t always have to live within CDAD, but can expand across campus. For the PDF group, it would be great to have someone who is trained in each department. The ICT group can start small and become a larger group that takes on different roles. NAU is a large institution. We need more people across campus doing accessibility work
   5. Lauren: Jamie had the idea that each diversity fellow be trained on creating accessibility documents
9. Diversity Strategic Plan:
   1. The DSP will be sent out to commissions by early next week, and to the president one last time. Look for the email that says Diversity Strategic Plan attached. Please take time to review it. Huge changes will not be made unless there is something glaring that has been missed. If you notice grammatical errors please let Gabe or Lauren know
10. Old/New Business
    1. On March 25 from 3-4:30 p.m. Mathew will be having a conversation about disability at IMQ
    2. The 26th of March will be the Spread the Word to End the Word event from12-2:00 p.m. on the pedway
       1. Everyone is invited to come and pledge to stop using the R word
       2. There will be a trivia wheel where folks can win prizes
    3. Email Lauren, Jamie, or Dorianne if you have any question or ideas for possible events
11. Meeting adjourned at 1:25 p.m.