

*Northern Arizona University sits at the base of the San Francisco Peaks, on homelands sacred to Native Americans throughout the region. We honor their past, present, and future generations, who have lived here for millennia and will forever call this place home.*

**Commission on Disability Access and Design**

**MINUTES**

Wednesday, August 16, 2022

12:00-1:30 pm

[Join Zoom Meeting](https://nau.zoom.us/j/89090161783)

Meeting ID: 890 9016 1783

Password: 142696

1. Call to Order – 12:03 pm
2. Land Acknowledgement
	* 1. Audra read the NAU land acknowledgement
3. Roll Call and introductions
	* 1. Audra Travelbee, Lauren Copeland-Glenn, John Schaffer, Jeremy Musgrove, Nathan Pullen, Danielle Contreras, James Ingram, Jamie Axelrod, German Fermin, Warren Clifford, Sean Kugler, Justin Mallett, Jade Metzger, Juana Martinez, Matt Van Schoick, Jane Gilbert, Chris Lanterman, Katelyn Zirkus, Clayton Guffey
4. Approval of minutes from May meeting
	* 1. James moved to approve. Nathan seconded. Jamie, Jeremy, Jane abstained. Minutes are approved
5. Announcements and Information Items
	1. Reminder about DPHM
		1. Sept 30,
	2. September 30 – IHD Film Festival
		1. 2nd annual not your inspiration porn film festival
	3. CSW film screening of Pioneers in Skirts Sept 20
	4. Goal is to have other commissions participate in each other’s events
6. Action and Discussion Items
	1. Meeting time for Fall 2023
		1. 3rd Wed of month 12-1:30
		2. Hybrid or zoom only?
			1. We just want to be sure to have a space with good audio quality, one of the rooms that are set up well across campus
				1. John will check on IHD conference room
			2. We can find a space and have it optional
		3. Will send out a poll on meeting times – Lauren will work on the poll
	2. Notice of Proposed Rule Making – Jamie Axelrod
		1. Last week the DOJ put out a NPRM which will formalize accessibility of digital media and websites.
		2. WCAG 2.1 AA is the proposed standard in the rule
		3. For a postsecondary institution in AZ we would have 2 years to comply based on our institution size and state size
			1. We have already been taking this approach in our efforts for accessibility, so we’re in a good position
			2. We need to start to push campus to start moving toward full compliance now so we can meet the requirement
		4. Right now is the comment period
		5. There are exceptions to the rules depending on specific needs and requests
		6. Exceptions for course content behind a CMS
			1. If we have a student we are aware of in a course who needs accessible materials, we have to have the course fully accessible by the start of term
			2. Or if there is a late add we have 5 days to get it done
				1. This is a good reason to push for UD so courses are made accessibly to begin with
			3. Jamie has started talking to administration about this rule
			4. DOL is really pushing people toward UD, not mandating it but this is really the only way to meet the rule
			5. This is a great place for CDAD to advocate to make sure we’re moving in this direction now
				1. When the rule becomes the final rule and we know what the actual requirements are CDAD can help to advocate for UD as the main way to design courses and do this ahead of time

Supports the idea that we are not going to wait for a student to show up in the class but that we are prepared ahead of time

Make proposals for resources and processes now

* + - * 1. Comment: put this in front of Faculty Senate so that it is compelled by the Senate that this is how we are we are going to push UD forward, put together a small summary that can go forward through CDAD to FS
				2. CDAD can also write comments for the NPRM
				3. Jamie is submitting comments and will participate in AHEAD’s comments as well
				4. Another benefit of the NPRM there is a breakdown on how much it will cost to get to compliance and then to maintain it

$6-8 Billion is the current estimate for the entire effort

* + - 1. Is this only web or does this expand beyond that to electronic presence like the monitors in buildings that have posters and other information?
				1. Jamie isn’t sure, he’ll look
			2. What does enforcement look like?
				1. There are a number of ways proposed now

Submission of scans

Compliance testing, policies & procedures to demonstrate how you are coming into compliance and reports that can be provided

Maturity model

* + - 1. Question: What role does Dr. Mallett’s office have in this?
				1. The Center can help to put the message out
				2. Will get report from Jamie so that he can share with the President
				3. Jamie: this is a proposed rule so we can comment and make some preparations but until it’s finalized we won’t put it out fully. At that point we can put out information about how to enhance our compliance
	1. Letter for Dr. Mallett - Tabled
	2. Disability Pride and Heritage Month
		1. Sitting Volleyball - Lauren
		2. Accessibility Expedition - Lauren
		3. DPHM Fair - Audra
		4. Doug Roland
			1. Sean and John are going to follow up on this
		5. Paul Helford’s class film?
			1. John will reach out to Paul and find out the film title for this year
			2. Jamie mentioned that last year they really wanted to show CODA. The plan was to check on it for this year
			3. Audra knows someone who was in the film
				1. She will reach out to see if she would be willing to come and speak
			4. Prepare questions ahead of time
		6. IMQ event?
			1. Sheena Hale mentioned that they would be doing something again this year
		7. CSW collaborative event
		8. Something for statewide?
			1. Chris offered an Accessibility Expedition
		9. Jeremy will connect with Veteran’s Services
	3. Reconstituting Executive Committee - Tabled
	4. Commissioners as mentors to students - Tabled
	5. Reengaging planning and design - Tabled
1. Old or New Business
2. Meeting ended 1:30 pm